



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

January 13, 2020
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Council Members: Renee Cantrell, Warren Fisk, Tom Stewart, Charles Gerdt, Rex Ericson

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

Consent Agenda

1. Consideration of a motion approving December 23, 2019 Council minutes
2. Consideration of a Class 'C' Beer Permit and Sunday Sales Renewal for Dollar General Store #2328

Public Hearing

3. Public Hearing on the proposed sale of 14 2nd Avenue NW legally described as Parcel A of Don Ross Sub-Division of McDonald's Addition and Lot 3, Except the south 35 feet thereof, Block 1, Don Ross Addition to Oelwein, including a 5 foot strip lying just north of said Lot 3; 20 2nd Avenue NW legally described as Lots 5, 6, 7, Block 1, McDonald's Addition; 24 2nd Avenue NW legally described as Lot 34, Block 1, McDonald's Addition; 129 5th Avenue NE legally described as Lot 10, Block 4, Kint & Boyack Addition; 608 1st Avenue SE legally described as Lot 11 and the South one-half Lot 10, Block 2, Holroyd's Addition; and 620 3rd Avenue SW legally described as Lot 39, Block 4, Stickney's Addition, all in Oelwein, Fayette County, Iowa.

Ordinances

4. Consideration of an Ordinance Amending Section 22-92, Parking in Residential Areas and Section 22-94, Prohibited Parking - Second Reading
5. Consideration of an Ordinance Amending Oelwein Code of Ordinances Chapter 3 Article IX and Chapter 21 Parks Violations - Second Reading

Resolutions

6. Consideration of a Resolution approving 2020 Housing Tax Abatement Applications
7. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Chamber and Area Development Events
8. Consideration of a Resolution authorizing the use of a preliminary official statement in connection with the issuance of General Obligation Corporate Purpose Bonds, Series 2020 and setting January 27, 2020 as the date for the sale of the Bonds
9. Consideration of a Resolution to Set Public Hearing on Proposed Disposal by Sale of the City's Interest in 219 Lincoln Drive NE, 602 2nd Avenue NE, 17 1st Street NE, 19 1st Street NE, 17 2nd Avenue SE, 9 6th Street NE, 608 1st Avenue SE, 418 7th Avenue SE and 129 5th Avenue NE all in Oelwein, Fayette County, Iowa for 6:00 P.M., January 27, 2020
10. Consideration of a Resolution designating FOX Engineering Associates Inc. to prepare the assessment documents and be the Project Engineers re: 6th Avenue SW HMA Improvements
11. Consideration of a Resolution Approving and Adopting Preliminary Plans and Specifications, Estimate of Cost and Preliminary Plat re: 6th Avenue SW HMA Improvements

12. Consideration of a Resolution of Necessity and set the date for Public Hearing on February 10, 2020 re: 6th Avenue SW HMA Improvements
- [13.](#) Consideration of a Resolution designating FOX Engineering Associates Inc. to prepare the assessment documents and be the Project Engineers - re: Outer Road and 6th Street NE HMA Improvements
14. Consideration of a Resolution Approving and Adopting Preliminary Plans and Specifications, Estimate of Cost and Preliminary Plat re: Outer Road and 6th Street NE HMA Improvements
15. Consideration of a Resolution of Necessity and set the date for Public Hearing on February 10, 2020 re: Outer Road and 6th Street NE HMA Improvements

Motions

- [16.](#) Consideration of a motion authorizing signatures on Electric Line Easement with Interstate Power and Light Company
- [17.](#) Consideration of a motion approving Mayor's appointments to Council Committees and Mayor Pro Tem

Committee Reports

Council Updates

Mayor's Report

City Attorney's Report

- [A.](#) City Attorney's Report

City Administrator's Report

- [A.](#) City Administrator's Memo

Adjournment

- [ii.](#) Additional Information
- [iii.](#) Additional Information
- [iv.](#) Additional Information
- [v.](#) Additional Information
- [vi.](#) Additional Information

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
December 23, 2019 - 6:00 PM

Pledge of Allegiance

Call to Order Mayor Peggy Sherrets called the meeting to order at 6:00 P.M.

Roll Call Present: Fisk, Christensen, Milks, Weber, Cantrell
Absent: None
Also Present: Mulfinger, Rigdon, Dillon

Additions or Deletions

A motion was made by Weber, seconded by Fisk to adopt the agenda as presented. All voted aye.

Motion Carried

Citizens Public Comments

Jake Blitsch Jake Blitsch, 720 8th Avenue NE thanked the Mayor for Oelwein’s accomplishments and citizens appreciate the direction the council is going. He hopes the new Mayor is as open and as accessible as Peggy has been and he publishes his phone number for his constituents. The rental clean up has been a big improvement for the city. Residents of Oelwein have really appreciated the councils direction on this and hopes the new Mayor doesn’t reverse the progress.

Deb Howard Deb Howard 1320 Isaac Avenue, Hazleton, Economic Development and Chamber Director thanked Peggy and exiting council members for all they do from the bottom of her heart. It is great to have all their support and people who believe in things we are trying to do.

Consent Agenda

1. Consideration of a motion approving December 9, 2019 Council Minutes
2. Claims Resolution in the amount of \$982,565.37
3. Consideration of a Class 'B' Wine Permit Renewal for Oelwein Family Pharmacy
4. Consideration of a motion authorizing beer and wine tasting at Oelwein Public Library's Chocolate Festival February 14, 2020
5. Consideration of a motion approving Pay Request No. 1 in the amount of \$69,463.98 to Matt Construction for work completed on Wings Park Trail Improvements project
6. Consideration of a motion approving Pay Request No. 2 from Matt Construction, Inc. in the amount of \$74,151.81 for work completed on Wings Park Trail Improvements project
7. Consideration of a motion approving Pay Request No. 15 to Portzen Construction in the amount of \$10,488.01 for work completed on Disinfection and 42 Well Improvements Project

A motion was made by Weber, seconded by Fisk to approve the consent agenda. All voted aye.

Motion Carried

Public Hearing

8. Public Hearing on the proposed plans, specifications, form of contract and estimate of cost for Oelwein Street Department Building Addition and Rehabilitation Project.
Mayor Sherrets opened the Public Hearing. Utility Superintendent Vic Kane explained the Street Building addition and rehabilitation project. No written comments were received. No public comments were received. Sherrets closed the hearing.

Ordinances

9. Consideration of an Ordinance Amending Section 22-92, Parking in Residential Areas and Section 22-94, Prohibited Parking - First Reading

A motion was made by Milks, seconded by Fisk to adopt the first reading.

Ayes: Fisk, Christensen, Milks, Weber, Cantrell

Nays: None

Motion Carried

10. Consideration of an Ordinance Amending Oelwein Code of Ordinances Chapter 3 Article IX and Chapter 21 Parks Violations - First Reading

A motion was made by Weber, seconded by Milks to adopt the first reading.

Ayes: Fisk, Christensen, Milks, Weber, Cantrell

Nays: None

Motion Carried

Resolutions

11. Consideration of a Resolution Filling the Vacancy in the Office of Council at Large by Appointment

A motion was made by Milks, seconded by Weber to adopt Resolution No. 5133-2019 Filling the Vacancy in the Office of Council at Large by Appointment of Rex Ericson.

Ayes: Fisk, Christensen, Milks, Weber, Cantrell

Nays: None

Motion Carried

Sherrets swore in Ericson at 6:10 P.M. and Ericson took his seat on council assuming his duties immediately.

12. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Odd Rods

A motion was made by Milks, seconded by Weber to adopt Resolution No. 5134-2019.

Ayes: Fisk, Christensen, Milks, Weber, Cantrell, Ericson

Nays: None

Motion Carried

13. Consideration of a Resolution to set Public Hearing on Proposed Disposal by Sale of the City's Interest in 14 2nd Avenue NW, 20 2nd Avenue NW, 24 2nd Avenue NW, 129 5th Avenue NE, 608 1st Avenue SE and 620 3rd Avenue SW all in Oelwein, Fayette County, Iowa

A motion was made by Fisk, seconded by Weber to adopt Resolution #5135-2019.

Ayes: Fisk, Christensen, Milks, Weber, Cantrell, Ericson

Nays: None

Motion Carried

14. Consideration of a Resolution Amending the Oelwein Rental Inspection Policy

A motion was made by Weber, seconded by Fisk to adopt Resolution No. 5136-2019.

Ayes: Fisk, Christensen, Milks, Weber, Cantrell

Nays: None

Abstain: One (Ericson)

Motion Carried

Cantrell would like to address carbon monoxide detectors in the future.

Motions

15. Consideration of a motion entering into a three-year agreement with T.P. Anderson & Company for auditing services.

A motion was made by Fisk, seconded by Milks to enter into a three-year agreement with T.P. Anderson & Company for auditing services. All voted aye.

Motion Carried

- 16. Consideration of a motion awarding bid re: Street Department Building Addition and Rehabilitation Project.

Yoder Construction, Waverly	\$68,023.22
Option A – reroofing	\$36,935.46
Option B - removal and install new exterior steel	\$23,022.59
TOTAL	\$127,981.27
Matt Construction, Sumner	\$78,500.00
Option A – reroofing	\$49,750.00
Option B - removal and install new exterior steel	\$ 49,615.00
TOTAL	\$ 177,865.00
Alt #1 – Post Frame Construction	\$ - 3,000.00
Alt #2 – Spray Foam Installation	\$ <u>39,000.00</u>
Total W/Options	\$210,865.00

A motion was made by Fisk, seconded by Cantrell to accept the low bid from Yoder Construction, Waverly. All voted aye.

Motion Carried

- 17. Consideration of a motion authorizing signatures on Task Order with Fox Engineering in the amount of \$87,500.00 for West Water Tower Painting project.

A motion was made by Weber, seconded by Ericson authorizing signatures. All voted aye.

Motion Carried

- 18. Consideration of a motion approving the purchase of a Dump Truck with Snowplow and Hydraulics from Don's Truck Sales in the amount of \$115,255.35.

Two bids were received:

Thompson Truck & Trailer, Cedar Rapids	\$109,356.63
International w/ Henderson snowplow	
SS Dump	\$ 3,971.00
SS Tailgate Sander	\$ <u>3,601.00</u>
TOTAL	\$116,928.63
Don's Truck Sales, Fairbank	\$108,350.00
Freightliner w/Henderson snowplow	
Option SS Dump Body	2,900.35
SS Tailgate Sander	<u>3,975.00</u>
TOTAL	\$115,225.35

A motion was made by Milks, seconded by Fisk approving the purchase of a Dump Truck with Snowplow and Hydraulics from Don's Truck Sales in the amount of \$115,255.35. All voted aye.

Motion Carried

- 19. Consideration of a motion authorizing signatures on Option to Purchase with Northeast Iowa Community Action Corporation Lots 5, 6, 7, Block 1, McDonald's Addition to Oelwein, Fayette County, Iowa locally known as 20 2nd Avenue NW.

A motion was made by Fisk, seconded by Milks authorizing signatures. All voted aye.

Motion Carried

Fisk suggested adjusting the garage for a pickup.

- 20. Consideration of a motion authorizing signatures on an Agreement for Professional Services with Fehr Graham & Associates, Inc. City of Oelwein - Segment 1 Trail Improvements.

A motion was made by Milks, seconded by Cantrell authorizing signatures. All voted aye.

Motion Carried

Committee Reports

- 21. Report from Christensen on December Library Board meeting. Christen reported on the December Library meeting. Mulfingher discussed Fiscal Year 2021 Budget. Holiday Escape Room will be offered December 30 – January 3rd. Dan Davis from Luther College will give a program on his experience as a deep-sea diver exploring ancient ship wrecks. Chocolate Fest will be February 14th at the Library. Carpet bid was awarded to Furniture Showcase.
- 22. Report from Fisk on December Housing Committee meeting. Fisk reported on December Housing Committee meeting. Davey Smith properties discussion took place. Lot size was also discussed. Fisk asked Milks to stay on the Housing Committee even though she is no longer a council member and thanked her for her involvement. Fisk would like to set up a meeting with the Landlord Association.

Mayor's Report

Sherrets stated it was an honor to be Mayor for five years. You have a great new council and mayor to keep moving forward. Thank you all for all your hard work.

City Administrator's Report

Mulfingher thanked Sherrets, Milks and Christensen for their service to the community doing one of the most difficult jobs out there as Mayor and Council. Little less than four years ago you took a chance on me as your City Administrator and I will forever appreciate the opportunity you have given me and I will forever be thankful for you and your service here at the city.

Councilperson Milks

Milks thanked Oelwein for letting her serve the community.

Adjournment

A motion was made by Milks, seconded by Christensen to adjourn at 6:35 P.M. All voted aye.

Motion Carried

Peggy Sherrets, Mayor

ATTEST:

Dylan Mulfingher, City Administrator

I, Dylan Mulfingher, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held December 23, 2019 and copy of said proceedings was furnished to the Register December 30, 2019.

Dylan Mulfingher, City Administrator

Applicant License Application (BC0029839)

ITEM #2.

Name of Applicant: DOLGENCORP, LLC

Name of Business (DBA): Dollar General Store #2328

Address of Premises: 137 S FREDERICK AVE

City Oelwein **County:** Fayette **Zip:** 50662

Business (319) 283-4576

Mailing 100 Mission Ridge

City Goodlettsville **State** TN **Zip:** 37072

Contact Person

Name Caleb Barton

Phone: (615) 855-4000 **Email** tax-beerandwinelicense@dollargeneral.com

Classification Class C Beer Permit (BC)

Term:12 months

Effective Date: 03/01/2020

Expiration Date: 02/28/2021

Privileges:

- Class B Wine Permit
- Class C Beer Permit (BC)
- Sunday Sales

Status of Business

BusinessType: Limited Liability Company

Corporate ID Number: XXXXXXXXXX **Federal Employer ID** XXXXXXXXXX

Ownership

Dollar General Corporation

First Name: Dollar **Last Name:** General Corporation

City: Goodlettsville **State:** Tennessee **Zip:** 37027

Position: N/A

% of Ownership: 100.00% **U.S. Citizen:** Yes

Lawrence Gatta

First Name: Lawrence **Last Name:** Gatta

City: Brentwood **State:** Tennessee **Zip:** 37027

Position: Non-Member Manager

% of Ownership: 0.00% **U.S. Citizen:** Yes

Jason Reiser

First Name: Jason **Last 7 e:** Reiser

City: Nashville **State:** Tennessee **Zip:** 37212

Position: Non Member Manager

% of Ownership: 0.00%

U.S. Citizen: Yes

ITEM #2.

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 22-92, PARKING IN RESIDENTIAL AREAS AND SECTION 22-94, PROHIBITED PARKING

BE IT ORDAINED by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. That the General Ordinances of the City of Oelwein adopted July 1, 2012 be amended by deleting Section 22-92 in it's entirety and replacing it as follows:

1. It shall be unlawful to park or cause to be parked any vehicle on the streets in residential areas in the city, except as follows:

On non-arterial streets: Parking is allowed on both sides of any street thirty-two feet (32') or more in width, unless otherwise prohibited; on one side of streets twenty-five feet (25') to thirty-one feet (31'), inclusive, in width, unless otherwise prohibited; no parking is allowed on either side of streets less than twenty-five feet (25') in width. Except parking shall be permitted on the south side of 6th Street Southeast in the 10 and 100 Block thereof, unless otherwise prohibited or within twenty-five feet (25') of the intersection of 6th Street Southeast and South Frederick or 1st Avenue Southeast. On arterial streets: Parking is allowed on both sides of any street thirty-eight feet (38') or more in width, unless otherwise prohibited; on one side of streets thirty-one feet (31') to thirty-seven feet (37'), inclusive, in width, unless otherwise prohibited; no parking is allowed on either side of streets less than thirty-one feet (31') in width.

Width means the distance from inside curb line to inside curb line, and the foregoing makes nine foot (9') traffic lanes and seven foot (7') parking lanes on non-arterial streets and twelve foot (12') traffic lanes and seven foot (7') parking lanes on arterial streets.

2. Trailers, boat on trailer, semi-trailers and other non-motorized vehicles of any type and size shall not be parked on any street in a residential district, except as herein provided and excepting bicycles. Such vehicles may park for the purpose of loading or unloading or making local deliveries, but in no instance shall such activity exceed a period of thirty (30) minutes. This section applies to unattached non-motorized trailers/vehicles.

2. Motor vehicles of any type that exceed seven feet (7') in height or eight feet (8') in width shall not be parked on any street in a residential district, except as herein provided. Such vehicles may park for the purpose of loading or unloading or making local deliveries, but in no event shall said activity exceed a period of thirty (30) minutes.

4. Commercial vehicles which transport detonable materials or flammable solids, liquids and gases shall not be parked on any street in a residential district, except for the purpose of making local deliveries.

5. A roll-off dumpster, wheeled dumpster, or other type of bulk refuse storage container shall not be placed upon the street in a residential district. An exception may be granted if the site is surveyed and approved by the building department. If approved by the building the department, the container must have adequate reflective material upon it and safety cones placed on each end of the container.

Time exceptions may be granted by the Chief of Police or his/her designee.

Section 2. That the General Ordinances of the City of Oelwein adopted July 1, 2012 be amended by adding Section 22-94 (16) as follows:

16. Long Vehicles: It shall be unlawful for any vehicle, including an automobile, motor truck, carrier, van, stock trailer, motor home (RV camper), bus or other vehicle of any kind more than twenty feet (20') in length to stop, park, or be left standing upon any street except for the purpose of loading or unloading, and then only so long as is necessary for loading or unloading and not to exceed thirty (30) minutes at any one time.

Section 3. That all Ordinances or parts thereof in conflict herewith be and the same are hereby repealed. This ordinance shall become effective upon its passage.

First Reading - December 23, 2019
Second Reading –
Third Reading –

Passed and adopted by the City Council of the City of Oelwein, Iowa, this _____ day of _____, 20__.

Peggy Sherrets, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 20__.

Dylan Mulfinger, City Administrator

Second Reading on _____ It was moved by _____ and seconded by _____ that the Ordinance as read be adopted (or to suspend the rules), and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Milks
M Weber
Cantrell
Fisk
Christensen

First Reading on _____:
It was moved by _____ and seconded by _____ that the Ordinance as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Milks
M Weber
Cantrell
Fisk
Christensen

Third Reading on _____ It was moved by _____ and seconded by _____ that the Ordinance as read be adopted (or to suspend the rules) and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Milks
M Weber
Cantrell
Fisk
Christensen

From: Eugene Purdy <epurdy@mchsi.com>

Sent: Wednesday, December 25, 2019 11:49 PM

To: Peg Sherrets <peg.sherrets@cityofeelwein.org>; Matt Weber <matt.weber@cityofeelwein.org>; Warren <warren.fisk@cityofeelwein.org>; LouAnn Milks <LouAnn.Milks@cityofeelwein.org>; Renee Cantrell <RCantrell@cityofeelwein.org>; matt.derifield@cityofeelwein.org; Darin Christensen <darin.christensen@cityofeelwein.org>; Dylan Mulfinger <DMulfinger@cityofeelwein.org>

ITEM #4.

Subject: The new Parking Ordinance

City Leaders

First I would like to thank you for serving the city of Oelwein. It is not the easiest job in the world and even though the people of Oelwein and the city council do not always agree I know you have the best for Oelwein in mind. The reason I write is about your new parking ordinance. There are a couple of things I would like you to consider modifying.

1. The time limit you have established for loading/unloading is 30 minutes. I think this is way too short in some instances. Many of the vehicles driven by utilities and members of the service industry are over the limits you have imposed. The typical install time for Cable TV, Dish, Direct TV, or Telephone runs around an hour if all goes well and can extend longer depending on the size of the install. An Electrician, Carpenter or Plumber could be at a house for over 8 hours in a day and I saw no exemption for utility trucks or service vehicles. I do not think the intent is to make it difficult for businesses to do business in Oelwein. It would be a sad event for someone new to move to Oelwein and have their moving truck show up to unload and a neighbor calls the police because the truck has been there for 31 minutes and they are not even ¼ unloaded. An encounter with the local police department on your first day in Oelwein would not be an ideal situation and would tend to paint Oelwein negatively. Almost every camper would exceed the size limits you have imposed and loading a camper for a week or two trip could very easily take over 30 minutes and result in a visit from the local police department because a neighbor complains. These are a few loading/unloading situations that will occur on occasion and a citation for any of them would be sad. The reason I mention a neighbor in this is we all know those who consider it their duty to report any perceived infraction on anyone or everyone.
2. The size limits you have listed as the vehicles allowed to park on the streets could stop many pickups and SUV's from being allowed to park on the streets of Oelwein, not to mention the service vehicles that many of the citizens of Oelwein drive home every night from their job to allow them to respond quicker to outages or service issues. Parking service vehicles in the municipal parking lots opens them up to theft and damage by wayward individuals. The size issue combined with the time limit would stop any individual that drives a vehicle in the performance of their job from stopping at their home for their one hour lunch break without breaking the standards set forth by this ordinance.

I understand where you are coming from and I saw where the Chief of Police can make exceptions but do we want him to be bothered continually with this and if an exception is made for one and not another we open the city up for a litigation situation through the courts.

I have not seen the results of the meeting of December 23 so you may have resolved all of my concerns already and if so I thank you for your forethought.

I have not made any suggestions as to the length of time or the size limits as I think the subject deserves discussion about what is considered reasonable and do any additional exceptions need to be added.

Thank You for your time and Service

Eugene Purdy
221 third Ave NE
Oelwein, Iowa

ORDINANCE NO. _____

AN ORDINANCE AMENDING OELWEIN CODE OF ORDINANCES CHAPTER 3 ARTICLE IX AND CHAPTER 21
PARKS VIOLATIONS

BE IT ORDAINED by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. That the General Ordinances of the City of Oelwein adopted July 1, 2012, be amended by Replacing Section 3-172, Section 3-174, Section 3-175 with the following

Section 3-172. DUTIES OF THE BOARD.

The Park and Recreation Commission shall have the power and authority to and shall perform the following duties:

1. The Commission may participate in the fee schedule, long-term capital improvements and budgeting process with the Park Superintendent and Recreation Programmer to make recommendations to the City Administrator for the annual line item budget of all anticipated fiscal year revenues and expenditures. This budget, with the recommendation of the City Administrator shall be subject to final approval by the Council.
2. Review and recommend to the City Council policies for the operations of all functions under the jurisdiction of the Park and Recreation Commission.
3. Advocate and promote park and recreation activities which will benefit all citizens of Oelwein, Iowa.
4. Adopt rules and regulations for controlling the use of park and recreation facilities and activities associated therewith, which rules and regulations shall not be inconsistent with any State law or local ordinance.
5. Cooperate with the Board of the Oelwein Community School District, other Commissions, Boards and civic groups to expand and improve the parks and recreation programs, with minimum cost to the citizens of Oelwein, Iowa.

Section 3-174. MEETINGS.

The Park and Recreation Commission shall hold regular bi-monthly meetings during the months of January, March, May, July, September, and November. The date, time and place of these meetings as determined by the Commission. Special meetings may be called by the Park Superintendent, Chair, or in the absence of the Chair, by the Vice-Chair. All meetings shall be open to the public and subject to the rules and regulations of the open meetings law of the State of Iowa. A quorum, consisting of a majority of the Commissioners, must be present at any regular or special meeting.

Section 3-175. MINUTES OF MEETINGS.

The Park Superintendent or their designee shall keep detailed minutes of each and every regular and/or special meeting and shall submit copies of such minutes to each Commissioner and to the City Clerk.

Section 2. That the general Ordinances of the City of Oelwein adopted July 1, 2012 be amended by deleting Section 21-1, 21-2, 21-3, 21-4, 21-5, 21-6, 21-7, 21-8, 21-9, and 21-10 in their entirety and replacing them as follows:

SECTION 21-1. ANIMALS IN PARKS.

Animals within any city park or on any city trail at all times must be under the control of a person competent to restrain and control the animal, either by leash, cord, chain or other similar restraint of not more than six feet in length or properly restrained within a motor vehicle.

The restraint requirement shall not apply to animals within the dog park at City Park while abiding by all rules and regulations posted in each designated off leash area.

No horses, mules, or ponies shall be permitted on the premises of any City park ground or trails at any time.

The person in control of an animal on any city property shall be responsible to immediately clean-up, remove and dispose of, in a sanitary manner, solid waste fecal matter excreted by said animal.

Exception: The provisions of this section shall not apply to animals specially trained to assist handicapped persons under the direct control of a handicapped person. (Ord. No. 1052, 808-2005.)

SECTION 21-2. INJURING PARK PROPERTY PROHIBITED AND LITTERING

It shall be unlawful for any person to deface, damage or destroy park property, natural or manmade. No person shall place, deposit, or throw any waste, refuse, litter or foreign substance in any area or receptacle except those provided for that purpose.

21.3 SWIMMING POOL REGULATIONS.

Subject to approval of the Park and Recreation Committee and final approval of the City Council, rules and regulations for the use of the municipal swimming pool, which shall include the hours of operation, length of the season the pool is to be open, fees and admission charges, and regulations to be observed while using the pool shall be enforced by the Park Superintendent. The rules and regulations shall be posted on the facility or otherwise publicized in a manner to provide adequate notice to the public. Violation of a rule or regulation so posted or publicized may be cause for denial of use of the facility. The Park Superintendent shall seek the advice and authority of the City Administrator in case of immediate need or emergency.

SECTION 21-4. PARKS CLOSED DURING SPECIFIED HOURS.

No person shall enter upon or remain upon the city parks or recreational facilities of the City of Oelwein starting one hour past sundown to one hour before sunrise. These facilities shall be closed to the general public, with exception of campers staying at the Oelwein City Park Campground and trail usage.

SECTION 21-5. PARKING AND TRAFFIC IN CITY PARKS.

1. It shall be unlawful to use motor vehicles in City parks:

- a. contrary to one-way traffic signs designating the direction of travel,
- b. upon the grass or off roadways in all city parks except as noted in sub-paragraph 2, below; or
- c. to park motor vehicles in the park, except in areas clearly designated for parking by signs or erected by the authority of the city council.

2. Snowmobiles are permitted to traverse city parks on the designated snowmobile trail when snow conditions are suitable and the dates and times said trail is posted as open. ATV's, UTV's, Golf Carts and all-terrain vehicles are prohibited in all city parks without exception. Snowmobiles and all-terrain vehicles shall be defined pursuant to 3216.1(20) and 3211.1 of the Code of Iowa.

SECTION 21-6. SPEED RESTRICTIONS.

It shall be unlawful for an operator of a motor vehicle to operate such a motor vehicle within the boundary of any city park at a speed in excess of fifteen (15) miles per hour, excepting the area designated for camping in Oelwein City Park, where no motor vehicle may be operated in excess of ten (10) miles per hour. (Ord. No. 769, Section 1, 6-23-86; Ord. No. 795, 6-22-87.)

SECTION 21-7. MOTORIZED VESSEL SPEED RESTRICTION.

It shall be unlawful for an operator of a motorized vessel to operate such motorized vessel on Lake Oelwein at a speed in excess of a no-wake speed.

SECTION 21-8. PENALTY.

Any person violating any provision of this chapter shall be guilty of a municipal infraction pursuant to Section 1-10.

SECTION 21-9. OELWEIN BIKE TRAIL RULES AND REGULATIONS.

1. Part of Park System. The Oelwein Bike Trail is declared to be a part of the Oelwein Park System and the Park rules contained at Chapter 21 of the Oelwein Code of Ordinances shall apply except as modified in this Section.

2. Use. The Oelwein Bike Trail shall be used as a trail for: bicycling, cross-country skiing, roller-blading and foot traffic and other special event usage authorized by the City Council. (Ord. No. 1120, 6-26-2012.)

3. Motorized Vehicles Prohibited. The use of motorized any vehicles, mopeds, motorized bicycles, ATVs, UTV's, golf carts and snowmobiles is prohibited on the Oelwein Bike Trail within the City of Oelwein, Iowa, except for authorized emergency and maintenance vehicles and except for motorized wheelchairs and other similar vehicles used by handicapped persons.

4. Horses and Other Animals. No person shall permit a horse under their control to be on the Oelwein Bike Trail. No person shall permit or allow an animal or pet on said Oelwein Bike Trail unless said animal or pet is under the control of said person and is on a leash of six feet or less in length. Said person shall pick up and dispose of any feces from the animal or pet under that person's control. For the purpose of this article, horse is defined as any equine animal including horses, mules, burrow, donkeys, and all lamas or alpaca like animals. Animal is defined as all animals of the animal kingdom, male or female, whether altered or not.

5. Special Permits. Special permits may be issued by the City Council for special events on specific dates utilizing golf carts or similar motorized transportation upon the Oelwein Bike Trail. (Ord. No. 1120, 6-26-2012.)

6. Official Signs. All Oelwein Bike Trail users shall observe and obey all official bike trail signs posted along the trail. These signs shall be considered "Official Traffic Control Devices" as defined by the Code of Iowa.

7. Violation of Rules. Any person who fails to obey a bike trail sign, rule, or other provisions of this Ordinance shall be guilty of a municipal infraction.

Section 3. That all Ordinances or parts thereof in conflict herewith be and the same are hereby repealed. This Ordinance shall become effective upon its passage.

- First reading –
- Second reading –
- Third reading –

Passed and adopted by the City Council of the City of Oelwein, Iowa, this _____ day of _____.

Peggy Sherrets, Mayor

Resolution No. _____

Resolution approving 2020 Housing Tax Abatement Applications

WHEREAS, City Council must approve the housing tax abatement applications in order for city staff to send them onto the county; and

WHEREAS, the city's tax abatement program runs for five years, and any property that applies in the program is in for five years; and

WHEREAS, the city's tax abatement plan abates taxes and refunds the city portion of the taxes; and

WHEREAS, a property must increase in its assessed value in order to be eligible for the abatement; and

WHEREAS, the City Council created the tax abatement program to provide a catalyst for new and improved housing in Oelwein;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Oelwein, Iowa, does hereby approve the 2020 Housing Tax Abatement Applications.

Passed and approved this _____ day of January, 2020.

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2020.

City Administrator

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- M Weber
- Stewart
- Cantrell
- Gerdts
- Fisk
- Ericson

2020 Housing Tax Abatement Applications

Property Address	New Construction/Improvement
1212 2 nd Street NE	Improvements
900 7 th Street SE	New Construction
115 13 th Avenue NE	New Construction
602 1 st Avenue NE	Improvements

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF PUBLIC WAYS OR GROUNDS FOR
OELWEIN CHAMBER AND AREA DEVELOPMENT EVENTS

WHEREAS, Iowa Code Section 364. 12 (2) states that " a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions "; and

WHEREAS, Iowa Code Section 364. 12 (2) (a) states that "Public ways and grounds may be temporarily closed by resolution "; and

WHEREAS, Oelwein Chamber & Area Development have requested temporarily closure of streets and parks for the following events, locations and times:

Event	Location of Street Closures	Date & Time
Party in the Park	Plaza Park and the 10 Block of West Charles Street including alleys	June 11, 2020 3:30 P.M. – 9:00 P.M. July 9, 2020 3:30 P.M. – 9:00 P.M. August 13, 2020 3:30 P.M. – 9:00 P.M. September 10, 2020 3:30 P.M. – 9:00 P.M.
Fall Fling And BBQ Contest	Plaza Park and the 10 Block of West Charles and all adjacent alleys	September 19, 2020 3:00 A.M. – 8:00 P.M.
Olde Tyme Christmas	10 Block of North Frederick to Veridian drive-through, the 10 and 100 block of South Frederick, the 10 block of East Charles to alley and the 10 block of West Charles	December 4, 2020 1:30 P.M. – 10:00 P.M.
Parade of Lights	120 North Frederick (VFW) South to 2 nd Street, then west and back to the Log Cabin	December 4, 2020 8:00 P.M. until conclusion of parade

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that

Oelwein Chamber and Area Development organizers are authorized to temporarily close the aforementioned requested streets and park.

Passed and Approved this _____ day of January, 2020.

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2020.

City Administrator

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

M Weber
Stewart
Cantrell
Gerdts
Fisk
Ericson



January 6, 2020

Oelwein City Council
20 Second Ave. SW
Oelwein, IA 50662

Dear Mayor Devore, City Administrator Mulfinger, and City Council Members:

The Oelwein Chamber & Area Development is requesting permission to close various streets and alleys for our 2020 sponsored events. We would like to request use of city barricades at all of the events.

- Party in the Park on the following Thursdays from 5:00 to 8:00 p.m. at Plaza Park: June 11th, July 9th, August 13th, and September 10th. We request permission to close the 10 block of West Charles St, including the alleys, from 3:30 p.m. until 9 p.m.
- Fall Fling with the BBQ contest will be held on Saturday, September 19th. (This date may be subject to change). We are requesting to close the 10 block of West Charles and all adjacent alleys.
- Olde Tyme Christmas will be Friday, December 4th. We request permission to close the 10 block of North Frederick to Veridian drive-through, the 10 and 100 block of South Frederick, and also the 10 block of East Charles to alley and 10 block of West Charles, from approximately 1:30 p.m. until 10 p.m. We will also be using ATVs for set-up and during the event. As in the past, there will be carriage rides from the alley by Margaret's Crafts and proceeding to South Frederick to 1st St. SW and then return to the alley by Margaret's Crafts. We are also planning a Parade of Lights at 8:00 p.m., which travels from the VFW location on North Frederick to Strang's on South Frederick. The parade will then progress west on Second Street and back to the Log Cabin Park. Fireworks will immediately follow the parade. As in the past, we would like to request additional help from the Police Department with traffic control at the intersections during the parade.

Thanks much for your consideration in this matter.

Sincerely,

Debra Howard, Executive Director
Oelwein Chamber & Area Development

RESOLUTION NO. _____

Resolution authorizing the use of a preliminary official statement in connection with the issuance of General Obligation Corporate Purpose Bonds, Series 2020 and setting January 27, 2020 as the date for the sale of the Bonds

WHEREAS, the City of Oelwein (the “City”), in Fayette County, State of Iowa, has proposed to enter into a General Obligation Loan Agreement (the “Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of financing improvements to streets, the acquisition of emergency communications equipment for the police department, the acquisition of equipment for the fire department, financing improvements and adding trails to the City’s system of trails, and financing improvements and upgrading equipment at the Municipal Swimming Pool, and has published notice of the proposed action and has held a hearing thereon; and

WHEREAS, a preliminary official statement (the “Preliminary Official Statement”) has been prepared to facilitate the sale of \$2,385,000 General Obligation Corporate Purpose Bonds, Series 2020 (the “Bonds”), and it is now necessary to make provision for the approval of the Preliminary Official Statement and to authorize its use by Speer Financial, Inc., the City’s municipal financial advisor; and

WHEREAS, it is also necessary to set a date for the sale of the Bonds;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. The use by Speer Financial, Inc. of the Preliminary Official Statement relating to the Bonds, in substantially the form as has been presented to and considered by the City Council, is hereby approved, and Speer Financial, Inc. is hereby authorized to prepare and use a final Official Statement for the Bonds substantially in the form of the Preliminary Official Statement, but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the issuance of the Bonds, and the City Clerk is hereby authorized and directed to execute a final Official Statement for the Bonds, if requested. The Preliminary Official Statement as of its date is deemed final by the City within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 2. Sealed bids for the purchase of the Bonds shall be received and canvassed on behalf of the City until 11:00 o’clock a.m. on January 27, 2020, and this Council shall meet on the same date for the purpose of considering such bids received and adopting a resolution providing for the award and sale of the Bonds, and Speer Financial, Inc. is hereby authorized and directed to disseminate the notice of said sale, in compliance with the Internal Revenue Service regulations governing “Issue Price” determinations, such notice to minimally contain information regarding Establishment of Issue Price set forth in the “Terms of Offering” attached to the Preliminary Official Statement and to be in such form as the Financial Advisor may deem to be appropriate.

Section 3. Pursuant to Section 75.14 of the Code of Iowa, the City Council hereby authorizes the use of electronic bidding procedures for the sale of the Bonds through Speer Auction®, and hereby finds and determines that the Speer Auction® competitive bidding system will provide reasonable security and maintain the integrity of the competitive bidding process and will facilitate the delivery of bids by interested parties under the circumstances of this bond sale.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved January 13, 2020.

Mayor

Attest:

City Clerk

••••

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

Mayor

Attest:

City Clerk

CITY OF OELWEIN, IOWA
BOND ISSUANCE TIMELINE
\$2,385,000 General Obligation Corporate Purpose Bonds, Series 2020

January 13, 2020	APPROVE THE PRELIMINARY OFFICIAL STATEMENT Resolution provided by Bond Counsel
January 27, 2020	BOND SALE AND AWARD Resolution provided by Bond Counsel (Speer plans to attend this meeting)
February 10, 2020	AUTHORIZING/ISSUANCE PROCEEDINGS Resolution provided by Bond Counsel
February 25, 2020	BOND CLOSING Day that City will receive Bond Proceeds (No meeting required)

City of Oelwein, Fayette County, IA

\$2,385,000 General Obligation Corporate Purpose Bonds, Series 2020 12 yr

****PRELIMINARY - SUBJECT TO CHANGE****

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/25/2020	-	-	-	-	-
12/01/2020	-	-	57,164.59	57,164.59	-
06/01/2021	105,000.00	2.500%	37,281.25	142,281.25	199,445.84
12/01/2021	-	-	35,968.75	35,968.75	-
06/01/2022	205,000.00	2.750%	35,968.75	240,968.75	276,937.50
12/01/2022	-	-	33,150.00	33,150.00	-
06/01/2023	210,000.00	2.750%	33,150.00	243,150.00	276,300.00
12/01/2023	-	-	30,262.50	30,262.50	-
06/01/2024	210,000.00	3.000%	30,262.50	240,262.50	270,525.00
12/01/2024	-	-	27,112.50	27,112.50	-
06/01/2025	220,000.00	3.000%	27,112.50	247,112.50	274,225.00
12/01/2025	-	-	23,812.50	23,812.50	-
06/01/2026	225,000.00	3.000%	23,812.50	248,812.50	272,625.00
12/01/2026	-	-	20,437.50	20,437.50	-
06/01/2027	235,000.00	3.000%	20,437.50	255,437.50	275,875.00
12/01/2027	-	-	16,912.50	16,912.50	-
06/01/2028	240,000.00	3.198%	16,912.50	256,912.50	273,825.00
12/01/2028	-	-	13,075.00	13,075.00	-
06/01/2029	245,000.00	3.500%	13,075.00	258,075.00	271,150.00
12/01/2029	-	-	8,787.50	8,787.50	-
06/01/2030	155,000.00	3.500%	8,787.50	163,787.50	172,575.00
12/01/2030	-	-	6,075.00	6,075.00	-
06/01/2031	165,000.00	3.500%	6,075.00	171,075.00	177,150.00
12/01/2031	-	-	3,187.50	3,187.50	-
06/01/2032	170,000.00	3.750%	3,187.50	173,187.50	176,375.00
Total	\$2,385,000.00	-	\$532,008.34	\$2,917,008.34	-

Yield Statistics

Bond Year Dollars	\$16,246.00
Average Life	6.812 Years
Average Coupon	3.2747036%
Net Interest Cost (NIC)	3.3921479%
True Interest Cost (TIC)	3.3949146%
Bond Yield for Arbitrage Purposes	3.2599357%
All Inclusive Cost (AIC)	3.6829348%

IRS Form 8038

Net Interest Cost	3.2747036%
Weighted Average Maturity	6.812 Years

City of Oelwein, Fayette County, IA

\$1,695,000 General Obligation Corporate Purpose Bonds, Series 2020 12 yr

****PRELIMINARY - SUBJECT TO CHANGE****Police, Fire, Trails, Pool

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/25/2020	-	-	-	-	-
12/01/2020	-	-	40,872.92	40,872.92	-
06/01/2021	105,000.00	2.500%	26,656.25	131,656.25	172,529.17
12/01/2021	-	-	25,343.75	25,343.75	-
06/01/2022	125,000.00	2.750%	25,343.75	150,343.75	175,687.50
12/01/2022	-	-	23,625.00	23,625.00	-
06/01/2023	130,000.00	2.750%	23,625.00	153,625.00	177,250.00
12/01/2023	-	-	21,837.50	21,837.50	-
06/01/2024	130,000.00	3.000%	21,837.50	151,837.50	173,675.00
12/01/2024	-	-	19,887.50	19,887.50	-
06/01/2025	135,000.00	3.000%	19,887.50	154,887.50	174,775.00
12/01/2025	-	-	17,862.50	17,862.50	-
06/01/2026	140,000.00	3.000%	17,862.50	157,862.50	175,725.00
12/01/2026	-	-	15,762.50	15,762.50	-
06/01/2027	145,000.00	3.000%	15,762.50	160,762.50	176,525.00
12/01/2027	-	-	13,587.50	13,587.50	-
06/01/2028	145,000.00	3.000%	13,587.50	158,587.50	172,175.00
12/01/2028	-	-	11,412.50	11,412.50	-
06/01/2029	150,000.00	3.500%	11,412.50	161,412.50	172,825.00
12/01/2029	-	-	8,787.50	8,787.50	-
06/01/2030	155,000.00	3.500%	8,787.50	163,787.50	172,575.00
12/01/2030	-	-	6,075.00	6,075.00	-
06/01/2031	165,000.00	3.500%	6,075.00	171,075.00	177,150.00
12/01/2031	-	-	3,187.50	3,187.50	-
06/01/2032	170,000.00	3.750%	3,187.50	173,187.50	176,375.00
Total	\$1,695,000.00	-	\$402,266.67	\$2,097,266.67	-

Yield Statistics

Bond Year Dollars	\$12,162.00
Average Life	7.175 Years
Average Coupon	3.3075701%
Net Interest Cost (NIC)	3.4190649%
True Interest Cost (TIC)	3.4212737%
Bond Yield for Arbitrage Purposes	3.2599357%
All Inclusive Cost (AIC)	3.6971946%

IRS Form 8038

Net Interest Cost	3.3075701%
Weighted Average Maturity	7.175 Years

City of Oelwein, Fayette County, IA

\$690,000 General Obligation Corporate Purpose Bonds, Series 2020 10 yr

****PRELIMINARY - SUBJECT TO CHANGE**** Street Improvement

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/25/2020	-	-	-	-	-
12/01/2020	-	-	16,291.67	16,291.67	-
06/01/2021	-	-	10,625.00	10,625.00	26,916.67
12/01/2021	-	-	10,625.00	10,625.00	-
06/01/2022	80,000.00	2.750%	10,625.00	90,625.00	101,250.00
12/01/2022	-	-	9,525.00	9,525.00	-
06/01/2023	80,000.00	2.750%	9,525.00	89,525.00	99,050.00
12/01/2023	-	-	8,425.00	8,425.00	-
06/01/2024	80,000.00	3.000%	8,425.00	88,425.00	96,850.00
12/01/2024	-	-	7,225.00	7,225.00	-
06/01/2025	85,000.00	3.000%	7,225.00	92,225.00	99,450.00
12/01/2025	-	-	5,950.00	5,950.00	-
06/01/2026	85,000.00	3.000%	5,950.00	90,950.00	96,900.00
12/01/2026	-	-	4,675.00	4,675.00	-
06/01/2027	90,000.00	3.000%	4,675.00	94,675.00	99,350.00
12/01/2027	-	-	3,325.00	3,325.00	-
06/01/2028	95,000.00	3.500%	3,325.00	98,325.00	101,650.00
12/01/2028	-	-	1,662.50	1,662.50	-
06/01/2029	95,000.00	3.500%	1,662.50	96,662.50	98,325.00
Total	\$690,000.00	-	\$129,741.67	\$819,741.67	-

Yield Statistics

Bond Year Dollars	\$4,084.00
Average Life	5.919 Years
Average Coupon	3.1768284%
Net Interest Cost (NIC)	3.3119900%
True Interest Cost (TIC)	3.3187488%
Bond Yield for Arbitrage Purposes	3.2599357%
All Inclusive Cost (AIC)	3.6418613%

IRS Form 8038

Net Interest Cost	3.1768284%
Weighted Average Maturity	5.919 Years

Public Safety Communications Project



ITEM #8.



The Public Safety entities of Oelwein presently operate on VHF & 800 mhz. radio frequencies. The police department and some of the fire department frequencies operate on the EDACS (Enhanced Digital Access Communications System).

Thirteen years ago, when Oelwein converted to the 800 mhz. EDACS, it was the most robust system available that allowed the police department to transition from radios that did not have the range to reach each other from across town to a system that allowed its users to have range from the basement of homes and an extended range for calls that required them to be out of the city limits. It also allowed for interconnectivity with surrounding agencies.

In 2014, the EDACS technology met the deadline of no longer being maintained with parts from the manufacturer. At that time, the City of Oelwein applied for funds to replace the system and we were approved for over \$275,000 in funds for the \$425,000 project. The City of Oelwein did not have, due to budget constraints, the necessary matching funds and the grants had to be turned back.

The Iowa Statewide Interoperable Communications System Board has developed a state plan for 700 mhz. communications. This plan was intended to serve all jurisdictions but has been developed to mainly serve areas around larger communities and state highways. In addition, the state system is governed by the state.



The SARA system (Shared Area Radio Agreement), is an 800 mhz. communications system that is locally owned with agreements from other agencies to share tower and equipment resources. This lowers the financial burden placed on individual local governments while

providing them a robust communications system. The SARA system has become the choice of larger jurisdictions and many near Oelwein. This will enhance the system for Oelwein and those around us and we are then in turn able to function off of their equipment.

The following jurisdictions are presently on the SARA system:

The agencies within the following counties:

Black Hawk – Dubuque – Grundy – Iowa – Jasper – Johnson – Linn – Marshall – Polk – Washington

Other entities:

All Iowa Hospitals – All Iowa County Public Health Agencies – All Iowa Medical Helicopters – All Iowa State Patrol Dispatch Centers – Iowa Department of Agriculture – National Guard Units – 95% of Iowa's Emergency Management Agencies/Emergency Operation Centers – Iowa DPS/LEIN Regional Information Sharing Officers – Civil Air Patrol – State Emergency Operation Centers – Poison Control – University

Public Safety Communications Project



ITEM #8.



The proposed system also has a potential savings for fire radios, depending on if the fire personnel feel that the proposed plan would be workable for their system. The SARA system allows for a “BeOn” program in which the fire volunteers could have a licensed phone app on their smart phone. That smart phone acts like a push to talk radio while also sending a signal as to where that person is located on a map. The system further has a distress alert button through the smart phone. If the fire personnel felt this was workable, they could acquire licenses for this system and buy less portable radios. A portable radio rack system could be installed in their fire unit and personnel that needs a handheld radio at the scene could then be issued one and return it after the incident.

The proposed project would include new mobile radios for all police and fire vehicles as well as new portable radios for necessary personnel. The project also includes the following:

- Necessary P25 equipment, site assessment, licensing and installation for the tower site
- Microwave antenna for Oelwein site to Jesup RACOM tower site.
- Project management
- 10 years pre-paid maintenance contract for all hardware & software for the site, consoles and radios.
- *Proposed pricing and trade-in value on equipment is valid if agreement is signed prior to June 20, 2019.

Evolution of Our System





ITEM #8.

271 Vinton St.
 Waterloo, IA 50703
 319-233-7747
 www.racom.net

Proposal Prepared for: **Oelwein Police Department**
 Address 501 Rock Island Road
 City Oelwein
 State & Zip Code IA 50662
 County Fayette
 Phone/FAX 319-283-4311
 Contact Name Chief Jeremy Logan
 Contact E-mail

Oelwein P25 Network Upgrade

ITEM	QTY	PART NO.	DESCRIPTION	UNIT	EXTENDED
1	1	P25 Site	P25 Site Equipment	\$ -	\$ -
			4 Channel P25 Phase II MASTR V Trunking Site Equipment	\$ 181,029.01	\$ 181,029.01
			SAR - High Availability Site Router	\$ 7,125.00	\$ 7,125.00
			Tower Work - Remove Old Antennas, Install P25 Lines, Antennas and MW	\$ 19,950.00	\$ 19,950.00
			Licensing - P25 Frequency Coordination, Licensing	\$ 3,500.00	\$ 3,500.00
			Misc - Rackmount UPS, Grounding, Racks and Misc Electrical Work to Site	\$ 7,750.00	\$ 7,750.00
				\$ -	\$ -
2	1	Microwave	NEC 6GHz Licensed Microwave from Oelwein Tower to Jesup Water Tank	\$ 40,727.26	\$ 40,727.26
			NEC Recommended Spares	\$ 7,174.02	\$ 7,174.02
			Structural Study - Jesup Water Tank(Does Not Include Structural Changes)	\$ 3,990.00	\$ 3,990.00
				\$ -	\$ -
3	1	Antenna System	Antenna System for Oelwein Site - Coax, Tx and Rx Antennas, Combiner, and Tower Top Amp	\$ 33,250.00	\$ 33,250.00
				\$ -	\$ -
		SERVICES		\$ -	\$ -
	1	A1	Site Staging, Installation, Integration, Radio Reprogramming, Console Reconfiguration	\$ 52,500.00	\$ 52,500.00
	1	PM	Project Management - Includes Documentation Package, System Drawings, User Training	\$ 7,750.00	\$ 7,750.00
	1	ENG	Engineering - Drive Test Verification, IT Services including System Monitoring	\$ 8,250.00	\$ 8,250.00
				\$ -	\$ -
	1	MAINTENANCE	10 Year Maintenance Contract Hardware and Software for Site, Consoles, and Radios	\$ 348,000.00	\$ 348,000.00
		DISCOUNT	\$50,000 Credit for PrePayment of 10 Years of Hardware and Software Maintenance	\$ (50,000.00)	\$ (50,000.00)
				\$ -	\$ -
	5	XG-100M	Harris XG-100M P25 Mobile Radios for VHF Linkers at Oelwein Site	\$ 6,891.00	\$ 34,455.00
	5	TRADE-IN	\$500 Trade In Credit From HARRIS if Order Signed by June 20,2019	\$ (500.00)	\$ (2,500.00)
	10	XG-100M	Harris XG-100M P25 Mobile Radios for Oelwein Vehicles	\$ 6,891.25	\$ 68,912.50
	10	TRADE-IN	\$500 Trade In Credit From HARRIS if Order Signed by June 20,2019	\$ (500.00)	\$ (5,000.00)
	14	XL-200P	Harris XL-200P P25 Portable Radio with Acc(Batteries,Charger, Belt Loop, Belt Clip)	\$ 5,715.00	\$ 80,010.00
	14	TRADE-IN	\$500 Trade In Credit From HARRIS if Order Signed by June 20,2019	\$ (500.00)	\$ (7,000.00)
			Total Equipment Price	\$	839,872.79
			Installation	\$	-
			Subtotal	\$	839,872.79
			Taxes	\$	-
			Shipping	\$	4,500.00
			Total	\$	844,372.79

Terms of Purchase:
 30% Due on Equipment Order
 30% Due on Receiving of Equipment at RACOM
 30% Due on System Installation Completion
 10% Due at System Acceptance

Tax Rate

System Description: P25 Network Upgrades for Oelwein PD. Includes all site equipment, microwave to integrate with the SARA network, console reprogramming, Linker Radios for Existing VHF equipment, Engineering, Licensing, and Installation

Proposal Presented By: BRIAN PLACKE

Date: 10.12.2018

Proposal Accepted By: _____

Date: _____

What equipment will be purchased with the new loan?

- 1st out Pumper - \$375,000 - \$600,000
 - New
 - \$500,000 - \$600,000
 - Used (2-3 year old)
 - \$325,000 - \$375,000
- Radios - \$74,000
 - 20 – XG-15P Handheld Radio's
 - \$34,725.20 (\$1,736.26/ea)
 - 9 – XG-25M Mobile Vehicle Radio's
 - \$26,387.82 (\$2,931.98/ea)
 - 1 – Linker
 - \$10,000/ea
 - 20 - BeOn Smart Phone Licenses
 - \$2,640.00 (\$132/ea per year)
- Building Improvement - Any remaining funds
 - Overhead Doors (x7)
 - Should be done in all at once.

Why does the department need a new fire truck?

- NFPA 1901 requirements
 - 1st Pumper Out
 - 15 years max life
 - 772 is 2007
 - 2nd Pumper Out
 - 30 years max life
 - 771 is 1992
- ISO Fire Rating
 - Trucks age figures into equation
 - This sets city fire rating

How long will the truck last?

- Current NFPA 1901 standard say 30 years if used for 2nd out truck

Features that the new truck will have that the old one does not?

- On board foam
- Current safety standards
 - Ex: V striping on back
- Emission standards
- Remote deck gun

What year is the old one? Is it allowed to be in use? What does NFPA mean?

- 2007 (772)
- Yes, until 2037 for 2nd truck out. Current 1st truck out has 3 yrs until it must be moved to 2nd truck out. This would make 771 3rd truck out or obsolete
- National Fire Protection Association

Will this be used or new for a truck?

- Depends on budget, see notes from above.

How will the Fire Department handle the procurement of a new truck?

- New would be done by committee and bid process
- Used would find and buy

Why does the Fire Department need new radios?

- Radios have reach their useful life with other local agencies. We can no longer link with statewide system.

What is the condition of the old radios?

- Varies depending on unit. A lot of current radios are older model (2-3 models old) and were due to be replaced years ago.

If funding is still available? What will the Fire Department improve in the station?

- Fire station overhead doors. These will improve the energy efficiency and appearance of the Fire Station.

Truck Requirements

- 1250 GPM pumper (min)
- Diesel engine (360 hp min)
- Automatic transmission
- 1000 Gallon Poly Tank
- On board foam system
- Quad Cab
- Remote operated deck gun
- SCBA jump seats (min 4)
- LED lit side compartments
 - Organization hardware for compartments
- On board generator
- Telescoping scene LED scene lights
- Red with white stripping (back will safety V stripping)
- Emergency communication equipment installation
- LED exterior emergency lighting
- Automatic tire chains



ITEM #8.

271 Vinton St.
 Waterloo, IA 50703
 319-233-7747
 www.racom.net

Proposal Prepared for: City Of Oelwein
 Address _____
 City _____
 State & Zip Code _____
 County _____
 Phone/FAX _____
 Contact Name Chief Logan
 Contact E-mail _____

Oelwein Fire Portables and Mobiles

ITEM	QTY	PART NO.	DESCRIPTION	UNIT	EXTENDED
			XG-15P Handheld Radio - \$1811.26 Per Radio	\$ -	\$ -
	30	XR-PF78B-T-PH2	PORTABLE PKG,XG-15P,768-861MHZ,P25T,TDMA	\$ 1,346.25	\$ 40,387.50
	30	XR-NC8F	ANTENNA,ENHANCED,WHIP,1/4WAVE 762-870MHZ	\$ 30.00	\$ 900.00
	30	XR-PL9E	FEATURE, SINGLE-KEY AES ENCRYPTION	\$ 0.01	\$ 0.30
	60	XR-PA3R	BATTERY, LI-ION, 2400 MAH	\$ 60.00	\$ 3,600.00
	30	XR-CH9T	CHARGER, SINGLE,TRI-CHEMISTRY	\$ 90.00	\$ 2,700.00
	30	XR-AE6A	SPEAKER MIC,COILED	\$ 120.00	\$ 3,600.00
	60	XR-HC7P	BELT CLIP,METAL	\$ 15.00	\$ 900.00
	30	A1	Programming	\$ 75.00	\$ 2,250.00
				\$ -	\$ -
				\$ -	\$ -
			XG-25M Mobile Vehicle Radio - \$2931.98 Per Radio	\$ -	\$ -
	9	DM-M78B	MOBILE,XG-25M,700/800 MHZ,35W	\$ 1,575.00	\$ 14,175.00
	9	AN-125001-001	Antenna,Base,Standard Roof Mount	\$ 30.00	\$ 270.00
	9	AN-225001-004	Antenna,Element,700/800 2dB Low ProFile	\$ 45.00	\$ 405.00
	9	DM-PKGPT	Feature Package,P25 Trunking	\$ 562.50	\$ 5,062.50
	9	DM-PL9E	FEATURE, SINGLE-KEY AES ENCRYPTION	\$ 0.01	\$ 0.09
	9	DM-PL4F	Feature, P25 Phase 2, TDMA	\$ 187.50	\$ 1,687.50
	9	DM-PL7Z	Feature,512 Systems/Groups	\$ 0.01	\$ 0.09
	9	DM-MC9R	Microphone,Standard,XG-25M	\$ 60.71	\$ 546.39
	9	DM-ZN9X	Kit,Accessories,XG-25M	\$ 146.25	\$ 1,316.25
	9	A1	PROGRAMMING	\$ 75.00	\$ 675.00
	9	A1	REMOVAL OF OLD RADIO AND INSTALLATION OF NEW RADIO	\$ 250.00	\$ 2,250.00
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -

Total Equipment Price	\$ 80,725.62
Installation	\$ -
Subtotal	\$ 80,725.62
Taxes	\$ -
Shipping	\$ -
Total	\$ 80,725.62

Terms of Purchase: 30 DAYS NET

Tax Rate

System Description: Handheld Harris XG-15P P25 Trunking portable radios with AES encryption, TDMA Phase 2 antenna, 2 batteries, charger, speaker mic. Harris XG-25M P25 Trunking mobile vehicle radio with AES encryption, antenna, mic, and installation.

Proposal Presented By: Brian Placke Date: 1/22/2019

Proposal Accepted By: _____ Date: _____

Radio Breakdown

		XG-15P Handheld Radio	\$ 1,736.26	\$	34,725.20
20	XR-PF78B-T-PH2	PORTABLE PKG, XG-15P, 768-861MHZ, P25T, TDMA	\$ 1,346.25	\$	26,925.00
20	XR-NC8F	ANTENNA, ENHANCED, WHIP, 1/4WAVE 762-870MHZ	\$ 30.00	\$	600.00
20	XR-PL9E	FEATURE, SINGLE-KEY AES ENCRYPTION	\$ 0.01	\$	0.20
20	XR-PA3R	BATTERY, LI-ION, 2400 MAH	\$ 60.00	\$	1,200.00
20	XR-CH9T	CHARGER, SINGLE, TRI-CHEMISTRY	\$ 90.00	\$	1,800.00
20	XR-AE6A	SPEAKER MIC, COILED	\$ 120.00	\$	2,400.00
20	XR-HC7P	BELT CLIP, METAL	\$ 15.00	\$	300.00
20	A1	PROGRAMMING	\$ 75.00	\$	1,500.00
		XG-25M Mobile Vehicle Radio	\$ 2,931.98	\$	26,387.82
9	DM-M78B	MOBILE, XG-25M,700/800 MHZ,35W	\$ 1,575.00	\$	14,175.00
9	AN-125001-001	Antenna,Base,Standard Roof Mount	\$ 30.00	\$	270.00
9	AN-225001-004	Antenna,Element,700/800 2dB Low ProFile	\$ 45.00	\$	405.00
9	DM-PKGPT	Feature Package,P25 Trunking	\$ 562.50	\$	5,062.50
9	DM-PL9E	FEATURE, SINGLE-KEY AES ENCRYPTION	\$ 0.01	\$	0.09
9	DM-PL4F	Feature, P25 Phase 2, TDMA	\$ 187.50	\$	1,687.50
9	DM-PL7Z	Feature,512 Systems/Groups	\$ 0.01	\$	0.09
9	DM-MC9R	Microphone,Standard,XG-25M	\$ 60.71	\$	546.39
9	DM-ZN9X	Kit,Accessories,XG-25M	\$ 146.25	\$	1,316.25
9	A1	PROGRAMMING	\$ 75.00	\$	675.00
9	A1	REMOVAL OF OLD RADIO AND INSTALLATION OF NEW RADIO	\$ 250.00	\$	2,250.00
1		LINKER	\$ 10,000.00	\$	10,000.00
20		BeOn Smart Phone Lease of \$11 per month per phone	\$ 132.00	\$	2,640.00



Parks / Cemetery / Aquatics / Campground

Park and Recreation

www.cityofuelwein.org

Mayor and Council,

The aquatic facility was built in 1996 so the facility is now going into the 23th season as hard as it seems to be real. The City is looking to make the aquatic center more user friendly with an extremely visually striking replacement and improvement project.

The facility is lacking protection from the sun as the city currently only has one shade structure in place. This project will include multiple shade structures including, two – two hip post structures and two 20’ diameter permabrellas that would be installed on the concrete pool deck for patrons. Next, the city would acquire a slide top canopy to provide sun protection for city employees and patrons. This project will include replacing the existing café tables in the concessions area that are pushing their useful life, these tables will include umbrellas that the existing tables once had and have disappeared over the years. In the zero-entry area, a frog slide will be included as an additional amenity for small kids to play on.

This project includes installing a shelter on the concrete area on the front of the facility, which will be available for pool party rentals. The structure will include four picnic tables and rerouting the fencing to enclose this area with a steel Decra roof to match the other two buildings. This will enclose the bathrooms on the north side of the facility within the fenced area for patrons to utilize.

This project will also replace the existing gutter system that surrounds the perimeter of the pool. The existing gutter system is obsolete and the city is running out of spare sections to replace the sections that are getting brittle and crack under use. The city would be replacing the slide pump and motor as this pump is the only original left to the facility.

Joshua Johnson MA
Oelwein Park Superintendent







Parks / Cemetery / Aquatics / Campground

Park and Recreation www.cityofuelwein.org

Miller Construction

Shelter and fencing \$25,645

Kay Park

4 Picnic Tables \$2,908

Waterloo Tent and Tarp

6 Café Tables - replacement \$6,750

6 café umbrellas - replacement \$5,370

1 Slide Canopy \$2,985

2 Two-post hip structures \$7,920

2 Permabrellas \$7,260

Shipping \$1,790.37

\$32,075.37

Fisher Brothers

1 Frog Slide \$14,596

Grating - replacement \$20,000

Carrico Aquatics

Slide pump/motor - replacement \$5,600

\$100,824.37

Joshua Johnson MA
Oelwein Park Superintendent
20 2nd Ave. SW
Oelwein, IA. 50662
319-283-5440 – City Hall
319-283-0544 – Cell



RESOLUTION NO. _____

RESOLUTION TO SET PUBLIC HEARING ON PROPOSED DISPOSAL BY SALE OF THE CITY'S INTEREST IN 219 LINCOLN DRIVE NE, 602 2ND AVENUE NE, 17 1ST STREET NE, 19 1ST STREET NE, 17 2ND AVENUE SE, 9 6TH STREET NE, 608 1ST AVENUE SE, 418 7TH AVENUE SE AND 129 5TH AVENUE NE ALL IN OELWEIN, FAYETTE COUNTY, IOWA

BE IT RESOLVED by the Council of the City of Oelwein, Iowa, as follows:

Section 1. The Council of the City of Oelwein, Iowa, hereby proposes to sell 219 Lincoln Drive NE legally described as Lots 154 and 155, Block 16, Wings Addition; 602 2nd Avenue NE legally described as Lot 145, Block 15, Wing's Addition; 17 1st Street NE legally described as The West 23.79 feet of the South 85 feet of Lot 2, Block 4, Paigns Addition; 19 1st Street NE legally described as the East 26.21 feet of the South 85 feet of Lot 2, Block 4, Miner Paigns Addition; 17 2nd Avenue SE legally described as Lot Sixteen (16), Block Twelve (12), Oelwein; 9 6th Street NE legally described as The East 52 feet of Lot 8, Block 24, Oelwein Land Company's First Addition, 608 1st Avenue SE legally described as Lot 11 and the South One-Half Lot 10, Block 2, Holroyds Addition; 418 7th Avenue SE legally described as Lot 14, Block 16, Grandview Addition; and 129 5th Avenue NE legally described as Lot 10, Block 4, Kint & Boyack Addition, all in Oelwein, Fayette County, Iowa.

Section 2. The clerk is hereby directed to publish notice that a public hearing will be held at 6:00 P.M. on January 27, 2020, at the Council Chambers at City Hall, in Oelwein, Iowa, at which time the Council will hear objections to the sale from any interested party.

Section 3. This Resolution shall be in effect upon its passage and approval as provided by law.

Passed and adopted by the City Council of the City of Oelwein, Iowa this _____ day of January, 2020.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

M Weber
Stewart
Cantrell
Gerdts
Fisk
Ericson

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2020.

City Administrator

Public Notice

The City of Oelwein will be offering for sale the following properties by process of sealed bids. The properties will be sold for rehabilitation into single family, owner-occupied homes.

The properties will be open for inspection so interested parties can walk through. A reserve bid has been set for each property.

Address	Open for Viewing	Minimum Bid
129 5th Avenue NE	January 7, 2019 1:00 – 3:00 P.M.	\$7,500.00
608 1st Avenue SE	January 9, 2019 1:00 – 3:00 P.M.	\$5,000.00

The deadline to submit sealed bids along with proposals for property development and proof of attainable funds is January 22, 2019 at 11:00 A.M. Bids will be opened at 11:30 A.M. in the City Hall Council Chambers and presented to Council for action January 27, 2019 at 6:00 P.M. The Council will award properties to the highest bidder and/or best proposal submitted. The City reserves the right to reject any and all bids.

Once the property has been awarded, closing documents will be prepared. Sales will be subject to deed restrictions.

The new property owner(s) will be required to follow guidelines that have been set in place.

- The new owner/contractor will provide the City with a plan for rehabilitation/renovation
- Work on the property is to begin within 30 days of accepting the deed
- All work shall be completed within one year
- The property cannot be used as a rental or generate rental income for 7 years
- Property cannot be sold on contract for a minimum of 7 years

The Oelwein City Council may have additional requirements.



Maynard Savings Bank

MAYNARD AND HAZLETON, IOWA

ITEM #9.

P.O. Box 158
Maynard, Iowa 50655
Phone (563) 637-2289
Fax (563) 637-2280

P.O. Box 90
Hazleton, Iowa 50641
Phone (319) 636-2431
Fax (319) 636-2794

January 6, 2020

City of Oelwein

Re: Steve Cockerham

Dear City,

The bank has been asked to provide a letter stating Mr. Cockerham has sufficient funds to submit a bid to purchase real estate located at 129 5th Ave NE in Oelwein, Iowa. This is correct and no financing is necessary.

Sincerely,

A handwritten signature in cursive script that reads 'CJ Lensing'.

CJ Lensing
Maynard Savings Bank

January 6, 2020

Dylan Mulfinger – City Administrator

City Council - City of Oelwein

20 2nd Ave SW

Oelwein, Iowa 50662

Performance Rehab 2, LLC is interested in acquiring the property at 17 2nd Ave. SE.

Our plan for the property is to have it torn down and be able to expand our parking lot to the South. We hope to complete this project in the Spring of 2020.

We understand that the cost of the property will range from \$500-\$1,000 for transfer of ownership and \$798 in back taxes and that it is eligible for tear down assistance from the city of Oelwein in the amount of half of the cost of tear down, not to exceed \$5,000.

We agree to the transfers of ownership cost of the property, ranging from \$500-\$1,000, as well as to pay the back taxes of \$798, however we would need to know the cost of tear down before signing an agreement.

We do not wish to acquire ownership of this property while it is occupied and therefore request that this transaction not be completed until the property is vacant. We would be willing to discuss terms with city administration regarding snow removal and lawn care at this property until such time.

Thank you for your consideration and for the work you are doing.

Todd Bradley, Manager

Performance Rehab 2, LLC

204 E. Charles St.

Oelwein, IA 50662

Dave and Dana Meyers

416-7th Ave SE

Oelwein, IA 50662

January 6,2020

To Oelwein City Council:

Thank you for your letter dated January 2, 2020 from Jay Shekleton. We are interested in the property at 418- 7th Ave SE. At this time our plans would be to maintain it and in the next 5 years add an additional garage. As far as having the resources to achieve this plan, we do have them.

With the quote of \$500.00-\$1,000 and the back taxes of \$140.00 we are concerned since we have maintained (mowed & cleaned up after storms, leaf removal, tree stumps removed) since the house has been removed. If we were to bill the city at \$100.00 an hour for this the City would owe us more than the \$500-\$1,000 amount shown. We have done this as it has been an eyesore and been a problem for the 30+ years that we have lived here. If you would like to refer to the Oelwein Police Department list of complaints including having the Federal Marshalls and Oelwein Police Department showing up at our door after 10:00 pm looking for an occupant. Our children were not allowed to be in their own yard growing up without an adult watching them every minute as we never knew who was living there. This was the original homestead house and didn't have natural gas or a shower facility. This has been on record with former Councilman Paul Ryan and has been brought up to the Council on a couple of occasions.

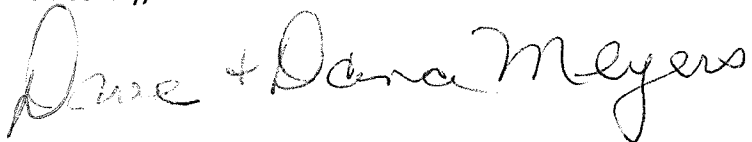
We are concerned that there is a very large tree, Black Locust, I believe that is encroaching our property line and we would like the city to remove this tree. Is this something that the city would consider since there is no removal of structure that would need to be done? We know

that when we go to build the addition many loads of fill dirt will be required. The tree will need to be removed and roots removal for anyone to use this property as it is very large and a storm could bring this tree down on anyone of the homes in a two- block area. There are large rocks that could possibly need to be removed if we want to set the garage back or if we would add on to our present one. In this short of notice we haven't been able to have a contractor come out and give us a reasonable estimate and which way would be best for our needs.

We are aware that the lot is not large enough under current guidelines to build on and has limited use to many. We have talked to the owners on the other side of this property and they have two lots already and are having to have someone take care of their own property and do not wish to obtain this property.

We would appreciate the Council looking into removing this tree and waiving the fees of updating abstract and all legal matters for the past energy and time spent maintaining this property and we will pay the back taxes of \$140.00. We look forward to your input on this property.

Sincerely,

A handwritten signature in cursive script that reads "Dave + Dana Meyers". The signature is written in black ink and is positioned below the word "Sincerely,".

Dave & Dana Meyers

Signed in the absence /with permission of Dave Meyers as he was out of state

6th Ave SW HMA Improvements

FAYETTE COUNTY


PRELIMINARY ASSESSMENT SCHEDULE

CITY OF OELWEIN, IA

PREPARED BY

John Gade, P.E.
FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, IA 50010
Phone: 515-233-0000

FOX Ref: 1022-19C.460

	<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p> <p>JOHN M. GADE P.E. _____ DATE _____ License number 16015</p> <p>My license renewal date is December 31, 2021.</p> <p>Pages or sheets covered by this seal: _____</p>
---	---

Pg 1.	Cover Sheet
Pg 2-3.	Letter to Council
Pg 4.	Preliminary Assessment Plat
Pg 5.	Preliminary Assessment Schedule
Pg 6.	Project Construction Limits
Pg 7-8.	Preliminary Project Cost

January 10, 2020

Mayor & City Council
City of Oelwein
20 Second Ave SW
Oelwein, IA 50662

Re: **6th Ave SW HMA Improvements - Assessment**
Summary Letter
FOX Ref No: 1022-19C.460

Dear Mayor and City Council:

The 6th Ave SW HMA Improvements project consists of 4-inch HMA paving with 4-inch milling base, traffic control, pavement markings, and associated items on 6th Ave SW. The 6th Ave SW HMA Improvements will be 1,301.5 feet south of and 761.8 feet north of the intersection with 10th St SW for a total project length of 0.39 miles.

The City Council has directed this project to be constructed and has entered into a Development Agreement with Fayette County for them to complete the design, bidding, and administration in association with their Fayette County 2020 Pavement Improvements. Council has directed a portion of the cost of construction be special assessed to benefiting property owners. The appropriate resolutions have been prepared for the City Council to establish a public hearing for the proposed Resolution of Necessity on February 10, 2020, at 6:00 p.m. Fayette County has prepared the construction plans and opinion of cost for the project which are on file with the City Clerk. Enclosed, please find the preliminary project cost, preliminary assessment plat, and preliminary assessment schedule prepared in accordance with Section 384 of the Code of Iowa.

The estimated total cost of the project is **\$123,520.87**. Fayette County will be responsible for 50% of the project or \$61,760.44 and the City of Oelwein will be responsible for the remaining 50%. City Council determined that 45% of the City's portion of the project costs will be special benefit and assessed to property owners. City Council determined 55% of their portion of the project will be general benefit and paid for by the City.

The assessment district was determined to be 150-foot offset from the 6th Ave SW right-of-way. The preliminary assessable costs include all items and associated costs listed in the attached Preliminary Assessment Project Costs document. The property valuations were determined based on either property appraisals, recent property sales, or Fayette County tax appraisals (see Council Explanation on the Assessment Schedule).

The construction plans were prepared for a January 20, 2020, bid letting through Fayette County. It is anticipated that the paving improvements will be completed in the Spring/Summer of 2020.

FOX Engineering recommends that the City Council proceed with this project and that the City Council establish February 10, 2020, as the date of the public hearing for the 6th Ave SW HMA Improvements Special Assessment.

Please contact us with any questions or comments regarding this recommendation.

Sincerely,
FOX Engineering Associates, Inc.

John Gade

John Gade, P.E.

ITEM #10.

6th Ave SW HMA Improvements
4-inch HMA Paving with 4-inch Milling Base
 City of Oelwein, Iowa
 9/8/2019
 FOX PN 1022-19A.460

PRELIMINARY ASSESSMENT SCHEDULE

Type 01

BOND#

Total Project Cost: \$123,520.87

Fayette County: \$61,760.44 50%

6th Ave SW (10th St north to Bridge): \$31,676

6th Ave SW (10th St south): \$91,845

Total Project Cost: \$123,521

General Benefit (Oelwein): \$33,968.24 55%

Frontage Assessment \$13,896 50%

Assessed Lot Depth: 150 feet

Special Benefit (Private Owners): \$27,792.20 45%

Area Assessment \$13,896 50%

Certificate Number	Parcel No.	Parcel ID	Current Title Holder	Mail To Address	Legal Description	Assessed Lot Frontage, Feet	Corner Lot Frontage, Feet	Assessed Lot Area, Square Feet	Council Valuation ³	25% Valuation	Total Preliminary Assessment	Percent of Total Project Cost	Conditional Deficiency Assessment ⁴	Notes
	1	1828151003	Mundt, William R	Mundt, Shirley M. 405 Mulford Dr. Oelwein, IA 50662-2908	COM SE COR LOT 12 BLK 3 IRVINE ADD TH S 600' WLY 1176.5' N 600' E TO BEG IN THE SW NW EX W 70'	398.9		59,835	\$ 236,990	\$ 59,248	\$ 5,314.88	4.3%	\$ -	
	2	1828151007	Irvine, Jacob D. & Irvine, Jessica L.	Jacob & Jessica Irvine 409 10th St. SW Oelwein, IA 50662-2960	COM SW COR NW SEC 28 TH E 16 RDS N 20 RDS W 16 RDS S 20 RDS TO BEG IN SW NW EX W 50' OF N 161.95' & EX W 40' OF S 168.9' ALSO, COM AT SE COR LOT 12, BLK 3, IRVINE'S ADD TH S 600' ON LN PARALLEL TO W LN OF FENNERS 3RD ADD TH WLY 500' TO POB, TH WLY 676.5' TO CORP LN TH SLY ALONG CORP LN 260'+/- TH ELY 676.5' TH N 260' TO BEG IN S1/2 SW NW EX W 40'	330.0		49,500	\$ 278,260	\$ 69,565	\$ 4,396.87	3.6%	\$ -	
	A		City of Oelwein		10th ST SW ROW (66-ft)	66.0		9,900	\$ -	\$ -	\$ 879.37	0.7%	\$ 879.37	
	3	1828301004	Logan, Jeremy P. & Logan, Jean M.	Jeremy & Jean Logan 1001 6th Ave. SW Oelwein, IA 50662	PARCEL "T" NW SW, SURVEY BK 2007/109	327.0		49,050	\$ 293,950	\$ 73,488	\$ 4,356.90	3.5%	\$ -	
	4	1828301005	Fox, Gary D. & Fox, Brenda G.	Gary & Brenda G. 1115 6th Ave. SW Oelwein, IA 50662	PARCEL "U" W 1/2 NW SW, SURVEY BK 2007 PG 830	670.0		100,500	\$ 504,710	\$ 126,178	\$ 8,926.97	7.2%	\$ -	
	5	1828301003	Notelzah, Inc.	Notelzah, Inc. P.O. Box 21 Fairbank, IA 50629	W 1/2 NW SW EX PARCELS "T" & "U"	294.0		44,100	\$ 3,170	\$ 793	\$ 3,917.21	3.2%	\$ 3,124.71	
TOTALS:						2,085.9		312,885			\$ 27,792.20		\$ 4,004.08	

- Notes:**
- 1 This land can be Agricultural Deferred.
 - 2 The paving improvements are assessed as Special Benefits to private property owners at 45%, and as a General Benefit to the City at 55%.
 - 3 Council Valuation Explanation: Based on Fayette Co Assessed Value of the lot and building.
 - 4 Deficiency is between the amount proposed to be assessed and the proportion of the estimated total cost of the improvement allocated to each lot.
 - 5 Assessment Lot Depth is 150-feet.

Total County Project Length 2063.3



Sta. 79+38.2 to Sta. 87+00.0
Div 14A - 6th Ave SW
50/50 City/County Split

10th St SW

25th St

Sta. 66+36.7 to Sta. 79+38.2
Div 14A - Q Ave
50/50 City/County Split

Div 14A	8/20/2019
Q Ave - 50/50 City/County	

No.	Item Code	Description	Unit	Quantity	Cost/Unit	Total Cost
0010	2102-2710090	Excavation, Class 10, Waste	CY	-	\$10.00	\$0.00
0020	2213-2713300	Excavation, Class 13 For Widening	CY	-	\$15.00	\$0.00
0030	2213-8200000	Base Widening, HMA Mixture	TON	-	\$35.00	\$0.00
0040	2214-5145150	Pavement Scarification	SY	-	\$2.00	\$0.00
0050	2303-0002380	HMA Mixture Interlayer Base Course, 1/2 In Mix	TON	-	\$37.50	\$0.00
0060	2303-1032500	HMA Standard Traffic, Intermediate Course, 1/2 In Mix	TON	398.42	\$32.00	\$12,749.53
0070	2303-1033500	HMA Standard Traffic, Surface Course, 1/2 In Mix	TON	398.42	\$34.00	\$13,546.38
0080	2303-1258343	Asphalt Binder, PG 58-34S, Standard Traffic	TON	47.81	\$475.00	\$22,710.10
0090	2303-1258346	Asphalt Binder, PG 58-34E, Extremely High Traffic	TON	-	\$625.00	\$0.00
0100	2303-6911000	HMA Pavement Samples	LS	0.01	\$2,500.00	\$12.50
0110	2303-7000610	Incentive/Disincentive for HMA Lab Voids	EACH	398.42	\$1.00	\$398.42
0120	2303-7000620	Incentive/Disincentive for HMA Field Voids	EACH	398.42	\$1.00	\$398.42
0130	2312-8260051	Granular Surfacing on Road, Class A Crushed Stone	TON	-	\$20.00	\$0.00
0140	2316-7000120	Incentive/Disincentive for HMA Pavement Smoothness	EACH	814.87	\$1.00	\$814.87
0150	2318-1001100	Cold In-Place Recycled Asphalt Pavement	SY	3,395.31	\$2.00	\$6,790.62
0160	2318-1001220	Asphalt Stabilizing Agent (Foamed Asphalt)	TON	14.94	\$600.00	\$8,963.62
0170	2435-0600010	Manhole Adjustment, Minor	EACH	-	\$1,200.00	\$0.00
0180	2518-6910000	Safety Closure	EACH	1.00	\$125.00	\$125.00
0190	2527-9263109	Painted Pavement Marking	STA	34.69	\$12.00	\$416.28
0200	2528-8445110	Traffic Control	LS	0.01	\$5,000.00	\$50.00
0210	2529-8202000	Rumble Strip Panel (In Full Depth Patch)	EACH	-	\$405.00	\$0.00
0220	2533-4980005	Mobilization	LS	0.01	\$100,000.00	\$1,000.00
0230	2548-0000100	Milled Shoulder Rumble Strips, HMA Surface	STA	-	\$15.00	\$0.00
0240	2548-0000110	Asphalt Emulsion for Fog Seal (Shoulder Rumble Strips)	GAL	-	\$5.00	\$0.00
0250	2602-0000020	Flaggers	EACH	10.00	\$450.00	\$4,500.00

	Total	\$72,475.76
	Shoulders	\$1,000.00
	+25% Contingency	\$91,844.69

- * Estimate based on 4" cold in-place recycling, 2" intermediate course, 2" surface course.
- * Binder content estimated at 6%.
- * Rock shouldering to be done by the County.
- * 50/50 City/County cost share to apply to this section.

Div 14 - Section B	8/20/2019
Q Ave - 25th St North to Bridge - 50/50 City/County	

No.	Item Code	Description	Unit	Quantity	Cost/Unit	Total Cost
0010	2102-2710090	Excavation, Class 10, Waste	CY	-	\$10.00	\$0.00
0020	2213-2713300	Excavation, Class 13 For Widening	CY	-	\$15.00	\$0.00
0030	2213-8200000	Base Widening, HMA Mixture	TON	-	\$35.00	\$0.00
0040	2214-5145150	Pavement Scarification	SY	-	\$2.00	\$0.00
0050	2303-0002380	HMA Mixture Interlayer Base Course, 1/2 In Mix	TON	-	\$37.50	\$0.00
0060	2303-1032500	HMA Standard Traffic, Intermediate Course, 1/2 In Mix	TON	-	\$32.00	\$0.00
0070	2303-1033500	HMA Standard Traffic, Surface Course, 1/2 In Mix	TON	293.76	\$34.00	\$9,987.67
0080	2303-1258343	Asphalt Binder, PG 58-34S, Standard Traffic	TON	17.63	\$475.00	\$8,372.02
0090	2303-1258346	Asphalt Binder, PG 58-34E, Extremely High Traffic	TON	-	\$625.00	\$0.00
0100	2303-6911000	HMA Pavement Samples	LS	0.01	\$2,500.00	\$12.50
0110	2303-7000610	Incentive/Disincentive for HMA Lab Voids	EACH	146.88	\$1.00	\$146.88
0120	2303-7000620	Incentive/Disincentive for HMA Field Voids	EACH	146.88	\$1.00	\$146.88
0130	2312-8260051	Granular Surfacing on Road, Class A Crushed Stone	TON		\$20.00	\$0.00
0140	2316-7000120	Incentive/Disincentive for HMA Pavement Smoothness	EACH	-	\$1.00	\$0.00
0150	2318-1001100	Cold In-Place Recycled Asphalt Pavement	SY	-	\$2.00	\$0.00
0160	2318-1001220	Asphalt Stabilizing Agent (Foamed Asphalt)	TON	-	\$600.00	\$0.00
0170	2435-0600010	Manhole Adjustment, Minor	EACH	-	\$1,200.00	\$0.00
0180	2518-6910000	Safety Closure	EACH	1.00	\$125.00	\$125.00
0190	2527-9263109	Painted Pavement Marking	STA	-	\$12.00	\$0.00
0200	2528-8445110	Traffic Control	LS	0.01	\$5,000.00	\$50.00
0210	2529-8202000	Rumble Strip Panel (In Full Depth Patch)	EACH	-	\$405.00	\$0.00
0220	2533-4980005	Mobilization	LS	0.01	\$100,000.00	\$1,000.00
0230	2548-0000100	Milled Shoulder Rumble Strips, HMA Surface	STA	-	\$15.00	\$0.00
0240	2548-0000110	Asphalt Emulsion for Fog Seal (Shoulder Rumble Strips)	GAL	-	\$5.00	\$0.00
0250	2602-0000020	Flaggers	EACH	10.00	\$450.00	\$4,500.00

	Total	\$24,340.94
	Shoulders	\$1,000.00
	+25% Contingency	\$31,676.18

- * Estimate based on 2" surface course (estimated at 3" due to uneven existing surface)
- * Binder content estimated at 6%.
- * Rock shouldering to be done by the County.
- * 50/50 City/County cost share to apply to this section.

MINUTES OF MEETING TO DESIGNATE ENGINEER

6th Ave SW HMA Improvements

Oelwein, Iowa

January 13, 2020

The City Council of the City of Oelwein, Iowa, met at 6:00 o'clock p.m., on the 13th day of January, 2020 at the Oelwein City Hall, in the City, pursuant to the rules of said Council. The meeting was called to order by the Mayor and the roll being called, the following named Council Members were present and absent:

Present: _____

Absent: _____.

The Council took up and considered the proposed 6th Ave SW HMA Improvements project. It was moved by Council Member _____ and seconded by Council Member _____ that the City of Oelwein shall be responsible for the preparation of the assessment documents as directed by City Council. Fayette County is the responsible party to designate engineers in connection with the construction plans and specifications for the project. The City of Oelwein has designated FOX Engineering Associates, Inc. to prepare the assessment documents and may be hereafter referred to as the "Project Engineers." After due consideration thereof, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the said motion duly carried and on motion and vote the meeting adjourned.

Mayor

Attest:

Dylan Mulfinger, City Administrator

**MINUTES OF MEETING TO ADOPT
PRELIMINARY PLANS AND SPECIFICATIONS
AND SET DATE FOR HEARING ON
PROPOSED RESOLUTION OF NECESSITY**

6th Ave SW HMA Improvements

Oelwein, Iowa

January 13, 2020

A meeting of the City Council of the City of Oelwein , Iowa, was held at 6:00 o'clock p.m., at the City Hall, in the City, on January 13, 2020. The Mayor presided and the roll was called, showing Council Members present and absent as follows:

Present: _____

Absent: _____.

The Council took up the proposed 6th Ave SW HMA Improvements project.

Council Member _____ moved the adoption of a resolution pursuant to Section 384.42 of the Code of Iowa. The motion was seconded by Council Member _____ and passed with record vote as follows:

Ayes: _____

Nays: _____.

The Mayor then declared the resolution adopted, as follows:

RESOLUTION NO. _____

Preliminary Resolution pursuant to Section 384.42 of the Iowa Code covering the 6th Ave SW HMA Improvements Project

WHEREAS, it is deemed advisable by the City Council of the City of Oelwein, Iowa (the "City") that certain public improvements be constructed in the City in accordance with the provisions of Chapter 384 of the Code of Iowa, and a portion of the cost be assessed to the property benefited thereby; and

WHEREAS, the City has arranged for engineering services in connection with the said improvement;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. The following 6th Ave SW HMA Improvements be constructed as a single improvement and such improvement shall be located with terminal points as follows:

Beginning at Station 66+36.7, said station located at the centerline of Q Ave/6th Avenue SW and city limits of City of Oelwein; thence north 1,301.5 feet along the centerline of Q Ave/6th Avenue SW to Station 79+38.2, said station located at the intersection of Q Ave/6th Avenue SW and 10th St SW; thence 761.8 feet north along the centerline of Q Ave/6th Avenue SW which is the end of the project.

It is considered that the property within the following described boundaries will be specially benefited by this improvement and should be specially assessed:

The limits for assessments shall be that area within the Oelwein City Limits lying within one hundred and fifty feet east of the 6th Ave SW right-of-way, 1,301.5 feet south of and 761.8 feet north of the intersection with 10th St SW.

Section 2. Fayette County will prepare preliminary plans and specifications, and estimated total cost of the work. The Project Engineers shall prepare a preliminary plat and schedule and to file the same with the City Clerk.

Section 3. The improvement shall be known as the "6th Ave SW HMA Improvements," and shall be so referred to in all subsequent proceedings.

Section 4. All resolutions, parts of resolutions, or actions of the Council in conflict herewith are hereby repealed, to the extent of such conflict.

Page 4

Passed and approved January 13, 2020.

Mayor

Attest:

Dylan Mulfinger, City Administrator

The City Clerk stated that the Project Engineers had completed and filed the preliminary plat and schedule. The Council reviewed the proposed valuation of each lot within the Oelwein assessment district and confirmed that such valuations should be included on the schedule to be filed.

The City Clerk stated that Fayette County had prepared and filed preliminary plans and specifications, and an estimated total cost of the work. The Project Engineers have filed the preliminary plat and schedule, as directed in the preliminary resolution just adopted.

Thereupon, Council Member _____ proposed the adoption of the resolution approving preliminary plans and specifications, and preliminary plat and schedule and estimate of cost pertaining to such Project. The motion was seconded by Council Member _____ and passed with record vote, as follows:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted, as follows:

RESOLUTION NO. _____

Resolution Approving and Adopting Preliminary Plans and Specifications,
Estimate of Cost and Preliminary Plat and Schedule

WHEREAS, the Council of the City of Oelwein, Iowa, has adopted a preliminary resolution pursuant to Section 384.42 of the Code of Iowa, covering the 6th Ave SW HMA Improvements (the “Project”); and

WHEREAS, in accordance with such preliminary resolution, Fayette County have prepared preliminary plans and specifications, an estimated cost of the work. The Project Engineers have prepared a plat and schedule, and have filed the same with the City Clerk; and

WHEREAS, this Council has determined the valuation of each lot proposed to be assessed for the Project and such valuations are now shown on the schedule, and this Council deems it advisable that the said preliminary plans and specifications, estimated cost of the Project and plat and schedule should be approved;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa:

Section 1. The preliminary plans and specifications referred to in the preamble hereof are hereby approved.

Section 2. The plat, schedule and the valuations as shown thereon and estimate of cost are hereby ratified and approved.

Section 3. This Council proposes to proceed with the Project and a proposed resolution of necessity shall be prepared and hearing held thereon in accordance with the provisions of Sections 384.49, 384.50 and 384.51 of the Code of Iowa.

Section 4. All resolutions, parts of resolutions, or actions of the Council in conflict herewith are hereby repealed.

Passed and approved January 13, 2020.

Mayor

Attest:

Dylan Mulfinger, City Administrator

Council Member _____ introduced a Proposed Resolution of Necessity covering the 6th Ave SW HMA Improvements which is set out as follows, and moved that a public hearing be held on the proposed Resolution of Necessity on the 10th day of February 2020, at 6:00 o'clock p.m., at the Oelwein City Hall, in the City and that the City Clerk be authorized and directed to give notice of the public hearing by publication and mailing, as required by Section 384.50 of the Code of Iowa, and that the notice be in substantially the form set out in these proceedings. The motion was seconded by Council Member _____, and, after due consideration, the Mayor put the question on the motion and, the roll being called, the Council Members named voted as follows:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion carried.

PROPOSED RESOLUTION OF NECESSITY

WHEREAS, the City Council of the City of Oelwein, Iowa, has adopted a preliminary resolution in accordance with Section 384.42 of the Code of Iowa, covering the 6th Ave SW HMA Improvements (the “Project”); and

WHEREAS, pursuant thereto, Fayette County have prepared preliminary plans and specifications, an estimated total cost of the work. The Project Engineers have prepared a plat and schedule, including the valuation of each lot as determined by this Council, and the same have been duly adopted and are now on file with the City Clerk;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa:

Section 1. It is hereby found and determined to be necessary and for the best interest of the City and its inhabitants to proceed with the Project, and to assess a portion of the cost to the property benefited thereby.

Section 2. The following 6th Ave SW HMA Improvements be constructed as a single improvement and such improvement shall be located with terminal points as follows:

Beginning at Station 66+36.7, said station located at the centerline of Q Ave/6th Avenue SW and city limits of City of Oelwein; thence north 1,301.5 feet along the centerline of Q Ave/6th Avenue SW to Station 79+38.2, said station located at the intersection of Q Ave/6th Avenue SW and 10th St SW; thence 761.8 feet north along the centerline of Q Ave/6th Avenue SW which is the end of the project.

It is considered that the property within the following described boundaries will be specially benefited by this improvement and should be specially assessed:

The limits for assessments shall be that area within the Oelwein City Limits lying within one hundred and fifty feet east of the 6th Ave SW right-of-way, 1,301.5 feet south of and 761.8 feet north of the intersection with 10th St SW.

Section 3. It is hereby found and determined that there are now on file in the office of the City Clerk an estimated total cost of the proposed work and a preliminary plat and schedule showing the amount proposed to be assessed to each lot by reason of the Project.

Section 4. This Council will meet at 6:00 o'clock p.m., on the 10th day of February 2020, at the Oelwein City Hall, in the City, at which time and place it will hear the property owners subject to the proposed assessment or assessments and interested parties for or against the Project, its cost, the assessment thereof or the boundaries of the properties to be assessed.

Section 5. Unless a property owner files objections with the City Clerk at the time of the hearing on this resolution of necessity, the property owner shall be deemed to have waived all objections pertaining to the regularity of the proceedings and the legality of using the special assessment procedure.

Section 6. All resolutions, parts of resolutions, or actions of the Council in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved the 10th day of February 2020

Mayor

Attest:

Dylan Mulfinger, City Administrator

NOTICE TO PROPERTY OWNERS

NOTICE IS GIVEN: That there are now on file for public inspection in the office of the City Clerk of the City of Oelwein, Iowa, a proposed resolution of necessity, an estimate of cost and a plat and schedule showing the amounts proposed to be assessed against each lot and the valuation of each lot within a district approved by the City Council of Oelwein, Iowa, for a roadway improvement, described in general as the 6th Ave SW HMA Improvements of the type and in the location as follows:

Beginning at Station 66+36.7, said station located at the centerline of Q Ave/6th Avenue SW and city limits of City of Oelwein; thence north 1,301.5 feet along the centerline of Q Ave/6th Avenue SW to Station 79+38.2, said station located at the intersection of Q Ave/6th Avenue SW and 10th St SW; thence 761.8 feet north along the centerline of Q Ave/6th Avenue SW which is the end of the project.

It is considered that the property within the following described boundaries will be specially benefited by this improvement and should be specially assessed:

The limits for assessments shall be that area within the Oelwein City Limits lying within one hundred and fifty feet east of the 6th Ave SW right-of-way, 1,301.5 feet south of and 761.8 feet north of the intersection with 10th St SW.

The Council will meet at 6:00 o'clock p.m., on the 10th day of February 2020, at the Oelwein City Hall, Oelwein, Iowa, at which time the owners of the property subject to assessment for the proposed improvement or any other person having an interest in the matter may appear and be heard for or against the making of the improvement, the boundaries of the district, the cost, the assessment against any lot or the final adoption of a resolution of necessity. A property owner will be deemed to have waived all objections unless at the time of hearing the property owner has filed objections with the City Clerk.

Dylan Mulfinger
City Administrator

(The mailed copies of such notice to property owners may have added thereto the following:

According to the records of the County Auditor, you are the owner of:

(Insert Property Description)

and the proposed assessment against the same is \$_____.)

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

Dylan Mulfinger, City Administrator

STATE OF IOWA
COUNTY OF FAYETTE SS:
CITY OF OELWEIN

I, the undersigned, City Clerk of the City of Oelwein, Iowa, do certify that the above and foregoing is a true, correct and complete copy of the minutes of a meeting of the Council, held as therein shown, insofar as such minutes pertain to the proposed 6th Ave SW HMA Improvements, including a true, correct and complete copy of each of the resolutions referred to in said minutes.

WITNESS MY HAND and the seal of the City hereto affixed this ____ day of _____, 2020.

Dylan Mulfinger, City Administrator

(Seal)

STATE OF IOWA
COUNTY OF FAYETTE SS:
CITY OF OELWEIN

I, the undersigned, City Clerk of the City of Oelwein, Iowa, certify that in such capacity I have control and access to the corporate records of such City, and from examination of such records and based upon advice received from the Project Engineers and Attorney for the City, I hereby certify that title to the land upon which the 6th Ave SW HMA Improvements is to be constructed is vested in the City, and that all such improvements are wholly within the corporate limits of the City.

WITNESS MY HAND and the seal of the City hereto affixed this ____ day of _____, 2020.

Dylan Mulfinger, City Administrator

(Seal)

STATE OF IOWA
COUNTY OF FAYETTE SS:
CITY OF OELWEIN

I, the undersigned, City Clerk of the Oelwein, Iowa, do certify that on the ____ day of _____, 2020, I mailed to each owner of property proposed to be assessed for the 6th Ave SW HMA Improvements, a copy of the notice to property owners in the form attached to this certificate, as set out in the resolution of necessity, covering such improvement project, insofar as the said owners could be determined from the records of the County Auditor's office.

WITNESS MY HAND and the seal of the City hereto affixed this ____ day of _____, 2020.

Dylan Mulfinger, City Administrator

(Seal)

(Attach a copy of the notice to property owners as mailed.)

(PLEASE NOTE: Do not date and return this certificate until you have received the publisher’s affidavit, but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA
COUNTY OF FAYETTE SS:
CITY OF OELWEIN

I, the undersigned, City Clerk of the City of Oelwein, Iowa, do certify that the notice to property owners, of which the printed slip attached to the publisher’s original affidavit hereto attached is a true and complete copy, was published on the dates and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in the City.

WITNESS MY HAND and the seal of the said City hereto affixed this ___ day of _____, 2020.

Dylan Mulfinger, City Administrator

(Seal)

(Attach hereto publisher’s original affidavit of publication of notice to property owners with a clipping of the notice as published attached.)

MINUTES OF MEETING TO DESIGNATE ENGINEER

Outer Road & 6th St NE HMA Improvements

Oelwein, Iowa

January 13, 2020

The City Council of the City of Oelwein, Iowa, met at 6:00 o'clock p.m., on the 13th day of January, 2020 at the Oelwein City Hall, in the City, pursuant to the rules of said Council. The meeting was called to order by the Mayor and the roll being called, the following named Council Members were present and absent:

Present: _____

Absent: _____.

The Council took up and considered the proposed Outer Road & 6th St NE HMA Improvements project. It was moved by Council Member _____ and seconded by Council Member _____ that the City of Oelwein shall be responsible for the preparation of the assessment documents as directed by City Council. Fayette County is the responsible party to designate engineers in connection with the construction plans and specifications for the project. The City of Oelwein has designated FOX Engineering Associates, Inc. to prepare the assessment documents and may be hereafter referred to as the "Project Engineers." After due consideration thereof, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the said motion duly carried and on motion and vote the meeting adjourned.

Mayor

Attest:

Dylan Mulfinger, City Administrator

**MINUTES OF MEETING TO ADOPT
PRELIMINARY PLANS AND SPECIFICATIONS
AND SET DATE FOR HEARING ON
PROPOSED RESOLUTION OF NECESSITY**

Outer Road & 6th St NE HMA Improvements

Oelwein, Iowa

January 13, 2020

A meeting of the City Council of the City of Oelwein , Iowa, was held at 6:00 o'clock p.m., at the City Hall, in the City, on January 13, 2020. The Mayor presided and the roll was called, showing Council Members present and absent as follows:

Present: _____

Absent: _____.

The Council took up the proposed Outer Road & 6th St NE HMA Improvements.

Council Member _____ moved the adoption of a resolution pursuant to Section 384.42 of the Code of Iowa. The motion was seconded by Council Member _____ and passed with record vote as follows:

Ayes: _____

Nays: _____.

The Mayor then declared the resolution adopted, as follows:

RESOLUTION NO. _____

Preliminary resolution pursuant to Section 384.42 of the Iowa Code covering the Outer Road & 6th St NE HMA Improvements Project

WHEREAS, it is deemed advisable by the City Council of the City of Oelwein, Iowa (the "City") that certain public improvements be constructed in the City in accordance with the provisions of Chapter 384 of the Code of Iowa, and a portion of the cost be assessed to the property benefited thereby; and

WHEREAS, the City has arranged for engineering services in connection with the said improvement;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. The following Outer Road & 6th St NE HMA Improvements be constructed as a single improvement and such improvement shall be located with terminal points as follows:

Beginning at Station 0+00, said station located at the north edge of pavement at the intersection of Charles St and Outer Road within the city limits of City of Oelwein; thence north 2,659 feet along the centerline of Outer Road to Station 26+59, said station located at the intersection of Outer Road and 6th St NE; thence 1,098 feet west along the centerline of 6th St NE which is the end of the project.

It is considered that the property within the following described boundaries will be specially benefited by this improvement and should be specially assessed:

The limits for assessments shall be that area within the Oelwein City Limits lying within one hundred and fifty feet west of the Outer Road right-of-way between E Charles St and 6th St NE, as well as the area one hundred and fifty feet south of the south 6th St NE right-of-way for 1,098 feet west of the Outer Road and 6th St NE intersection. The assessment area also includes portions of 1334 6th St NE and 1338 6th St NE properties.

Section 2. The Project Engineers are hereby ordered to prepare preliminary plans and specifications, an estimated total cost of the work. The Project Engineers shall prepare a preliminary plat and schedule and to file the same with the City Clerk.

Section 3. The improvement shall be known as the “Outer Road & 6th St NE HMA Improvements ,” and shall be so referred to in all subsequent proceedings.

Section 4. All resolutions, parts of resolutions, or actions of the Council in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved January 13, 2020.

Mayor

Attest:

Dylan Mulfinger, City Administrator

The City Clerk stated that the Project Engineers had completed and filed the preliminary plat and schedule. The Council reviewed the proposed valuation of each lot within the Oelwein assessment district and confirmed that such valuations should be included on the schedule to be filed.

The City Clerk stated that the Project Engineers had prepared and filed preliminary plans and specifications, and an estimated total cost of the work. The Project Engineers have filed the preliminary plat and schedule, as directed in the preliminary resolution just adopted.

Thereupon, Council Member _____ proposed the adoption of the resolution approving preliminary plans and specifications, and preliminary plat and schedule and estimate of cost pertaining to such Project. The motion was seconded by Council Member _____ and passed with record vote, as follows:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted, as follows:

RESOLUTION NO. _____

Resolution Approving and Adopting Preliminary Plans and Specifications,
Estimate of Cost and Preliminary Plat and Schedule

WHEREAS, the Council of the City of Oelwein, Iowa, has adopted a preliminary resolution pursuant to Section 384.42 of the Code of Iowa, covering the Outer Road & 6th St NE HMA Improvements (the "Project"); and

WHEREAS, in accordance with such preliminary resolution, Fayette County have prepared preliminary plans and specifications, an estimated cost of the work. The Project Engineers have prepared a plat and schedule, and have filed the same with the City Clerk; and

WHEREAS, this Council has determined the valuation of each lot proposed to be assessed for the Project and such valuations are now shown on the schedule, and this Council deems it advisable that the said preliminary plans and specifications, estimated cost of the Project and plat and schedule should be approved;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa:

Section 1. The preliminary plans and specifications referred to in the preamble hereof are hereby approved.

Section 2. The plat, schedule and the valuations as shown thereon and estimate of cost are hereby ratified and approved.

Section 3. This Council proposes to proceed with the Project and a proposed resolution of necessity shall be prepared and hearing held thereon in accordance with the provisions of Sections 384.49, 384.50 and 384.51 of the Code of Iowa.

Section 4. All resolutions, parts of resolutions, or actions of the Council in conflict herewith are hereby repealed.

Passed and approved January 13, 2020.

Mayor

Attest:

Dylan Mulfinger, City Administrator

Council Member _____ introduced a Proposed Resolution of Necessity covering the Outer Road & 6th St NE HMA Improvements which is set out as follows, and moved that a public hearing be held on the proposed Resolution of Necessity on the 10th day of February 2020, at 6:00 o'clock p.m., at the Oelwein City Hall, in the City and that the City Clerk be authorized and directed to give notice of the public hearing by publication and mailing, as required by Section 384.50 of the Code of Iowa, and that the notice be in substantially the form set out in these proceedings. The motion was seconded by Council Member _____, and, after due consideration, the Mayor put the question on the motion and, the roll being called, the Council Members named voted as follows:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion carried.

PROPOSED RESOLUTION OF NECESSITY

WHEREAS, the City Council of the City of Oelwein, Iowa, has adopted a preliminary resolution in accordance with Section 384.42 of the Code of Iowa, covering the Outer Road & 6th St NE HMA Improvements (the "Project"); and

WHEREAS, pursuant thereto, Fayette County have prepared preliminary plans and specifications, an estimated total cost of the work. The Project Engineers have prepared a plat and schedule, including the valuation of each lot as determined by this Council, and the same have been duly adopted and are now on file with the City Clerk;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa:

Section 1. It is hereby found and determined to be necessary and for the best interest of the City and its inhabitants to proceed with the Project, and to assess a portion of the cost to the property benefited thereby.

Section 2. The following Outer Road & 6th St NE HMA be constructed as a single improvement and such improvement shall be located with terminal points as follows:

Beginning at Station 0+00, said station located at the north edge of pavement at the intersection of Charles St and Outer Road within the city limits of City of Oelwein; thence north 2,659 feet along the centerline of Outer Road to Station 26+59, said station located at the intersection of Outer Road and 6th St NE; thence 1,098 feet west along the centerline of 6th St NE which is the end of the project.

It is considered that the property within the following described boundaries will be specially benefited by this improvement and should be specially assessed:

The limits for assessments shall be that area within the Oelwein City Limits lying within one hundred and fifty feet west of the Outer Road right-of-way between E Charles St and 6th St NE, as well as the area one hundred and fifty feet south of the south 6th St NE right-of-way for 1,098 feet west of the Outer Road and 6th St NE intersection. The assessment area also includes portions of 1334 6th St NE and 1338 6th St NE properties.

Section 3. It is hereby found and determined that there are now on file in the office of the City Clerk an estimated total cost of the proposed work and a preliminary plat and schedule showing the amount proposed to be assessed to each lot by reason of the Project.

Section 4. This Council will meet at 6:00 o'clock p.m., on the 10th day of February 2020, at the Oelwein City Hall, in the City, at which time and place it will hear the property owners subject to the proposed assessment or assessments and interested parties for or against the Project, its cost, the assessment thereof or the boundaries of the properties to be assessed.

Section 5. Unless a property owner files objections with the City Clerk at the time of the hearing on this resolution of necessity, the property owner shall be deemed to have waived all objections pertaining to the regularity of the proceedings and the legality of using the special assessment procedure.

Section 6. All resolutions, parts of resolutions, or actions of the Council in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved the 10th day of February 2020

Mayor

Attest:

Dylan Mulfinger, City Administrator

NOTICE TO PROPERTY OWNERS

NOTICE IS GIVEN: That there are now on file for public inspection in the office of the City Clerk of the City of Oelwein, Iowa, a proposed resolution of necessity, an estimate of cost and a plat and schedule showing the amounts proposed to be assessed against each lot and the valuation of each lot within a district approved by the City Council of Oelwein, Iowa, for a roadway improvement, described in general as the Outer Road & 6th St NE HMA Improvements of the type and in the location as follows:

Beginning at Station 0+00, said station located at the north edge of pavement at the intersection of Charles St and Outer Road within the city limits of City of Oelwein; thence north 2,659 feet along the centerline of Outer Road to Station 26+59, said station located at the intersection of Outer Road and 6th St NE; thence 1,098 feet west along the centerline of 6th St NE which is the end of the project.

It is considered that the property within the following described boundaries will be specially benefited by this improvement and should be specially assessed:

The limits for assessments shall be that area within the Oelwein City Limits lying within one hundred and fifty feet west of the Outer Road right-of-way between E Charles St and 6th St NE, as well as the area one hundred and fifty feet south of the south 6th St NE right-of-way for 1,098 feet west of the Outer Road and 6th St NE intersection. The assessment area also includes portions of 1334 6th St NE and 1338 6th St NE properties.

The Council will meet at 6:00 o'clock p.m., on the 10th day of February 2020, at the Oelwein City Hall, Oelwein, Iowa, at which time the owners of the property subject to assessment for the proposed improvement or any other person having an interest in the matter may appear and be heard for or against the making of the improvement, the boundaries of the district, the cost, the assessment against any lot or the final adoption of a resolution of necessity. A property owner will be deemed to have waived all objections unless at the time of hearing the property owner has filed objections with the City Clerk.

Dylan Mulfinger
City Administrator

(The mailed copies of such notice to property owners may have added thereto the following:

According to the records of the County Auditor, you are the owner of:

(Insert Property Description)

and the proposed assessment against the same is \$_____.)

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

Dylan Mulfinger, City Administrator

STATE OF IOWA
COUNTY OF FAYETTE SS:
CITY OF OELWEIN

I, the undersigned, City Clerk of the City of Oelwein, Iowa, do certify that the above and foregoing is a true, correct and complete copy of the minutes of a meeting of the Council, held as therein shown, insofar as such minutes pertain to the proposed Outer Road & 6th St NE HMA Improvements, including a true, correct and complete copy of each of the resolutions referred to in said minutes.

WITNESS MY HAND and the seal of the City hereto affixed this ____ day of _____, 2020.

Dylan Mulfinger, City Administrator

(Seal)

STATE OF IOWA
COUNTY OF FAYETTE SS:
CITY OF OELWEIN

I, the undersigned, City Clerk of the City of Oelwein, Iowa, certify that in such capacity I have control and access to the corporate records of such City, and from examination of such records and based upon advice received from the Project Engineers and Attorney for the City, I hereby certify that title to the land upon which the Outer Road & 6th St NE HMA Improvements is to be constructed is vested in the City, and that all such improvements are wholly within the corporate limits of the City.

WITNESS MY HAND and the seal of the City hereto affixed this ____ day of _____, 2020.

Dylan Mulfinger, City Administrator

(Seal)

STATE OF IOWA
COUNTY OF FAYETTE SS:
CITY OF OELWEIN

I, the undersigned, City Clerk of the Oelwein, Iowa, do certify that on the ___ day of _____, 2020, I mailed to each owner of property proposed to be assessed for the Outer Road & 6th St NE HMA , a copy of the notice to property owners in the form attached to this certificate, as set out in the resolution of necessity, covering such improvement project, insofar as the said owners could be determined from the records of the County Auditor’s office.

WITNESS MY HAND and the seal of the City hereto affixed this ___ day of _____, 2020.

Dylan Mulfinger, City Adminisrator

(Seal)

(Attach a copy of the notice to property owners as mailed.)

(PLEASE NOTE: Do not date and return this certificate until you have received the publisher’s affidavit, but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA
COUNTY OF FAYETTE SS:
CITY OF OELWEIN

I, the undersigned, City Clerk of the City of Oelwein, Iowa, do certify that the notice to property owners, of which the printed slip attached to the publisher’s original affidavit hereto attached is a true and complete copy, was published on the dates and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in the City.

WITNESS MY HAND and the seal of the said City hereto affixed this ___ day of _____, 2020.

Dylan Mulfinger, City Administrator

(Seal)

(Attach hereto publisher’s original affidavit of publication of notice to property owners with a clipping of the notice as published attached.)

Outer Road & 6th St NE HMA Improvements

FAYETTE COUNTY

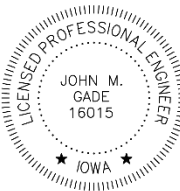
PRELIMINARY ASSESSMENT SCHEDULE

CITY OF OELWEIN, IA

PREPARED BY

John Gade, P.E.
FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, IA 50010
Phone: 515-233-0000

FOX Ref: 1022-19B.460

	<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p>
	<p>JOHN M. GADE P.E. _____ DATE _____ License number 16015</p>
	<p>My license renewal date is December 31, 2021.</p>
	<p>Pages or sheets covered by this seal: _____ _____</p>

Pg 1.	Cover Sheet
Pg 2-3.	Letter to Council
Pg 4.	Preliminary Assessment Plat
Pg 5.	Preliminary Assessment Schedule
Pg 6.	Project Construction Limits
Pg 7-8.	Preliminary Project Cost

January 10, 2020

Mayor & City Council
City of Oelwein
20 Second Ave SW
Oelwein, IA 50662

Re: **Outer Road & 6th St NE HMA Improvements – Special Assessment**
Summary Letter
FOX Ref No: 1022-19B.460

Dear Mayor and City Council:

The Outer Road & 6th St NE HMA Improvements project consists of 6-inch HMA paving, traffic control, pavement markings, and associated items. The Outer Road HMA Improvements will be 2,659-ft north of the intersection of E Charles Street. The 6th St NE HMA Improvements will be 1,098-ft west of Outer road. The total project length of paving improvements is of 0.71 miles.

The City Council has directed this project to be constructed and has entered into a Development Agreement with Fayette County for them to complete the design, bidding, and administration in association with their Fayette County 2020 Pavement Improvements. Council has directed a portion of the cost of construction be special assessed to benefiting property owners. The appropriate resolutions have been prepared for the City Council to establish a public hearing for the proposed Resolution of Necessity on February 10, 2020, at 6:00 p.m. Fayette County has prepared the construction plans and opinion of cost for the project which are on file with the City Clerk. Enclosed, please find the preliminary project cost, preliminary assessment plat, and preliminary assessment schedule prepared in accordance with Section 384 of the Code of Iowa.

The estimated total cost of the project is **\$288,494.58**. Fayette County will be responsible for 50% of the project or \$144,247.29 and the City of Oelwein will be responsible for the remaining 50%. City Council determined that 45% of the City's portion of the project costs will be special benefit and assessed to property owners. City Council determined 55% of their portion of the project will be general benefit and paid for by the City.

The assessment district was determined to be 150-foot offset from the Outer Road and 6th St NE right-of-way. Council has determined to include portions of 1334 6th St NE and 1338 6th St NE properties within the assessment district. The preliminary assessable costs include all items and associated costs listed in the attached Preliminary Assessment Project Costs document. The property valuations were determined based on either property appraisals, recent property sales, or Fayette County tax appraisals (see Council Explanation on the Assessment Schedule).

The construction plans were prepared for a January 20, 2020, bid letting through Fayette County. It is anticipated that the paving improvements will be completed in the Spring/Summer of 2020.

FOX Engineering recommends that the City Council proceed with this project and that the City Council establish February 10, 2020, as the date of the public hearing for the Outer Road & 6th St NE HMA Improvements Special Assessment.

Please contact us with any questions or comments regarding this recommendation.

Sincerely,
FOX Engineering Associates, Inc.

John Gade

John Gade, P.E.

t NE

40th St

ITEM #13.

3rd St. NE

13th Ave. NE

2nd St. NE

12th Ave. NE

1st St. NE

Elmwood Pky

Charles St

85

East Line Rd. N Outer Rd.

W19

Outer Road & 6th St NE HMA Improvements

PRELIMINARY ASSESSMENT SCHEDULE

Type 01

BOND#

6-inch HMA Paving on Outer Road & 6th ST NE

City of Oelwein, Iowa

9/10/2019

FOX PN 1022-19A.460

Total Project Cost: \$288,494.58

Fayette County: \$144,247.29 50%

General Benefit (Oelwein): \$79,336.01 55%

Special Benefit (Private Owners): \$64,911.28 45%

Frontage Assessment \$32,456 50%

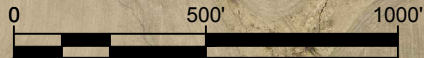
Area Assessment \$32,456 50%

Certificate Number	Parcel No.	Parcel ID	Current Title Holder	Mail To Address	Legal Description	Lot Frontage, Feet	Corner Lot Frontage, Feet	Lot Area, Square Feet (150-ft depth)	Council Valuation ³	25% Valuation	Total Preliminary Assessment	Percent of Total Project Cost	Conditional Deficiency Assessment	Agricultural Deferralment	Notes
	1	1822101006	Mark A. & Karen A. Steward, Charles D. & Christine Hurley		W PART OF PARCEL "C" IN NW AKA NW EX PC NE COR & EX WING'S EAST 1ST ADD & EX 1ST ADD TO FAIRACRES & EX 4AC NW COR & EX PC 165'X 530'ON W & EX PC 94' X 167.21' ON S PER SURVEY, & EX SCHOOL & EX PC ON E SIDE SURVEY BK 1997 PG. 2302	470.0	0.0	70,500	\$ 77,770	\$ 19,443	\$ 7,980.42	2.8%	\$ -	\$ 7,980.42	1
	2	1822126002	Gerald E. & Renee C. Krasko	1342 6TH ST. NE	COM 350' W OF NE COR NW TH S 300' W 278' N 300' E TO BEG IN NE NW	278.0	0.0	41,402	\$ 231,600	\$ 57,900	\$ 4,703.77	1.6%	\$ -	\$ -	
	3	1822126003	Matthew W. & Brittney L. Baerg	1346 6TH ST. NE	BEG NE COR NW TH S 300' W 350' N 300' E TO BEG IN NE NW EX PC SE CRK & EX ROADS	317.0	181.0	56,698	\$ 229,280	\$ 57,320	\$ 7,454.83	2.6%	\$ -	\$ -	
	4	1822126005	Virginia K. & Mark A. Schmitz	520 N EAST LINE RD	BEG 300'S OF NE COR NW SEC 22 TH S 217'W 300'N 217'E 300'TO BEG EX ROAD & PC SE OF CREEK OF FOLLOWING COM NE COR NW SEC 22 TH S 300'W 350'N 300 E 350'TO BEG IN THE NE NW	324.0	0.0	44,709	\$ 238,420	\$ 59,605	\$ 5,285.03	1.8%	\$ -	\$ -	
	5	1822101006	Mark A. & Karen A. Steward, Charles D. & Christine Hurley		W PART OF PARCEL "C" IN NW AKA NW EX PC NE COR & EX WING'S EAST 1ST ADD & EX 1ST ADD TO FAIR ACRES & EX 4AC NW COR & EX PC 165'X 530'ON W & EX PC 94' X 167.21' ON S PER SURVEY, & EX SCHOOL & EX PC ON E SIDE SURVEY BK 1997 PG. 2302	10.0	0.0	7,837	\$ 77,770	\$ 19,443	\$ 522.17	0.2%	\$ -	\$ 522.17	1
	6	1822126030	Roger A. Schulz, Revocable Trust, C/O Gwendolyn Wilson	300 EAST LINE RD. N	E PART OF PARCEL "C" BEING IN NW: AKA BEG SE COR LOT 3, BLK 5, WINGS EAST 1ST ADD TH N 158.55' TH NWLY 124.57' TH SWLY 40' TH NWLY 690' TO NE COR LOT 1, BLK 1, WINGS EAST 1ST ADD TH NWLY 847.56' TO 1/4 SEC LINE TH S 1293.17' TH W270.10' TO POB EX PC IN NW COR. BEING IN NE NW & SE NW SURVEY BK 1997 PG 2302 & EX PARCEL "G" BEING PT OF PARCEL "C" SE NW & EX SCHULZ'S 2ND ADD 2005 IN PT OF EXISTING PARCEL "C" NW	455.0	0.0	64,731	\$ 28,710	\$ 7,178	\$ 7,530.05	2.6%	\$ 352.55	\$ -	
	7	1822126036	Michael D. II & Megan R. Fauser	200 N EAST LINE RD.	LOT 2, SCHULZ'S 2ND ADD 2005	218.0	0.0	29,568	\$ 292,640	\$ 73,160	\$ 3,527.40	1.2%	\$ -	\$ -	
	8	1822126037	Timothy P. & Viva M. Weber	124 N EAST LINE RD.	LOT 3, SCHULZ'S 2ND ADD 2005	155.0	0.0	25,995	\$ 302,300	\$ 75,575	\$ 2,784.48	1.0%	\$ -	\$ -	
	9	1822126040	Jacob D. & Lynsey A. Steil	120 N EAST LINE RD.	PARCEL "G" BEING PT OF PARCEL "C" SE NW, EX PARCEL "J" PER SURVEYS 2001/955 & 2005/2647	230.0	0.0	30,423	\$ 375,100	\$ 93,775	\$ 3,678.61	1.3%	\$ -	\$ -	
	10	1822126041	Paul T. Ganske	116 N EAST LINE RD.	PARCEL "J" SE NW SURVEY 2005/2647	190.0	0.0	29,217	\$ 252,860	\$ 63,215	\$ 3,266.00	1.1%	\$ -	\$ -	
	11	1822176061	James E & Marilyn K Ralls	1307 1ST ST. NE	LOTS 57,58,59,60 1ST ADD TO FAIR ACRES	356.0	0.0	52,766	\$ 222,040	\$ 55,510	\$ 6,009.49	2.1%	\$ -	\$ -	
	12	1822177012	James D. Ahrens	10 N EAST LINE RD.	LOTS 61,62,63 1ST ADD TO FAIR ACRES	198.0	0.0	29,771	\$ 177,400	\$ 44,350	\$ 3,365.91	1.2%	\$ -	\$ -	
	13	1822177013	Victor Lee & Jean Kane	1311 E. CHARLES	LOT 82 1ST ADD TO FAIR ACRES	30.2	0.0	17,130	\$ 144,750	\$ 36,188	\$ 1,213.68	0.4%	\$ -	\$ -	
	14	1822177026	Victor Lee & Jean Kane	1311 E. CHARLES	TRACT OF LAND DESCR: E 250' S 250' SE SE NW EX LOT 62 & LOT 81, FAIRACRES 1ST ADDN TO OELWEIN	164.4	0.0	12,372	\$ 8,110	\$ 2,028	\$ 2,107.99	0.7%	\$ 80.49	\$ -	
	15	1822126004	Berryman, Clinton T. & Berryman, Callie J.	1338 6th ST NE	COM 350'W & 300'S OF NE COR NW TH E 50' S 217' W 50' S 111.7' SWLY 30.4' NWLY 137.06' W 202.73' N 207.5' E 278' TO BEG IN NW	0.0	0.0	37,200	\$ 204,890	\$ 51,223	\$ 2,068.55	0.7%	\$ -	\$ -	
	16	1822126006	Schuchmann, Kurt D.	1334 6th ST NE	PARCEL A & PARCEL B IN NE NW	0.0	0.0	24,350	\$ 252,930	\$ 63,233	\$ 1,354.01	0.5%	\$ -	\$ -	
	A		City of Oelwein		1st St NE (ROW)	60.0	0.0	9,000	\$ -	\$ -	\$ 1,018.78	0.4%	\$ 1,018.78	\$ -	
	B		City of Oelwein		E Charles St (ROW)	54.4	0.0				\$ 469.94	0.2%	\$ 469.94	\$ -	
	C		City of Oelwein		6th St NE (ROW)	33.0	0.0				\$ 285.08	0.1%	\$ 285.08	\$ -	
	D		City of Oelwein		Outer Rd (ROW)	33.0	0.0				\$ 285.08	0.1%	\$ 285.08	\$ -	
TOTALS:						3,576	181.0	583,669			\$ 64,911.28		\$ 2,491.91	\$ 8,502.60	

Notes:

Total Project Length 3,757

- 1 This land can be Agricultural Deferred.
- 2 The paving improvements are assessed as Special Benefits to private property owners at 45%, and as a General Benefit to the City at 55%.
- 3 Council Valuation Explanation: Based on Fayette Co Assessed Value of the lot and building.
- 4 Deficiency is between the amount proposed to be assessed and the proportion of the estimated total cost of the improvement allocated to each lot.
- 5 Assessment Lot Depth is 150-feet. Parcels 15 & 16 Lot Area is based on 150-ft lot depth offset from the west property line.



Sta. 15+50.0 to Sta. 26+48.0
Div 11B - 6th St
50/50 City/County Split

Sta. 0+00.0 to Sta. 26+59.0
Div 11A - Outer Rd
50/50 City/County Split

Div 11A	8/20/2019
Outer Rd - 50/50 City/County	

No.	Item Code	Description	Unit	Quantity	Cost/Unit	Total Cost
0010	2102-2710090	Excavation, Class 10, Waste	CY	-	\$10.00	\$0.00
0020	2213-2713300	Excavation, Class 13 For Widening	CY	-	\$15.00	\$0.00
0030	2213-8200000	Base Widening, HMA Mixture	TON	-	\$35.00	\$0.00
0040	2214-5145150	Pavement Scarification	SY	-	\$2.00	\$0.00
0050	2303-0002380	HMA Mixture Interlayer Base Course, 1/2 In Mix	TON	-	\$37.50	\$0.00
0060	2303-1032500	HMA Standard Traffic, Intermediate Course, 1/2 In Mix	TON	1,804.76	\$32.00	\$57,752.19
0070	2303-1033500	HMA Standard Traffic, Surface Course, 1/2 In Mix	TON	730.85	\$34.00	\$24,849.02
0080	2303-1258343	Asphalt Binder, PG 58-34S, Standard Traffic	TON	152.14	\$475.00	\$72,264.87
0090	2303-1258346	Asphalt Binder, PG 58-34E, Extremely High Traffic	TON	-	\$625.00	\$0.00
0100	2303-6911000	HMA Pavement Samples	LS	0.03	\$3,000.00	\$75.00
0110	2303-7000610	Incentive/Disincentive for HMA Lab Voids	EACH	1,267.80	\$1.00	\$1,267.80
0120	2303-7000620	Incentive/Disincentive for HMA Field Voids	EACH	1,267.80	\$1.00	\$1,267.80
0130	2312-8260051	Granular Surfacing on Road, Class A Crushed Stone	TON		\$20.00	\$0.00
0140	2316-7000120	Incentive/Disincentive for HMA Pavement Smoothness	EACH	1,560.00	\$1.00	\$1,560.00
0150	2318-1001100	Cold In-Place Recycled Asphalt Pavement	SY	-	\$2.00	\$0.00
0160	2318-1001220	Asphalt Stabilizing Agent (Foamed Asphalt)	TON	-	\$600.00	\$0.00
0170	2435-0600010	Manhole Adjustment, Minor	EACH	1.00	\$120.00	\$120.00
0180	2518-6910000	Safety Closure	EACH	2.00	\$125.00	\$250.00
0190	2527-9263109	Painted Pavement Marking	STA	-	\$12.00	\$0.00
0200	2528-8445110	Traffic Control	LS	0.02	\$1,000.00	\$20.00
0210	2529-8202000	Rumble Strip Panel (In Full Depth Patch)	EACH	-	\$405.00	\$0.00
0220	2533-4980005	Mobilization	LS	0.02	\$100,000.00	\$2,000.00
0230	2602-0000020	Flaggers	EACH		\$450.00	\$0.00

	Total	\$161,426.69
	Shoulders	\$1,000.00
	+25% Contingency	\$203,033.36

- * Estimate based on nominal 2" intermediate/leveling course (estimated at 3"), 2" intermediate course, 2" surface course.
- * Binder content estimated at 6%.
- * Rock shouldering to be done by the County.
- * 50/50 City/County cost share to apply to this section.

Div 11B	8/20/2019
6th St - 50/50 City/County	

No.	Item Code	Description	Unit	Quantity	Cost/Unit	Total Cost
0010	2102-2710090	Excavation, Class 10, Waste	CY	-	\$10.00	\$0.00
0020	2213-2713300	Excavation, Class 13 For Widening	CY	-	\$15.00	\$0.00
0030	2213-8200000	Base Widening, HMA Mixture	TON	-	\$35.00	\$0.00
0040	2214-5145150	Pavement Scarification	SY		\$2.00	\$0.00
0050	2303-0002380	HMA Mixture Interlayer Base Course, 1/2 In Mix	TON	-	\$37.50	\$0.00
0060	2303-1032500	HMA Standard Traffic, Intermediate Course, 1/2 In Mix	TON	737.11	\$32.00	\$23,587.60
0070	2303-1033500	HMA Standard Traffic, Surface Course, 1/2 In Mix	TON	296.37	\$34.00	\$10,076.61
0080	2303-1258343	Asphalt Binder, PG 58-34S, Standard Traffic	TON	62.01	\$475.00	\$29,454.28
0090	2303-1258346	Asphalt Binder, PG 58-34E, Extremely High Traffic	TON	-	\$625.00	\$0.00
0100	2303-6911000	HMA Pavement Samples	LS	0.03	\$3,000.00	\$75.00
0110	2303-7000610	Incentive/Disincentive for HMA Lab Voids	EACH	516.74	\$1.00	\$516.74
0120	2303-7000620	Incentive/Disincentive for HMA Field Voids	EACH	516.74	\$1.00	\$516.74
0130	2312-8260051	Granular Surfacing on Road, Class A Crushed Stone	TON		\$20.00	\$0.00
0140	2316-7000120	Incentive/Disincentive for HMA Pavement Smoothness	EACH	792.00	\$1.00	\$792.00
0150	2318-1001100	Cold In-Place Recycled Asphalt Pavement	SY	-	\$2.00	\$0.00
0160	2318-1001220	Asphalt Stabilizing Agent (Foamed Asphalt)	TON	-	\$600.00	\$0.00
0170	2435-0600010	Manhole Adjustment, Minor	EACH	-	\$1,200.00	\$0.00
0180	2518-6910000	Safety Closure	EACH	2.00	\$125.00	\$250.00
0190	2527-9263109	Painted Pavement Marking	STA	-	\$12.00	\$0.00
0200	2528-8445110	Traffic Control	LS	0.02	\$5,000.00	\$100.00
0210	2529-8202000	Rumble Strip Panel (In Full Depth Patch)	EACH	-	\$405.00	\$0.00
0220	2533-4980005	Mobilization	LS	0.02	\$100,000.00	\$2,000.00
0230	2602-0000020	Flaggers	EACH		\$450.00	\$0.00

	Total	\$67,368.98
	Shoulders	\$1,000.00
	+25% Contingency	\$85,461.22

- * Estimate based on nominal 2" intermediate/leveling course (estimated at 3"), 2" intermediate course, 2" surface course.
- * Binder content estimated at 6%.
- * Rock shouldering to be done by the County.
- * 50/50 City/County cost share to apply to this section.

Prepared by: Interstate Power and Light Company – Michelle Yun 4902 N. Biltmore Lane Madison, WI 53718 (319) 786-4768
Return To: Jennifer Ackerson, Mi-Tech Services, Inc. 11201 Aurora Ave., Urbandale, IA 50322 515-326-5965

SPACE ABOVE THIS LINE FOR RECORDER

ELECTRIC LINE EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **City of Oelwein** (“Grantor(s)”), ADDRESS: **Oelwein, Iowa** do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, (“Grantee”) a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the “Line” or “Lines”) for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of Fayette, and the State of Iowa:

See Attached Exhibit A, page 3

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines.

Grantee, its contractor or agent, may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines.

Signed this _____ day of _____, 20__.

GRANTOR(S):

City of Oelwein

By: _____

By: _____

ALL PURPOSE ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF _____) ss:

On this _____ day of _____, AD. 20_____, before me, the undersigned, a Notary Public in and for said State, personally appeared

_____ to me personally known

or _____ provided to me on the basis of satisfactory evidence

to be the persons(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL _____
(Sign in Ink)

(Print/type name)

Notary Public in and for the State of _____

My Commission Expires: _____

CAPACITY CLAIMED BY SIGNER

_____ INDIVIDUAL
_____ CORPORATE
Title(s) of Corporate Officers(s):

_____ N/A
_____ Corporate Seal is affixed
_____ No Corporate Seal procured

_____ PARTNER(s)
_____ Limited Partnership
_____ General Partnership

_____ ATTORNEY-IN-FACT
_____ EXECUTOR(s),
_____ ADMINISTRATOR(s),
_____ or TRUSTEE(s):
_____ GUARDIAN(s)
_____ or CONSERVATOR(s)
_____ OTHER

SIGNER IS REPRESENTING:

List name(s) of persons(s) or entity(ies):

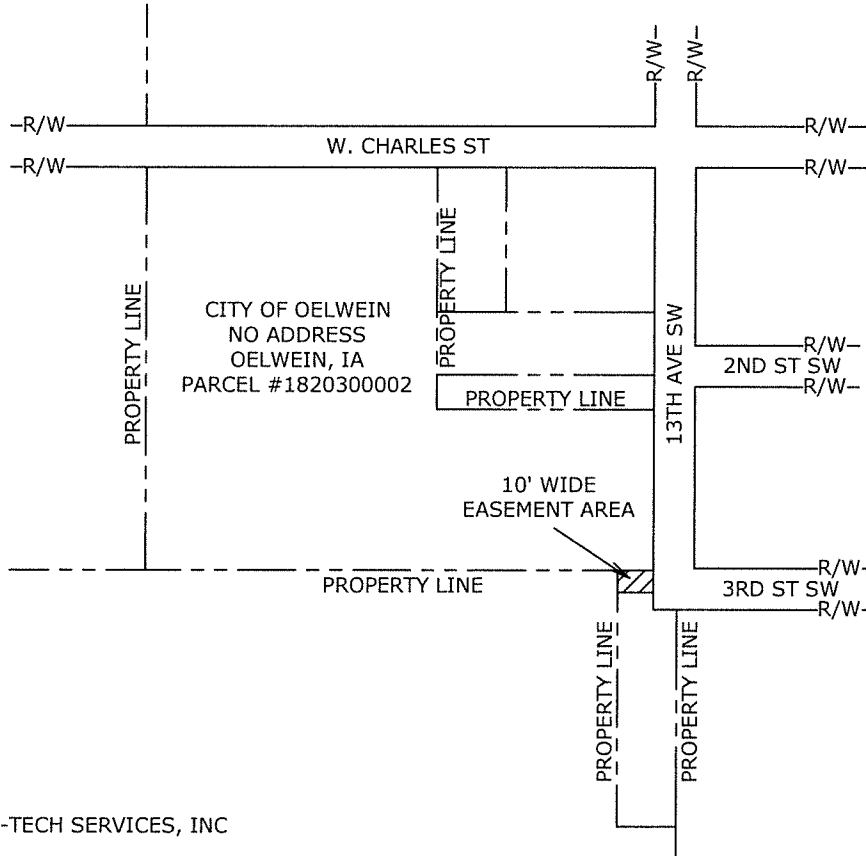
EXHIBIT "A"

EASEMENT AREA BEING A STRIP OF LAND 10 FEET IN WIDTH, BEING 5 FEET EACH SIDE OF THE CENTERLINE, OR EXTENSIONS THEREOF, OF AN UNDERGROUND ELECTRIC LINE TO BE LOCATED (ON OR ADJACENT) TO THE PROPERTY OF THE GRANTOR. MORE PARTICULARLY DESCRIBED BY PLACEMENT OF THE FACILITIES AT THE TIME OF CONSTRUCTION ON THE FOLLOWING DESCRIBED PROPERTY.

BEGINNING AT THE NORTHEAST CORNER OF THE SE ¼ OF THE SW ¼, THENCE SOUTH ALONG THE EAST LINE OF SAID SE ¼ OF THE SW ¼ 380 FEET, THENCE WEST 114.63 FEET, THENCE NORTH ON A LINE PARALLEL TO THE EAST LINE OF SAID SE ¼ OF THE SW ¼ 380 FEET TO THE NORTH LINE OF SAID SE ¼ OF THE SW ¼, THENCE EAST ALONG SAID NORTH LINE 114.63 FEET TO THE PLACE OF BEGINNING.

SUBJECT TO EASEMENTS, RESTRICTIONS, COVENANTS, ORDINANCES AND LIMITED ACCESS PROVISIONS OF RECORD.

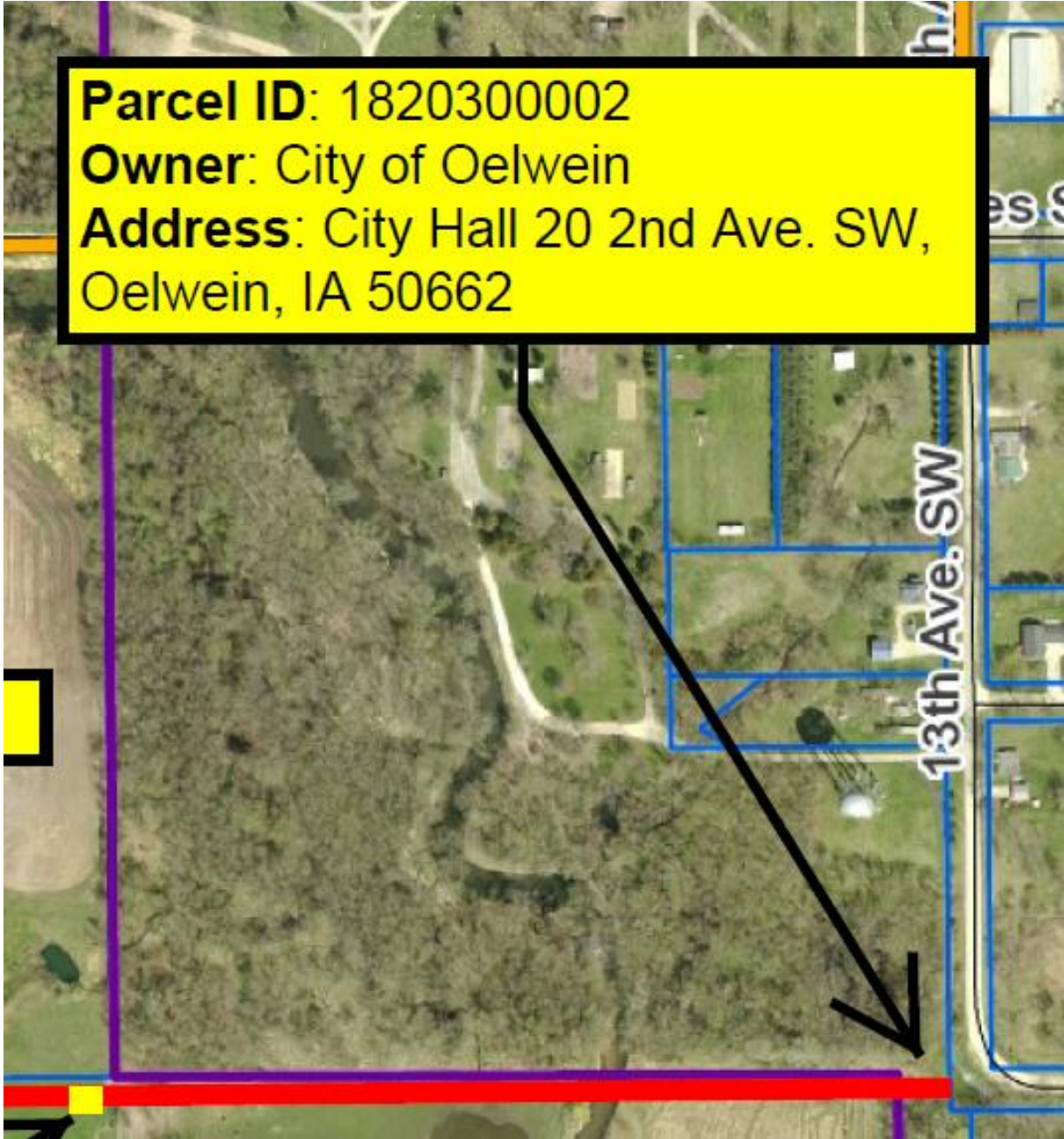
ALL IN PARCEL 1820300002 DESCRIBED BELOW.



DRAFTED BY: MI-TECH SERVICES, INC
RRJ

NOT TO SCALE
ALLIANT #4124355

Parcel ID: 1820300002
Owner: City of Oelwein
Address: City Hall 20 2nd Ave. SW,
Oelwein, IA 50662





Oelwein Committee and Appointment Discussion 2020

Mayor Pro Tem _____

Planning, Finance, Enterprise & Economic Development

Chair Cantrell, Fisk, _____

Public Safety

Chair Weber, _____, _____

Capital Improvement Program Committee

Chair Weber, Cantrell, Fisk

Ordinance Review Committee

Council as a whole

County Conference Board

Mayor, Alternate **Mayor Pro Tem**

Fayette Co. Emergency Management

Councilperson _____

Fayette Co. Solid Waste Commission

Mayor DeVore, Alternate Mulfinger

Airport Liaison

Councilperson _____

Library Liaison

Councilperson _____

Ocad Liaison

DeVore, Alternate Mulfinger

Park And Recreation Liaison

Councilperson Cantrell

Northeast Iowa Regional League

DeVore, Mulfinger Alternate

Upper Explorerland Regional Planning Board

DeVore, Mulfinger Alternate

Upper Explorerland Regional Housing Authority

Fisk



Dillon Law PC

209 E 1st Street
Sumner, Iowa 50674

City of Oelwein
Attn: Dylan Mulfinger 20 2nd Ave. SW
Oelwein, IA 50662

CityOelwein

Oelwein City Attorney

INVOICE

Invoice # 5502
Date: 12/31/2019
Due Upon Receipt

Type	Date	Notes	Quantity	Rate	Total
Service	10/28/2019	10.28.2019; Attention to and reply email to Lt. Schmelzer re: Oelwein v. Latham; .2 NJL	0.20	\$133.43	\$26.69
Service	10/29/2019	10.29.2019: Review of file and attendance at Oelwein v. Latham, conference with DeJong and Magistrate. .2 NJL	0.20	\$133.43	\$26.69
Service	10/29/2019	10.29.2019: Attention to, research question, and reply email to Schmelzer re: Oelwein v. Latham. .2 NJL	0.20	\$133.43	\$26.69
Service	10/30/2019	10.30.2019: Meeting with Lt. Schmelzer re: abatements. .2 NJL	0.20	\$133.43	\$26.69
Service	11/12/2019	11.12.2019: Review of Oelwein v. Mallie, Kapler, Garceau; Review of applicable city ordinances and 364.22; .3 NJL	0.30	\$133.43	\$40.03
Service	11/12/2019	11.12.2019: Attendance at PTC of Oelwein v. Mallie, Kapler, Garceau; Resolution of Oelwein v. Mallie, set the other two for trial. .2 NJL	0.20	\$133.43	\$26.69
Service	11/13/2019	11.13.2019: Attention to email from Lt. Schmelzer re: Oelwein v. Wright; reply to email; .2 NJL	0.20	\$133.43	\$26.69
Service	11/26/2019	11.26.2019: Attention to 6 cases: Oelwein v. Davey's Doins and attendance at same. Conference with Prouty and Dillon's office; Attendance at Oelwein v. Mallie; .3 NJL	0.30	\$133.43	\$40.03
Service	12/02/2019	review cases for tomorrow, email reminder sent	0.20	\$59.60	\$11.92

Service	12/02/2019	Dylan Mulfinger conf re Davey's doins and Id smith deed. email from ethan epley and email to him regarding the same.	0.50	\$133.43	\$66.72
Expense	12/03/2019	Reimbursable expenses: filing fee	1.00	\$135.00	\$135.00
Service	12/03/2019	draft citation, data entry, file citation	0.50	\$59.60	\$29.80
Service	12/03/2019	calendar new events, reminder tasks, spreadsheet	0.20	\$59.60	\$11.92
Service	12/03/2019	draft directions for service x2 call to sheriff office x2, mailed for service x2	0.40	\$59.60	\$23.84
Service	12/03/2019	email notification to officer for judgment, update	0.10	\$59.60	\$5.96
Expense	12/03/2019	Reimbursable expenses: Service fee to Woods County Sheriff on Campbell matter	1.00	\$130.00	\$130.00
Expense	12/03/2019	Reimbursable expenses: Service fee to Columbia County Sheriff for service on Campbell	1.00	\$60.00	\$60.00
Service	12/03/2019	Trish Studebaker with EMC Message left	0.10	\$133.43	\$13.34
Service	12/03/2019	December 3: Attention to file of Oelwein v. Webb NJL	0.20	\$133.43	\$26.69
Expense	12/04/2019	Reimbursable expenses: Recording fee for Pentecost deed	1.00	\$17.00	\$17.00
Service	12/04/2019	Flat Rate: Drafting deed from L. D. Smith to City of Oelwein	1.00	\$100.00	\$100.00
Expense	12/04/2019	Reimbursable expenses: Publication costs to Oelwein Publishing	1.00	\$80.81	\$80.81
Service	12/04/2019	attention to Davey's doings.. attention to T. Studebacker re: helton claim	0.40	\$133.43	\$53.37
Expense	12/05/2019	Reimbursable expenses: Recording fee for Davey Doins change of title	1.00	\$54.00	\$54.00
Expense	12/09/2019	Reimbursable expenses: Additional recording for Davey Doin's change of title	1.00	\$5.00	\$5.00
Service	12/09/2019	City of Oewien Cause of Order work session, city council meeting.	1.00	\$133.43	\$133.43
Service	12/10/2019	email reminder to officer	0.10	\$59.60	\$5.96
Service	12/10/2019	Jay with City of Oelwein advising on sales	0.20	\$133.43	\$26.69
Service	12/10/2019	Attention to and attendance at Oelwein v. Latham; NJL	0.30	\$133.43	\$40.03
Expense	12/11/2019	Reimbursable expenses: service fee for Voshell	1.00	\$35.00	\$35.00
Service	12/11/2019	email spreasheet	0.10	\$59.60	\$5.96
Expense	12/13/2019	Reimbursable expenses: Service fee by Columbia County Sheriff	1.00	\$60.75	\$60.75

Expense	12/17/2019	Reimbursable expenses: 2 service fees for Gabriel	1.00	\$70.00	\$70.00
Service	12/17/2019	email to dispatch and and officer	0.10	\$59.60	\$5.96
Service	12/17/2019	save orders, email to officer and admin, calendar tasks, email to officer, update spreadsheet	0.50	\$59.60	\$29.80
Service	12/17/2019	Attendance at Oelwein v. Latham, Steinbron, Westpfahl, Pauling, attendant conferences with magistrate/officers, email to Wehling; NJL	0.80	\$133.43	\$106.74
Service	12/18/2019	davey does property issues. and lot resizing questions from Jay. Email to Ethan Epley	0.40	\$133.43	\$53.37
Service	12/19/2019	file invoices x2	0.25	\$59.60	\$14.90
Service	12/19/2019	Marty Stassi telephoen call re sign issue	0.25	\$133.43	\$33.36
Service	12/20/2019	dog preparation of material for visc. dog, weekly packet.	0.70	\$133.43	\$93.40
Expense	12/23/2019	Reimbursable expenses: Recording fee for Davey's Doins deeds	1.00	\$94.00	\$94.00
Service	12/23/2019	motion to dismiss	0.25	\$59.60	\$14.90
Service	12/23/2019	attendance at council meeting	0.50	\$133.43	\$66.72
Expense	12/27/2019	Reimbursable expenses: Recording Fee for Voshell	1.00	\$17.00	\$17.00
Expense	12/30/2019	Reimbursable expenses: Additional recording for Oelwein Voshell	1.00	\$5.00	\$5.00
Expense	12/30/2019	Reimbursable expenses: Fayette County Abstract fee for Gabriel	1.00	\$100.00	\$100.00
Service	12/31/2019	rental questions	0.50	\$133.43	\$66.72
				Total	\$2,145.26

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due	
5502	12/31/2019	\$2,145.26	\$0.00	\$2,145.26	
				Outstanding Balance	\$2,145.26
				Total Amount Outstanding	\$2,145.26

ITEM #A.

Please make all amounts payable to: Dillon Law PC

Payment is due upon receipt.



Dillon Law PC

209 E 1st Street
Sumner, Iowa 50674

City of Oelwein
Attn: Dylan Mulfinger 20 2nd Ave. SW
Oelwein, IA 50662

INVOICE

Invoice # 5501
Date: 12/31/2019
Due Upon Receipt

City of Oelwein nuisance/abatement work

nuisance/abatement work 657A's

Type	Date	Notes	Quantity	Rate	Total
Service	12/04/2019	draft citation, email to pat for approval, email from prouty	0.40	\$58.49	\$23.40
Expense	12/04/2019	Reimbursable expenses: filing fee luigi	1.00	\$135.00	\$135.00
Service	12/04/2019	draft directions for service, file, data entry, search for legal, draft dismissal, file dismissal, mail deed, get check	0.50	\$58.49	\$29.25
Service	12/04/2019	draft 2 recorder cover sheets, request checks, call to clerk of court, review files and legals	0.50	\$58.49	\$29.25
Service	12/04/2019	email correspondence with Sam	0.10	\$58.49	\$5.85
Service	12/04/2019	daveys doins notes on deed paperwork	0.20	\$58.49	\$11.70
Service	12/04/2019	call from ted re: service/ affidavit	0.15	\$58.49	\$8.77
Service	12/05/2019	mail to recorder	0.15	\$58.49	\$8.77
Service	12/06/2019	file return of service, submit bill	0.15	\$58.49	\$8.77
Service	12/09/2019	email correspondence with Sam, call to Sam and Jay, download photos	0.75	\$58.49	\$43.87
Service	12/09/2019	beacon search, print page, send as tax invoice on miller house per request	0.20	\$58.49	\$11.70
Service	12/09/2019	correspondence with Pat re: conversation with building guys	0.15	\$58.49	\$8.77
Service	12/10/2019	file affidavit of service, affidavit of mailing, 10 day notice, mail to 2 defendants, email to ted	0.50	\$58.49	\$29.25

Service	12/10/2019	review Gabriel file, sent docs for approval	0.25	\$58.49	\$14.62
Service	12/10/2019	email to pat for approval, email from sam with attachment to approve	0.10	\$58.49	\$5.85
Service	12/10/2019	mail x3 notices of dismissal	0.25	\$58.49	\$14.62
Expense	12/10/2019	Reimbursable expenses: filing fee	1.00	\$235.00	\$235.00
Service	12/11/2019	update spreadsheet, email to ted to serve gabriel and parties in possession, mail petition to treasurer	0.25	\$58.49	\$14.62
Service	12/11/2019	Discussion with Clerk re: filing of billing statements for abatements	0.20	\$130.94	\$26.19
Service	12/11/2019	email to building guys, email to officer, email to Nathan	0.25	\$58.49	\$14.62
Service	12/11/2019	email chief to notify officers of what to do with bills, correspondence with city employees	0.25	\$58.49	\$14.62
Service	12/13/2019	Rahe POA re status of 657A case	0.25	\$130.94	\$32.74
Service	12/13/2019	call from def, call to Sam, email to Pat, email to Sam, draft and file motion to dismiss x2, email to recorder	1.00	\$58.49	\$58.49
Service	12/13/2019	daveys correspondence, doc review and ct dylan	0.50	\$130.94	\$65.47
Service	12/16/2019	file return of service x2	0.25	\$58.49	\$14.62
Service	12/16/2019	call from Steve Gabriel	0.15	\$58.49	\$8.77
Service	12/16/2019	attention to gaberial phone call and status	0.25	\$130.94	\$32.74
Service	12/16/2019	email correspondence with Ted re: service	0.25	\$58.49	\$14.62
Service	12/16/2019	call to Gabriel	0.10	\$58.49	\$5.85
Service	12/17/2019	review city code for citation, email to Sam, email to Pat	0.33	\$58.49	\$19.30
Service	12/17/2019	Attention to Oelwein v. Latham, Steinbron, Westpfahl, Pauling; NJL	0.30	\$130.94	\$39.28
Service	12/19/2019	draft 10 day notice x2 and affidavit of mailing x2, mailed out to 5 defendants, filed affidavit x2 filed 10 day notice x2	0.60	\$58.49	\$35.09
Service	12/19/2019	email to building guys	0.10	\$58.49	\$5.85
Service	12/23/2019	mail recording to Sam, look up invoice for taxes	0.25	\$58.49	\$14.62
Service	12/23/2019	draft and file 10 day notice, and affidavit of mailing, mail to defendants	0.40	\$58.49	\$23.40
Service	12/23/2019	edit application for default- and order- file VOSHELL	0.25	\$58.49	\$14.62
Expense	12/23/2019	Reimbursable expenses: order cert copy Voshell	1.00	\$21.00	\$21.00
Service	12/23/2019	call to clerk of court, mail recordings x3 to Sam, email to Carol, email to officer,	0.50	\$58.49	\$29.25

Service	12/27/2019	draft application for default x3 draft proposed order for default x3	0.75	\$58.49	\$43.87
Service	12/30/2019	draft affidavit per Jays request, call from Jay, email to Pat	0.50	\$58.49	\$29.25
Service	12/30/2019	draft motion to dismiss file affidavit from Jay email to Pat	0.30	\$58.49	\$17.55
Service	12/30/2019	make spreadsheet with parcel numbers and address compared to deed	0.50	\$58.49	\$29.25
Service	12/30/2019	motion to continue drafted and filed x2	0.25	\$58.49	\$14.62
				Total	\$1,264.74

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
5501	12/31/2019	\$1,264.74	\$0.00	\$1,264.74
			Outstanding Balance	\$1,264.74
			Total Amount Outstanding	\$1,264.74

Please make all amounts payable to: Dillon Law PC

Payment is due upon receipt.



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 1/13/2020

Consent Agenda

1. Consideration of a motion approving December 23, 2019 Council minutes
2. Consideration of a Class 'C' Beer Permit and Sunday Sales Renewal for Dollar General Store #2328

Public Hearing

3. Public Hearing on the proposed sale of 14 2nd Avenue NW legally described as Parcel A of Don Ross Sub-Division of McDonald's Addition and Lot 3, Except the south 35 feet thereof, Block 1, Don Ross Addition to Oelwein, including a 5 foot strip lying just north of said Lot 3; 20 2nd Avenue NW legally described as Lots 5, 6, 7, Block 1, McDonald's Addition; 24 2nd Avenue NW legally described as Lot 34, Block 1, McDonald's Addition; 129 5th Avenue NE legally described as Lot 10, Block 4, Kint & Boyack Addition; 608 1st Avenue SE legally described as Lot 11 and the South one-half Lot 10, Block 2, Holroyd's Addition; and 620 3rd Avenue SW legally described as Lot 39, Block 4, Stickney's Addition, all in Oelwein, Fayette County, Iowa.

The City is working on properties that they have obtained through 657A, forfeiture, and Davey Doins. These properties have interested buyers and the city wants to move on them as soon as possible. The properties are:

- 14 2nd Ave NW
 - This property will be sold to Northeast Iowa Community Action for a new home build
- 20 2nd Ave NW
 - This property is adjacent to 14 and will be marketed for sale with the new build to the south
- 24 2nd Ave NW
 - This property is adjacent to 20 and will be marketed for sale with the new build to the south
- 129 5th Ave NE
 - The city showed this house and is awaiting on bids to present to council.
- 608 1st Ave SE
 - The city showed this house and is awaiting on bids to present to council.



-
- 620 3rd Ave SW

This public hearing allows the city to sell these homes. Council will be the final vote on the sale of each property.

Ordinances

4. Consideration of an Ordinance Amending Section 22-92, Parking in Residential Areas and Section 22-94, Prohibited Parking - Second Reading

This ordinance comes from recommendation of Police Chief Jeremy Logan. The safety committee reviewed this proposed ordinance and passed it in their committee for recommendation to council. A recommendation has been provided by Jeremy Logan and the second reading of this ordinance is also recommended for approval by the City Administrator.

5. Consideration of an Ordinance Amending Oelwein Code of Ordinances Chapter 3 Article IX and Chapter 21 Parks Violations - Second Reading

The Parks and Rec committee provides recommendation to the City Council. This year they reviewed their ordinance to clean up language and make changes. Council is being provided with this recommendation from the Parks and Rec Board and Park Superintendent Joshua Johnson. The City Administrator recommends approving the second reading.

Resolutions

6. Consideration of a Resolution approving 2020 Housing Tax Abatement Applications

Each application qualifies for the city's Housing Tax Abatement Program. The City Administrator recommends approving the resolution.

7. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Chamber and Area Development Events

The chamber requests these closures annually. The city has not had issue with any closure and works well with the chamber. The City Administrator recommends approving the resolution.

8. Consideration of a Resolution authorizing the use of a preliminary official statement in connection with the issuance of General Obligation Corporate Purpose Bonds, Series 2020 and setting January 27, 2020 as the date for the sale of the Bonds

The city is ready to close on their bond now that council has committed a set amount of dollars to the Wings East Street Improvement. This bond will be paid off in 12 years, potentially earlier if the city has steady increase in valuations. A packet and breakdown of the loan is provided.

- Street Repair-\$675,000



- Public Safety Radio Upgrades-\$850,000
- Fire- Pumper and Radios- \$450,000
- Trails- Adding Trails to the City- \$250,000
- Pool- Upgrades to old equipment \$100,000
- Total- \$2,325,000

9. Consideration of a Resolution to Set Public Hearing on Proposed Disposal by Sale of the City's Interest in 219 Lincoln Drive NE, 602 2nd Avenue NE, 17 1st Street NE, 19 1st Street NE, 17 2nd Avenue SE, 9 6th Street NE, 608 1st Avenue SE, 418 7th Avenue SE and 129 5th Avenue NE all in Oelwein, Fayette County, Iowa for 6:00 P.M., January 27, 2020

The City has received letters on each of these properties with adjacent landowners showing interests. If the city can unload properties, they can prevent maintenance cost and taxes.

10. Consideration of Resolution designating FOX Engineering Associates Inc. to prepare the assessment documents and be the Project Engineers re: 6th Avenue SW HMA Improvements

The City must follow state law when working toward assessments. This resolution allows the city to continue with this process. This resolution does not require the city to assess for the road project. The City Council will have a final meeting with the public and make their decision on the assessment. The city is doing the resolution now because the county will be accepting bids on the 20th. Attached is the map and assessment chart. The City Administrator recommends approving the resolution and setting a meeting for a final determination on the assessments for the project.

11. Consideration of a Resolution Approving and Adopting Preliminary Plans and Specifications, Estimate of Cost and Preliminary Plat re: 6th Avenue SW HMA Improvements

12. Consideration of a Resolution of Necessity and set the date for Public Hearing on February 10, 2020 re: 6th Avenue SW HMA Improvements

13. Consideration of a Resolution designating FOX Engineering Associates Inc. to prepare the assessment documents and be the Project Engineers - re: Outer Road and 6th Street NE HMA Improvements

The City must follow state law when working toward assessments. This resolution allows the city to continue with this process. This resolution does not require the city to assess for the road project. The City Council will have a final meeting with the public and make their decision on the assessment. The city is doing the resolution now because the county will be accepting bids on the 20th. Attached is the map and assessment chart. The City Administrator recommends approving the resolution and setting a meeting for a final determination on the assessments for the project.

14. Consideration of a Resolution Approving and Adopting Preliminary Plans and Specifications, Estimate of Cost and Preliminary Plat re: Outer Road and 6th Street NE HMA Improvements



15. Consideration of a Resolution of Necessity and set the date for Public Hearing on February 10, 2020 re: Outer Road and 6th Street NE HMA Improvements

Motions

16. Consideration of a motion authorizing signatures on Electric Line Easement with Interstate Power and Light Company

This easement is routine in nature. All easements must go to council for approval. The City Administrator recommends approving the easement.

17. Consideration of a motion approving Mayor's appointments to Council Committees and Mayor Pro Tem

It is important to determine a Mayor Pro Tem so that staff can get everyone signed up for official signatures and financial authorization. Council may wait on other appointments if they would need more time for discussion.

DECEMBER 2019

CITY OF OELWEIN TREASURER'S REPORT

Date Printed

1/7/2020

Fund	Beg Balance	Revenue	Expense	Transfers	Fund Balance	BANK BALANCE
001 General	461,335.69	42,855.71	147,218.11	-	356,973.29	
051 County Emergency Manage	16,697.57	211.69	10,520.56	-	6,388.70	
110 Road Use Tax	597,403.59	50,839.22	36,714.67	-	611,528.14	
112 Trust and Agency	805,361.15	7,581.36	37,795.61	-	775,146.90	
113 Flex Spending	1,363.99	1,560.94	1,560.94	-	1,363.99	1,363.99
119 Emergency	20,749.86	382.62	-	-	21,132.48	
120 Sidewalks Repaired/Replaced	-	-	-	-	-	
121 Sales Tax	236,590.22	93,542.75	-	-	330,132.97	
122 Hotel/Motel Tax	44,554.22	17,208.68	1.00	-	61,761.90	
123 Gas-Electric Franchise Fee	726,992.13	861.47	42,486.60	(21,148.00)	664,219.00	
124 Library Bequest	365,994.97	781.70	248.52	-	366,528.15	
126 Downtown TIF	24,301.23	85.61	1,272.35	-	23,114.49	
127 Industrial Park TIF	34,788.88	5,749.08	40,537.96	-	-	
128 Ind Park SubFund TIF East Penn	835,839.26	990.45	-	-	836,829.71	
132 DARE	3,785.50	-	-	-	3,785.50	
136 Trees Forever	18,505.82	-	-	-	18,505.82	
146 1st Time Home Buyers Prog	4,775.21	-	-	-	4,775.21	
160 Econ Dev (\$12,500 Wellness Res)	614,860.70	728.60	40,810.44	-	574,778.86	
161 IRP Revolving Loan	287,858.32	16,681.31	126,075.87	-	178,463.76	304,439.63
162 Downtown Business Grants	95,000.00	-	18,000.00	-	77,000.00	
166 NSP	-	-	-	-	-	
177 Forfeit Assets	5,384.96	-	1,563.99	-	3,820.97	
200 Debt Service	499,041.58	7,812.50	2,250.00	21,148.00	525,752.08	
201 Water Bondsinking	123,687.59	146.57	20,941.49	17,005.00	119,897.67	
202 Sewer Bondsinking	360,017.39	426.61	41,627.61	53,389.00	372,205.39	
205 Special Assessments	-	-	-	-	-	
214 2016A GO UR ED Bond Ind Pk Land	-	-	-	-	-	
268 Municipal Trust	-	-	-	-	-	
269 Future Proposed Bond Sale	-	-	-	-	-	
278 West Charles Mall	-	-	-	-	-	
282 CDBG Housing Rehab	19,452.95	23.05	-	-	19,476.00	
285 2009 Bond Sale	-	-	-	-	-	
286 2016B GO Bond (Rise City Port)	-	-	-	-	-	
287 2020 GO Bond	(269,288.02)	-	-	-	(269,288.02)	
288 2016D Water Revenue Bond	-	-	-	-	-	
305 Airport Grant	(10,883.76)	-	7,760.65	-	(18,644.41)	
307 Tri Park Trail Extensions	148,153.34	295.56	143,920.54	-	4,528.36	
314 Oel Ind Park E Penn/14th St Ext	487,954.06	578.21	-	-	488,532.27	
385 West Water Tower	(435.78)	-	-	-	(435.78)	
386 42 Well Rehab	(126,515.56)	-	12,664.51	-	(139,180.07)	
387 Pave 10th Street SE/Old Road	(75,445.00)	15,534.40	13,643.50	-	(73,554.10)	
397 Railroad Grant-Viaduct	78,191.62	-	19,629.48	-	58,562.14	
501 Cemetery Perp Care	288,701.75	120.16	-	-	288,821.91	3,821.91
600 Water (2016D Reserve \$67,000)	526,509.70	107,669.40	59,020.16	(17,005.00)	558,153.94	
601 Water Infrastructure Fee	880,467.02	17,045.75	164.83	-	897,347.94	
620 Customer Water Deposits	119,000.22	3,350.00	2,684.30	-	119,665.92	
640 Fuel	18,993.60	4,692.97	8,214.13	-	15,472.44	
670 Landfill	26,132.63	50,203.86	28,087.25	-	48,249.24	
671 Recycling	(945.89)	6,842.54	52.57	-	5,844.08	
672 ROW Trees Utility Fee	27,242.00	5,585.34	3,683.39	-	29,143.95	
680 Wellness Center	5,695.20	13,064.91	18,170.78	-	589.33	
698 Wellness Center Reserve	-	-	-	-	-	
700 Sewer/Waste Treatment	888,942.83	158,406.95	69,432.73	(51,709.00)	926,208.05	
701 Sewer Infrastructure Fee	124,793.23	5,612.63	-	(1,680.00)	128,725.86	
706 20th Street Lift Station	95,200.28	112.81	-	-	95,313.09	
TOTAL	9,436,806.25	637,585.41	956,754.54		9,117,637.12	

ITEM #ii.

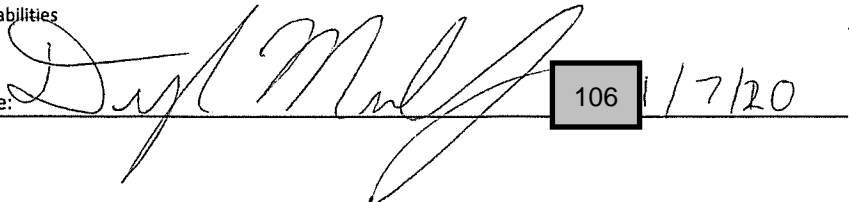
1,363.99

304,439.63

3,821.91

Fidelity 999-1003 and Community 999-1004 Money Market Accounts 8,217,154.22
 CD'S Cemetery \$285,000/Water Deposits \$100,000 385,000.00
 Fidelity IRP 999-1001/Flex 999-1002/Cem Perp Bank Ckng 501-1002 183,649.66
 Unapplied Accounts Receivable Hanger rent paid in advance \$5, Funeral Home credit balance \$150 (155.00)
 Balance Checking Account 999-1000 331,988.24
 Payroll Liabilities -
9,117,637.12 9,117,637.12

Signature:



106

1/7/20

**December Parks Monthly Report 2019****Parks / Cemetery / Aquatics / Campground****Park and Recreation**www.cityofuelwein.org

Jay has been working on some projects outside, as the weather was warmer during the first weeks of December. Jay and I dropped a large willow tree south of the dog park at City Park that was dying and was a safety issue. Jay cut up the tree trunks into pieces so that we can haul it away at a later date. We met with contractors to go over a new window project at the aquatic center this week. This new window location would give concessions visibility of the actual pool so they can be more aware of what is happening and help as needed. Jay put up some new LED lighting at the shop so that workstations are well illuminated. I finished work on the Tree City Growth Award and will submit with final approval.

This past month I submitted the interim report for the Well mark foundation large matching grant for the Wings Park trail project. I had Jay pick up three drinking fountains that are a CIP item. I ordered some LED lighting for the flagpole at Woodlawn and at Oakdale. Jay completes his daily walkthrough of downtown every morning picking up garbage. Jay has been organizing the different shops getting things hung up and put away. Jay has also been studying for his pesticide applicator license, which he hopes to complete in the next month. Jay and I have been doing some minor snow removal on sidewalks/ sanding and salting. I have been working on trail projects as I met the engineer this week and we walked the next segment that we would like to complete. We dug a grave this week for a funeral today. Jay and I set two concrete foundations at the dog park for a senior seminar project in which three students are going to be fabricating some benches.

This week Jay has been busy with upgrading signage in some of the parks. We are completing annual upgrades to the SDS book in the park maintenance shop. This week the lift was inspected this week for its annual check. We received some metal cabinets from the PD that is perfect to house our handheld power equipment. I had Jay pull the batteries out of all vehicles to keep them inside until he can get to the maintenance of those trucks as he is finishing the mowers. Last Thursday we had a full burial and on this Wednesday, we had a cremation burial for Jamison funeral home. I have also been spending a lot of time working on trail work for future extensions that we are presenting on Monday at the council meeting.

This week Jay has finished the mower maintenance and starting in on vehicles. At Woodlawn, we had a headstone delivered for the Scott family that Jay assisted. I had all employees with a CDL come in and register with the new online system with the DOT. New flammable cabinets were delivered and put into service at the park and cemetery maintenance buildings. This weekend we have a cremation burial for the Straw family at Woodlawn. I have been finishing the monthly and year-end reports for the park department. I am also finishing work on the Annual Park and Rec brochure and hope to distribute next week. This past week I submitted the Fayette County Community Foundation grant proposal to upgrade the electrical services at City Park for the Oelwein Celebration. I have been working with Jon with trail work for the next segment of trail that we want to complete this next season. I have updated the memorial bench policy, and working on updates to lock out tag out program and pesticide storage area, forms and procedures. I also updated the burial application form for Woodlawn Cemetery that we have the funeral homes fill out.

Park and Recreation www.cityofoelwein.org

Dying willow tree dropped



New possible window for concessions



LED lighting



Growth award

Tree Board Volunteer Award



\$1.25 | www.oelweindailyregister.com
THURSDAY, DEC. 5, 2019
Enjoyed by you and 4,700 other well-informed readers!

Oelwein wrestling opens season with pair of dual victories
See SPORTS, page 12

Oelwein Tree Board presented with Governor's Volunteer Award

Members put in an estimated 27,000 hours of service

By DEB KUNKLE
news@oelweindailyregister.com
 A group of dedicated volunteers, the Oelwein Tree Board, was recently honored with a Governor's Volunteer Award at a special recognition ceremony in Cedar Falls. Oelwein Parks Superintendent Josh Johnson nominated the Tree Board

because of their unwavering support to maintaining the beauty of an urban canopy and all things green in the community. "They volunteer all the time for various projects and plantings, and help fill in. They have worked with the FFA Boosters, the DNR, and recently planted 53 trees the city received from

s Trees Forever \$5,000 grant," Johnson said. "They are really a first-rate group of guys." Members of the Oelwein Tree Board are Bill Brownell, Tom Fick, Ron Lenth, Jeff Milks and Kyle Schell, Governor Kim Reynolds presented the Governor's Volunteer Award to the Oelwein Tree Board on Oct. 31 at the

See AWARD, page 2

Members of the Oelwein Tree Board were presented with the Governor's Volunteer Award at a ceremony in Cedar Falls. From left are Gov. Kim Reynolds, Oelwein Parks Superintendent Josh Johnson, Tree Board members Ron Lenth and Bill Brownell, and UNI President Mark Nook. Board members Tom Fick, Jeff Milks and Kyle Schell were not able to attend the ceremony.

Electrical Upgrades



EAB in City Park



Anchors for Volleyball



Viaduct cleaning



Park and Recreation www.cityofuelwein.org

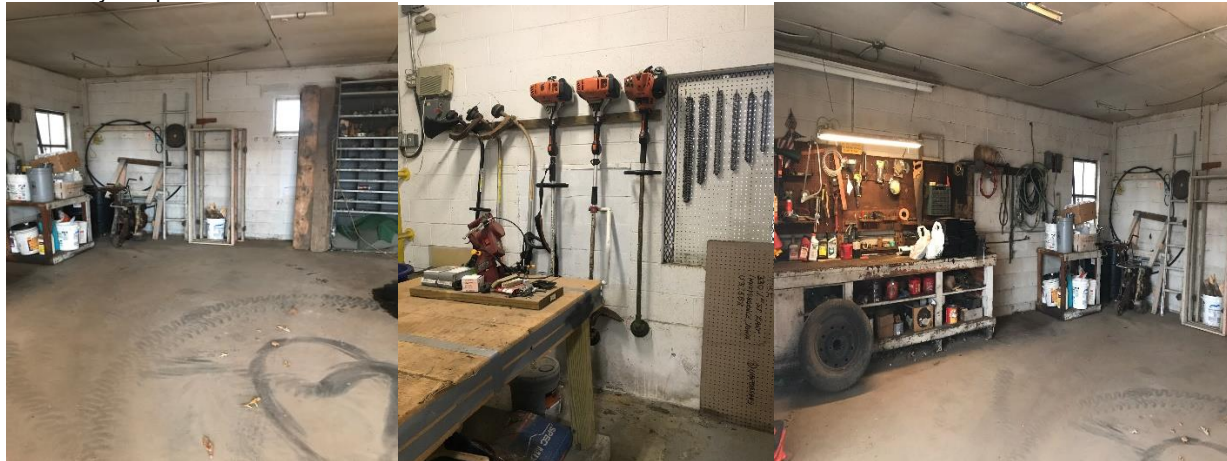
Well mark report

LED Lighting

Drinking fountains



Cemetery shops



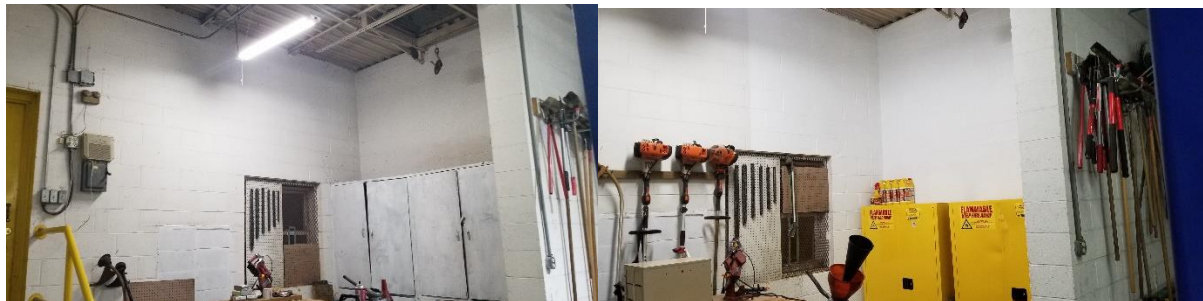
Stone delivered

Shop organization

CDL registration

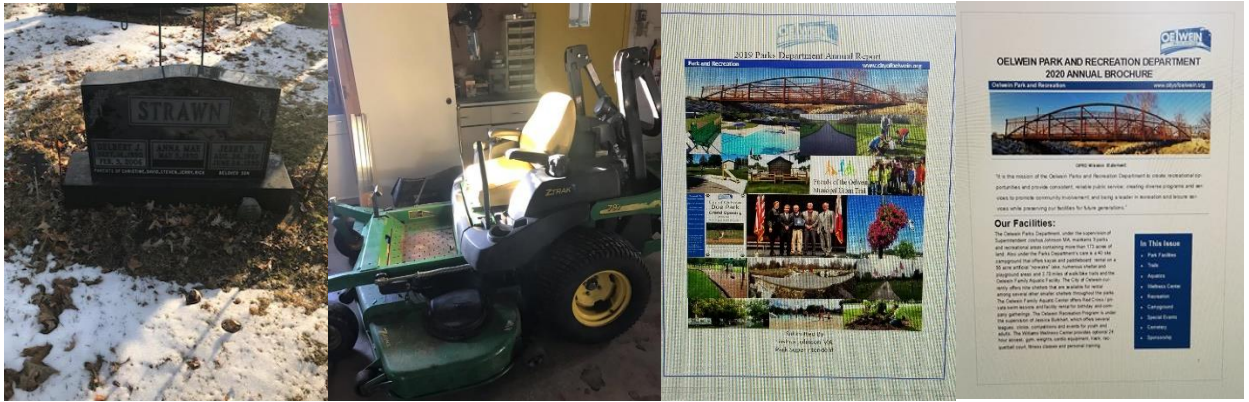


Flammable cabinets delivered



Park and Recreation www.cityofoelwein.org

Cremation burial Maintenance Annual Park report Park and Rec brochure



Foundation grant

Trail work



Daily Activities

- ❖ Pick up garbage downtown
- ❖ Checking parks, cemeteries, cleaning bathrooms
- ❖ Monthly safety checklist
- ❖ Maintenance on equipment
- ❖ Order supplies for different departments
- ❖ Work with trails committee, Friends of Trails
- ❖ Safety meetings with departments and city
- ❖ Prepare graves for funerals

Progress on Projects

- ❖ Updated park and rec brochure
- ❖ Completing year-end report
- ❖ Winterized all facilities
- ❖ Trail extension at Wings Park
- ❖ Trails committee meeting
- ❖ School program started work on cemetery sign/bathroom security doors
- ❖ Working with Alliant Energy to move poles for next trail segment



Next Month and Future Projects

- ❖ Tree Board meeting
- ❖ Trails Committee meetings
- ❖ Park and Rec meeting
- ❖ Wings Park trail extension
- ❖ Pool mini golf area
- ❖ Park master plan
- ❖ Grant work
- ❖ Diamond 3 fencing
- ❖ Pool LED conversion
- ❖ Old bridge prep for new placement
- ❖ Trail segment 1C work
- ❖ Website work
- ❖ Cemetery signs

Joshua Johnson MA
Oelwein Park Superintendent
20 2nd Ave. SW
Oelwein, IA. 50662
319-283-5440 – City Hall
319-283-0544 – Cell



Save a tree, please don't print this e-mail unless necessary

2019 Parks Department Annual Report

Park and Recreation www.cityofuelwein.org



Presented By:
The City of Oelwein

Special thanks to:
Northeast Iowa Charitable Foundation
Pawtively Oelwein
Oelwein Rotary Club
Oelwein Lions Club
Rotary District 5970

Gather your family and friends and leash up the pups and come join us for the grand opening celebration of the Oelwein Dog Park!

City of Oelwein Dog Park Grand Opening
@ City Park
Thurs. August 22nd 5:30—6:30

Please make sure that your dogs are leashed at all times while outside the designated dog park area. Dogs can be unleashed inside the DOG PARK if all dogs must be registered and for license fees allowed. If your dog is uncomfortable around crowds please consider leaving them at home during the event and returning with them after the opening.

Friends of the Oelwein Municipal Urban Trail

Submitted By
Joshua Johnson MA
Park Superintendent



2019 Parks Department Annual Report

Park and Recreation www.cityfoelwein.org

Parks

- ❖ Removed Dead Trees
 - Platt Park - 4 City Park - 4 Total - 10
 - Cemetery - 2
- ❖ Planted Trees
 - Complex - 200
 - Street Blvd - 54 Total -254
- ❖ Ground out Stumps
 - Parks: 12 Cemetery - 2 Total - 14
- ❖ Shelter Reservations Total – 64
- ❖ Mowed all Properties, 200 acres Total – 22 times approx.

Campground

- ❖ Nights stay at Oelwein City Park Campground Total – 3,188 51%
- ❖ Tent Nights Stayed Total - 50
- ❖ Kayak/Paddleboard Rentals Total – 56

Cemetery

- ❖ Burials Total - 41
 - ❖ Full Burials Total - 18
 - ❖ Cremation Burials Total – 23

Aquatics

- ❖ Daily Attendance Pass – 5,055
Pay – 5,303
Total –10,358
- ❖ Passes Sold Family – 108
Single - 36
- ❖ Red cross Swim Lessons
 - ❖ 1st Session Total - 150
 - ❖ 2nd Session Total – 152
Total - 302
- ❖ Private Lessons Total – 32
- ❖ Pool Parties Total - 12



2019 Parks Department Annual Report

Park and Recreation www.cityofuelwein.org

Running total of Grants/Donations/In-Kind

08/15/2016	Trees Forever	Complex	\$1,210.00
01/25/2017	Trees Forever	Platt/Wings	\$2,124.00
05/22/2017	NEIC	Diamond 3	\$6,880.30
08/07/2017	Deb Kellogg	Memorial Bench	\$854.00
10/20/2017	Colleen Stasi	Memorial Bench	\$854.00
01/24/2018	FEMA	City Park Road	\$3,962.87
01/27/2018	Trees Forever	Complex	\$4,000.00
03/01/2018	AmeriCorps	8 person crew	\$960.00
03/01/2018	AmeriCorps	7 person crew	\$840.00
03/14/2018	FCCF	Drinking Fountains	\$2,000.00
03/26/2018	Paint Iowa	Diamond one building	\$261.72
05/10/2018	Hancor	4" Tile donated -D3	\$400.00
04/01/2018	Greg Bryan	Bridge - in-kind	\$5,000.00
04/01/2018	Andrew Miller	Bridge removal - in-kind	\$5,000.00
05/02/2018	Well mark	Wings Trail Extension	\$87,353.00
05/31/2018	NEIC	Wings Trail Extension	\$8,814.00
06/20/2018	Dave Sondrol	2 Memorial Bench's	\$1,708.00
08/06/2018	AmeriCorps	21 person crew	\$2,520.00
08/20/2018	Trees Forever	Multiple Parks	\$1,019.20
09/06/2018	AmeriCorps	5 person crew	\$1,800.00
09/14/2018	Roger Polark	Trails	\$10,000.00
09/24/2018	State FEMA	City Park Road	\$528.38
12/06/2018	Gary Gilson	Memorial Bench	\$854.00
12/20/2018	OCSD	Grave Heater	\$500.00
02/02/2019	ITC	Bike Fixit Station	\$3,000.00
04/01/2019	Paint Iowa	Campground Buildings	\$261.72
04/15/2019	Trees Forever	Street Trees	\$5,000.00
06/15/2019	Jim Lindstrom	Memorial Bench	\$854.00
10/07/2019	R.J. McElroy Trust	Pool Shade Structures	\$5,000.00
10/08/2019	Nursery Trees	Tree Spading	\$2,275.00
10/29/2019	Dave Sondrol	Cemetery Signs	\$10,000.00
12/31/2019	Friends of Trails	Donations	\$4,125.00
08/29/2020	NEIC	Trails	\$250,000.00
08/29/2021	NEIC	Trails	\$250,000.00
08/29/2022	NEIC	Trails	\$250,000.00
08/29/2023	NEIC	Trails	\$250,000.00
08/29/2024	NEIC	Trails	\$175,000.00
			\$1,354,959.19



2019 Parks Department Annual Report

Park and Recreation

www.cityofoe1wein.org

Parks

- ❖ Install first dog park at City Park, received \$27,000 from NEIC
- ❖ Installed first trail side stretching station
- ❖ Received \$3000 from ITC to purchase bike fixit station
- ❖ Took over maintenance of downtown streetscape
- ❖ Developing Parks Master Plan
- ❖ Update Park and Recreation Brochure
- ❖ Update CIP Items
- ❖ Update Park / Campground / Aquatics / Cemetery Fee Schedules
- ❖ Update Department Equipment Maintenance Schedule
- ❖ Monthly safety meetings/ checklists
- ❖ Monthly Park and Recreation Board Meetings
- ❖ Develop trails committee and hold monthly meetings
- ❖ Host monthly tree board meetings
- ❖ Biweekly dept. head meetings/individual
- ❖ Conducted employee interviews /evaluations
- ❖ Weekly/Monthly/Yearly reports
- ❖ Monthly playground equipment inspections
- ❖ Weed spraying as needed
- ❖ Pesticide Applicator CEU's
- ❖ Shop/vehicle/equipment maintenance
- ❖ Playground equipment replacement
- ❖ Order lime chalk, marking paint for rec leagues.
- ❖ Tree trimming / mulch fall leaves
- ❖ Prep diamonds for rec leagues
- ❖ Daily cleanup of downtown area
- ❖ Attended Upper Explorer land Meetings
- ❖ Replace / repair vandalism on as needed basis
- ❖ Continued trail maintenance – brush/tree trimming and dead tree removal
- ❖ Install fountains at City Park
- ❖ Split day lilies downtown to even the flower plantings
- ❖ Receive volunteer award for Tree Board members
- ❖ Paint Diamond 1 concession building
- ❖ Cleared trails of snow in winter
- ❖ Hosted 72 shelter reservations
- ❖ Wings Park trail and bridge project
- ❖ LED park lighting conversions
- ❖ Purchased equipment and aerated all rec fields in fall
- ❖ Refurbished diamond one flag pole



2019 Parks Department Annual Report

Cemetery

- ❖ Raised funds to purchase funds for new signs
- ❖ New grave heater built by school with local
- ❖ Rocked up north roads
- ❖ Cleaned up all work shops
- ❖ Dead trees removed and stumps ground out
- ❖ Started removal of excess dirt that's been accumulating
- ❖ Cleaning up fence lines
- ❖ Updated paperwork
- ❖ Memorial Day flag raising
- ❖ Pour foundations in Spring and Fall
- ❖ Updated equipment with new rear discharge mower
- ❖ Painted offer exterior
- ❖ Contractors installed new garage doors
- ❖ Contractors conducted chip sealing roads

Aquatics

- ❖ 23rd season for facility
- ❖ Certified Pool Operator CEU's
- ❖ Daily Aquatic Center checks
- ❖ Annual state inspection
- ❖ 140 season passes
- ❖ Red cross Swim Lessons
 - ❖ 1st Session 150
 - ❖ 2nd Session 152
- ❖ Private Lessons 32
- ❖ Pool Facility Rentals 12
- ❖ Primed and painted all exterior doors
- ❖ Moved eye wash station
- ❖ Touch up paint on railings, diving board stands and shade structure
- ❖ Install blinds on windows in concession area
- ❖ POR paint piping in pump room
- ❖ Replace pool caulk lines
- ❖ Met with contractors for improvement projects
- ❖ Annual boiler inspections
- ❖ New garbage cans for concessions
- ❖ Received \$5000 grant from the McElroy Trust for improvements



2019 Parks Department Annual Report

Park and Recreation

www.cityfoelwein.org

Campground

- ❖ Third year for hosts Carolyn and Craig Rorhick
- ❖ Painted shower house exterior walls and floors
- ❖ Stirred up pads with Harley rake
- ❖ Painted picnic tables
- ❖ Updated several electrical outlets
- ❖ Replaced gaskets and parts of yard hydrants
- ❖ Had 51% occupancy rate

Tree Board

- ❖ Met on a monthly basis
- ❖ Entered City vehicle in parade to increase awareness
- ❖ With the help of the FFA program planted 200 saplings at Sports Complex
- ❖ Received \$5000 grant for Trees Forever
- ❖ Planted 54 trees in the street boulevards
- ❖ Received Governors Volunteer Award
- ❖ Received Tree City Award - 2018
- ❖ Update street tree list
- ❖ Numerous street tree inspections

Trails Committee

- ❖ Met on a monthly basis
- ❖ Received a grant from the Northeast Iowa Charitable Foundation in the amount of \$1,175,000
- ❖ Developed trails master plan
- ❖ Applied to smaller grants
- ❖ Attended upper explorer meetings
- ❖ Developing trails presentation for council
- ❖ In-Kind work conducted from two local contractors for Wings extension
- ❖ New bridge set and 750' of concrete trail completed for Wings Park extension
- ❖ Developed Friends of the Trails to raise additional funding
- ❖ Conducted crack sealing on the east trail this spring
- ❖ Entire east side trail sealed for maintenance this fall



2019 Parks Department Annual Report

Park and Recreation www.cityofoe1wein.org

Shelter Reservation Summary

	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	TOTAL
City Park #1 – Railroad “Big” Shelter		3	5	8	9	4		29
City Park #2 – Rechkemmer Shelter			1	1		1		3
City Park #3 – New Shelter		1		2				3
City Park #4 – Lion’s Shelter (N Side)			1	2	2			5
Platt Park #1 – Old Shelter			1		1			2
Platt Park #2 – New Shelter		1	4	5	6	2		18
Redgate Park #1 – Largest shelter in park			1	4	2	1	1	9
Wings Park #1 – Near N Playground Equipment			1	1		1		3
Wings Park #2 – Between Diamonds #2 & #3								0
TOTALS		5	14	23	20	9		72

Railroad Shelter
29x\$30 = \$870

All Others
43-7=36 36x\$25=\$900

Total
\$1,770

2016
78

2017
78

2018
64

2019
72



2019 Parks Department Annual Report

City of Oelwein Camping Registration Comparison

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
January													
February													
March						9			9				
April	34	7	7	55	1	68		12	36	29	20	41	25
May	239	267	273	224	289	403	419	420	246	353	354	586	1365
June	332	369	585	494	633	489	455	590	404	493	695	723	396
July	349	404	285	379	421	613	782	444	496	336	628	472	504
August	240	380	287	459	478	403	448	358	561	578	950	767	473
September	384	457	235	231	309	429	623	477	420	407	512	207	368
October	103	109	69	64	106	149	125	61	227	247	285	82	57
November						28	9	9	14	10	30		
December						21					15		
Occupancy Rate	27%	31%	28%	30%	36%	42%	46%	39%	39%	39%	56%	46%	51%
TOTALS	1681	1993	1741	1906	2237	2612	2861	2371	2413	2450	3479	2878	3188

(Based upon 6200 available sites)

- Tent Nights Stayed 50
- Firewood sold 23
- Paddleboard/Kayak 56
- Tent w/Camper 48

2019 Parks Department Annual Report

Park and Recreation www.cityofuelwein.org

Before



After



Snow removal



New grave heater primed



Maintenance



LED lights



Grave heater



Trails easement presentation



Trails master plan



LED conversion



Campground side



Light by south bathroom



Park and Recreation www.cityfoelwein.org

Old main shelter light

Light with no power to it



Trail cleaning

New grave heater ready

Waterloo Courier



Grave dug

Cemetery plowing

Trails



Gate damage

Cemetery truck down

Extreme cold



Park and Recreation www.cityofoe1wein.org

Still cleaning shop out



Drifting



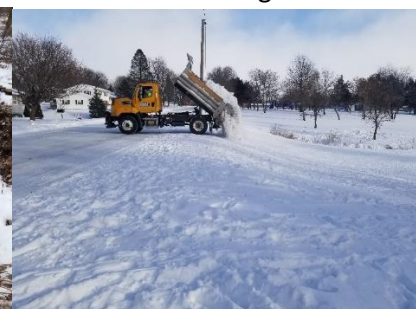
CPO Class



Drainage at Red Gate



Snow for sledding



Saturday grave



Splash Pad meeting



Sidewalk clearing



Pool upgrades

Trails grant writing

Dot trail grant proposal



a community thrives[®]
PART OF THE USA TODAY NETWORK



APPLICATION INSTRUCTIONS
FOR
IOWA STATE RECREATIONAL TRAILS PROGRAM FUNDING

Park and Recreation www.cityofoe1wein.org

Rotary Presentation

CEU class Marquette

Vehicle Maintenance



Sidewalks Cleared

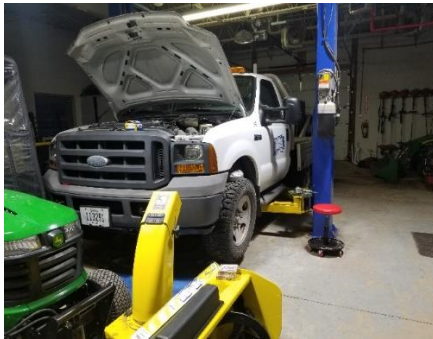
Propane Filled

Manchester Class



Maintenance

Fixit Station



Woodlawn spring flooding

Clerks meeting

Preparations for flooding



Park and Recreation www.cityofoeiwein.org

Council presentation on aquatics updates



Dot SRT grant



Filling winter graves



Decals on community development



Install signage



Soccer nets to complex



Trail sweeping



Yard light replacement at Woodlawn, LED



Prairie burnings



Viaduct cleaning



Park and Recreation www.cityofoe1wein.org

LED upgrade



Dog Park dirt work



Senior project



Sod cutting at complex



Down tree by campground



Wind damage



Tree at cemetery



Mower inspection



Dressing up parking lot



Campground Cleaning



FFA Presentation



Complex tree planting



Park and Recreation www.cityofuelwein.org

Downtown mulch



Sodding pool area



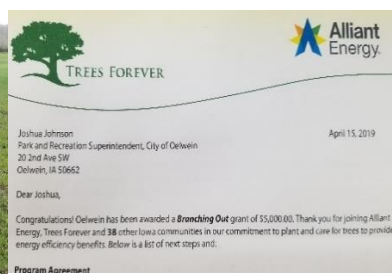
Arbor Day proclamation



Foundations



Branching Out grant



Trimming Oakdale



Mowing ball fields



Painting campground shower house



Downtown electrical panels



Pool maintenance



Downtown flowerbeds



Mulching



Mowing properties



Park and Recreation www.cityofoe1wein.org

Dog park fencing



New park mower



Pool Preparations



Dog Park work



Mowing



Concrete pouring



Contractors



Campground



Log Cabin fence removal



Down tree at Woodlawn



D3 infield fencing



New Oakdale Flag



Pool work





ITEM #iii.

Park and Recreation www.cityfoelwein.org

Pool chemical deliveries

Pool

Dog Park



Flag Raising



New Cemetery Mower



Replacing diamond lights

Campground

Vandal headstone damage



Downtown maintenance

Mowing and trimming properties

Trees Forever grant



FFA project

Tree Board in Parade

Preparations for celebration



Park and Recreation www.cityofoe1wein.org

Cleaning



Campground



Street sweeping



Bleacher repair



Platt Park mulch



Road maintenance at Woodlawn



Seal coating Woodlawn



New aerator for ball fields



Pool open for season



Swim Lessons



Open swim



Truck repair



Crack sealing east trail



Mosquito spraying



Diamond 3 maintenance



Park and Recreation www.cityfoelwein.org

Diamond 3 maintenance



Complex road repair



Pool maintenance



Empty lot cleaning



Log cabin

Wild Parsnip review



Diamonds

Pool maintenance

Broken tire swing



Platt Park

D1 flag



Park and Recreation www.cityfoelwein.org

Reidy Park



Downtown maintenance



Aquatic Center



Cemetery spoil pile removal



Mowing, mowing, mowing



Tree Damage Red Gate



Lightning strike Woodlawn



Red gate tree damage



Woodlawn tree damage



Chemicals delivered to pool



Mowing for 4th



Safety Fiber finished at Reidy Park



Park and Recreation www.cityofoe1wein.org

Signage Update

New trash receptacles



State inspector annual

Tree dropped Woodlawn

Dead Tree removal



Before and after

Dog Park concrete poured



Graffiti at Red Gate

Tree limb removal



Complex trees

Woodlawn vandals

Woodlawn Burials

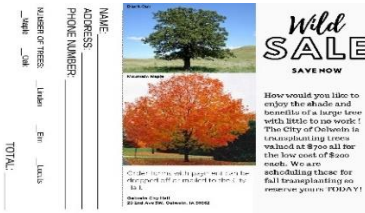


Park and Recreation www.cityofoe1wein.org

Prairie planting-red gate



Tree Sale



Dog park



Dog park



REAP grant submitted

Dead tree removal City Park



Garage door prep cemetery

LED conversion

Tree City Award



Stretching stations at Wings Park

New garage doors cemetery



Park and Recreation www.cityofuelwein.org

Little libraries



Dog Park

Dog Park work



Stretching station pad



Signage Updating



Bike Fixit Station



Ledesma article



Dog Dip



Dog Park

Presented By: The City of Oelwein

Special thanks to: Northeast Iowa Charitable Foundation, Pawstively Oelwein, Oelwein Rotary Club, Oelwein Lions Club, Rotary District 5970

City of Oelwein Dog Park Grand Opening
@ City Park
Thurs. August 22nd 5:30—6:30

Gather your family and friends and leash up the pups and come join us for the grand opening celebration of the Oelwein Dog Park!

Please make sure that your dogs are leashed at all times while outside the designated dog park area. Dogs can be unleashed inside the DOG PARK! All dogs must be registered and no vicious acts allowed. If your dog is uncomfortable around crowds please consider leaving them at home during the event and returning with them after the opening.



Park and Recreation www.cityofoe1wein.org

Dog Park



Downtown care under parks

Cameras

McGrane/Lindstrom Bench



\$5000 grant for Aquatic Center



McElroy Trust

Shelter cleaning

Red Gate cleaning

Led conversion @ Wings



Tree Removal



Park and Recreation www.cityfoelwein.org

Woodlawn maintenance



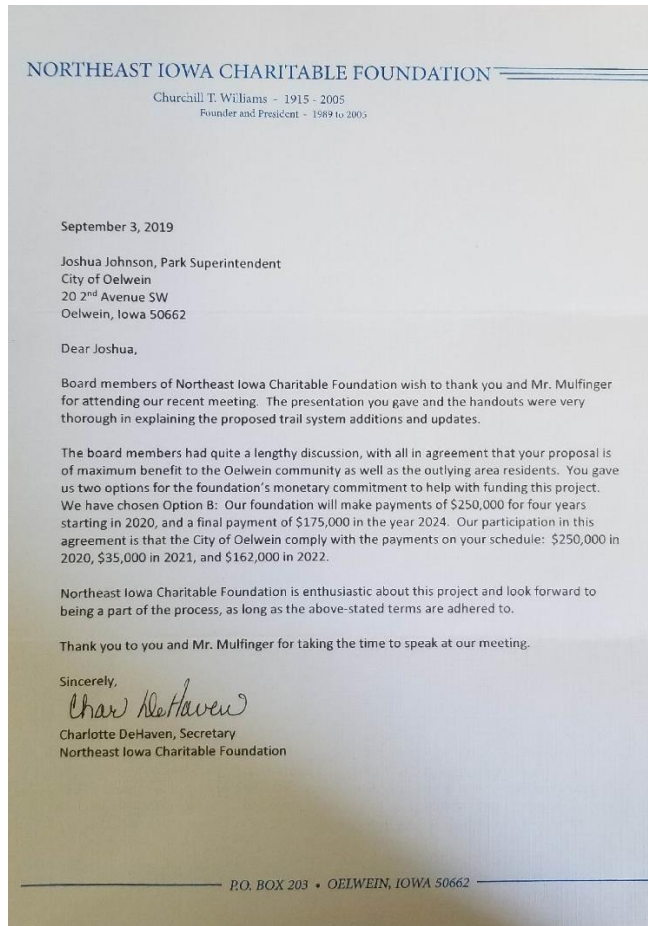
Oakdale Cemetery repairs



Oakdale Cemetery repairs



\$1.175 Million grant for trails



Park and Recreation www.cityofoe1wein.org

Landscaping at pool



Blinds install concessions



Removal hanging flowers



Painting fittings



Woodlawn burials



Railings and doors primed



Bridge prep



Cover power sprayed and painted



Stretching station



Diesel truck repair



Tree sales



Pool work



Dead ash tree removal



Diamond 3 light pole



Park and Recreation www.cityofoe1wein.org

Pool tile work



Plantings



Pool painting



Pool painting



Safety meeting



Bridgework



Stretching station



Chrysler Park plantings



Pool plantings



Staking for Wings trail project



Bridge removal



Abutment removal



New pilings



East trail sealing



East trail sealing



Park and Recreation www.cityfoelwein.org

East trail sealing



Aeration

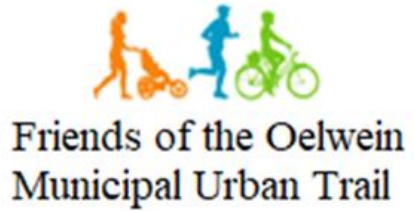
Trail Building

Fenced off saplings



Winterizing

Pella trail summit



Pilings



Bridge work

Trail building

Office painting



Winterizing

Stump grinding

Floor painting



Park and Recreation www.cityofoe1wein.org

Wings bridge



Trail install

Bridge pilings

Shower house painted



Blvd trees

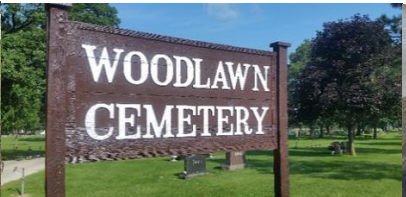
New tires

Dog park bench



Foundations

Possible project of sign upgrades at Woodlawn



Use existing pedestals



Footings Wings bridge

Maintenance



Park and Recreation www.cityofoe1wein.org

Trees Forever planting – 54 trees in street boulevards



Tree Board Volunteer Award



Park and Recreation www.cityofuelwein.org

Tree Board Volunteer Award

Trail cleaning



Trail construction continues



2018 Tree City Application submitted



Arbor Day Foundation®

Wings trail project



Park and Recreation www.cityofuelwein.org

Wings trail project



Ice melt for city



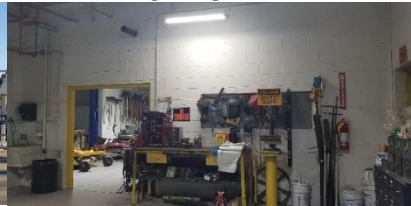
Continuing education



Willow tree dropped



New possible window for concessions LED lighting



Growth award application



Tree Board Volunteer article

REGISTRATION

Oelwein wrestling opens season with pair of dual victories
See SPORTS, page 12

\$1.25 | www.oelweindailyregister.com THURSDAY, DEC. 5, 2019 Enjoyed by you and 4,700 other well-informed readers!

Oelwein Tree Board presented with Governor's Volunteer Award

Members put in an estimated 27,000 hours of service

By DEB KUNKLE
nkunkle@oelweindailyregister.com

A group of dedicated volunteers, the Oelwein Tree Board, was recently honored with a Governor's Volunteer Award at a special recognition ceremony in Cedar Falls. Oelwein Parks Superintendent Josh Johnson nominated the Tree Board

because of their unwavering support to maintaining the beauty of an urban canopy and all things green in the community.

"They volunteer all the time for various projects and plantings, and help fill in. They have worked with the FFA Boosters, the DNR, and recently planted 53 trees the city received from

a Trees Forever \$5,000 grant," Johnson said. "They are really a first-rate group of guys."

Members of the Oelwein Tree Board are Bill Brownell, Tom Fick, Ron Lenth, Jeff Milks and Kyle Scheel. Governor Kim Reynolds presented the Governor's Volunteer Award to the Oelwein Tree Board on Oct. 31 at the

See AWARD, page 2

Carla Wehmeyer

Members of the Oelwein Tree Board were presented with the Governor's Volunteer Award at a ceremony in Cedar Falls. From left are Gov. Kim Reynolds, Oelwein Parks Superintendent Josh Johnson, Tree Board members Ron Lenth and Bill Brownell, and UNI President Mark Nook. Board members Tom Fick, Jeff Milks and Kyle Scheel were not able to attend the ceremony.

Electrical Upgrade



EAB in City Park



Anchors for Volleyball



Viaduct cleaning





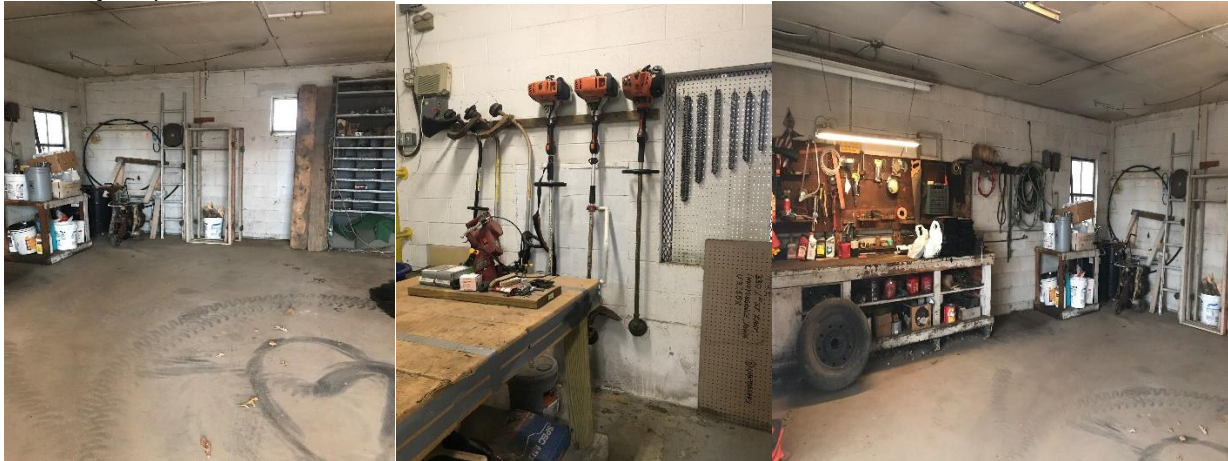
Well mark report

LED Lighting

New drinking fountains



Cemetery shops



OPRD Mission Statement:

“It is the mission of the Oelwein Parks and Recreation Department to create recreational opportunities and provide consistent, reliable public service; creating diverse programs and services to promote community involvement; and being a leader in recreation and leisure services while preserving our facilities for future generations.”

Joshua A. Johnson MA
Oelwein Parks Superintendent
20 2nd Ave. SW
Oelwein, Iowa 50662
319-283-5440 - City Hall
319-283-0544 – Cell
Email – jjohnson@cityofuelwein.org





Street Department
November 2019

Department News

Road and alley repairs

Monthly Activities

Safety Meeting, Street Sweeping, Push up brush & leaf piles.
Record Underground Storage Tank "UST" information. "City Fuel Station"

Nonscheduled Work Performed

Dug 1 Graves. 65 Tree removals.
Cleaned up rock runoff from alleys
Repair leaking heater core and control in Loader
Keep brush pile pushed up
Replace side boards on Tandem
Replace front knuckle on S1
Replace stop sign 6th Ave and West Charles
Perform three Abatements directed by the PD
Haul two loads of garbage to the landfill from abatements

Scheduled Work Performed

Sweep up excess chips from seal coat roads
Blade rock roads and alleys
Repair brakes on S7
Clean up 65 trees that Maurer cut down
Clean up after stump grinder 70 stumps
Haul three loads of asphalt from LL Pelling
Put up flags
Mix sand/salt for road treatment
Sweep chips from newly seal coated roads

Up Coming Projects

Replace walk in doors at Street shop
Road repairs



Street Department
December 2019

Department News

Road and alley repairs

Monthly Activities

Safety Meeting, Street Sweeping, Push up brush & leaf piles.
Record Underground Storage Tank "UST" information. "City Fuel Station"

Nonscheduled Work Performed

Dug 1 Graves. 3 Tree removals.
Repair Downtown Christmas lights
Replace Stop sign post 5th Ave & 5th Street SE
Clean up large tree limb 1000 Block 2nd Street NW
Repair damaged chain saw
Keep brush pile pushed up
Repair lights on S2
Assist Water Department with main break 1st Ave SE
Clean up mess at Recycling bins in sale barn parking lot.
Clean up ice in front of properties that have sump pump drains in the street
Repair hydraulic hose on w4

Scheduled Work Performed

Repair water main break road cuts two in 100 Block 1st Ave NW
Repair water main break road cut 300 Block 2nd Ave NW
Repair sewer main road cut 100 Block 1st Ave NW
Put out barricades for Old Time Christmas
Install new speed limit signs East Line and 5th Ave SW
Service all standby Generators
Loaded rock and sand trucks
Cut down and cleaned up tree 100 Block 7th Ave SE
Replace Handicap signs Downtown
Take down Christmas lights.
Cut down tree at Library
Cut down tree at 42 Well

Up Coming Projects

Street Shop addition
Road repairs



Wastewater Department
November 2019

Department News

Had conference call with Fox engineering to discuss industries.
Updating industries treatment agreements.
NPDES permit renewal in process.

Monthly Activities

Treated **33,600,000** gallons of waste water
Largest daily flow was **1,490,000** gallons.
Average daily flow was **1,110,000** gallons.
Applied **226,760** gallons of Biosolids to the reed beds
Achieved a **98.3 %** Biochemical Oxygen Demand removal
Achieved a **97.9 %** Total Suspended Solids removal
Analyzed **396** wastewater samples in the cities state certified laboratory
33 samples submitted to Test America for testing.
Monthly safety check lists and departmental safety meeting completed.
Completed and submitted state Monthly Operating Report and the five industrial reports.
Daily collection of samples, performance of tests, calculate and record analysis results.

Nonscheduled Work Performed

Did channel flush of the wet well at the main lift station to clear accumulated debris.
Ordered DMR-QA Study for 2020.
Replaced decant basin transducer 0-10'.
Replaced check valve balls and gaskets in plant drain dry well.

Scheduled Work Performed

Decant water off storage tank.
Record temperatures and calibrate various lab equipment.
Perform preventative maintenance on all the various blowers, pumps, and process equipment.
Continue extra sampling required by permit to look for a constituent released in our effluent.
Attend City wide safety meeting.
Removed UV modules from service and replaced recirculation pump in module number 1A.

Up Coming Projects

Clean out reed bed number one and two.



Water & Sewer Collection Department Monthly Report
November 2019

Department News

#42 well project underway.

Monthly Activities

Pumped **17,452,000** gallons of water from the wells.
Completed **30** work orders from City Hall.
Performed **48** locates marking location of city water, sewer, storm sewers and electrical.
Collected **3** water meter readings from walking routes.
Delivered **21** red door tags giving the final notice of impending shut down of services.
Shut down **12** services for nonpayment.
Took **8** Bacteria tests of the water system – All passed.
Monthly safety check lists and departmental safety meeting completed.
Responded to **1** sewer backup call. **1** homeowner and **0** City sewer surcharge issues.
Daily water rounds consisting of chlorine residual testing, well and lift station checks.

Nonscheduled Work Performed

Dig and repair main break 300 Block 2nd Ave NW
Dig and repair main break 100 Block 1st Ave NW
Dig and repair main break 10 Block 1st Ave NW
Dig and repair service line leak 1st Street NE
Dig and repair curb stop 4th Ave SE

Scheduled Work Performed

Dig out and repair concrete curb and road patch 12 Street SW

Up Coming Projects

42 well completion



Water & Sewer Collection Department Monthly Report
December 2019

Department News

#42 well project underway.

Monthly Activities

Pumped **16,043,000** gallons of water from the wells.
Completed **54** work orders from City Hall.
Performed **28** locates marking location of city water, sewer, storm sewers and electrical.
Collected **1** water meter readings from walking routes.
Delivered **31** red door tags giving the final notice of impending shut down of services.
Shut down **14** services for nonpayment.
Took **8** Bacteria tests of the water system – All passed.
Monthly safety check lists and departmental safety meeting completed.
Responded to **1** sewer backup call. **1** homeowner and **0** City sewer surcharge issues.
Daily water rounds consisting of chlorine residual testing, well and lift station checks.

Nonscheduled Work Performed

Dig and repair sewer 100 block 1st Ave NW
Repair light in Viaduct
Dig and repair two main breaks 100 Block 1st Ave NW
Repair gate at 59 Well
Dig and repair water main 1st Ave & 3rd Street SE
Dig and repair water main 1st Ave & 8th Street SW
Clean up Recycling mess at sale barn
Maintain previous excavations

Scheduled Work Performed

Weekly manhole rounds

Up Coming Projects

42 well completion

Staff and Board Member's Considerations
December 11, 1997
Revised 1/10/2007, 7/14/2010, 11/10/2010
Reviewed 3/4/14, 1/14/20

FAX USAGE: A personal fax may be sent for the price of the telephone call. The transaction will be recorded in the fax notebook.

COPIER USAGE: Personal copies will have a charge of 10 cents per page.

COMPUTER USAGE: Personal copies will have a charge of 10 cents per page.

CHECK-OUTS: A staff member may check out popular new material within the following guidelines:

- If the material is on the best sellers list, staff may check it out after it has been on the shelf for three days.
- If the material has a reserve list, the staff member may add their name after 4 reserves are received.

The Oelwein Public Library Board of Trustees will meet on Tuesday, January 14, 2020 at 5:30 p.m. at the Oelwein Public Library.

A work session will be held at Furniture Showcase at 4:30 p.m. to discuss flooring.

AGENDA

Roll Call

Agenda Approved

Minutes Approved

Correspondence and communications –

Trustee Training – Library Collections – Adding Materials

Director’s Report – Tracking usage hours, Passport Inspections, FCLA with Supervisors, Reviewing Procedures, Budget Meeting with Council, Shipwreck Program, ILOC, EV Charging Station, Foundation Meeting, Accreditation Submitted

Friend’s Report –

Bills Approved –

Unfinished Business

New Business

Patron Suspension - review

Policy Review – Staff and Board Member’s Considerations

Adjournment

December Statistics

Circulation:

19 December: 4,901

18 December: 4,920

Computer Use:

19 December: 582

18 December: 561

Wireless: 1,695

Wireless: 1,877

Reference Questions:

19 December: 512

18 December: 463

Attendance:

19 December: 2,595 () Sunday

18 December: 2,999 () Sunday

New Patrons:

19 December: 35

18 December: 22

Program Attendance:

19 December: 107

18 December: 189

Acquisitions:

Books 88

CD’s 8

Movies 31

BRIDGES Downloads: 311

eBooks: 188

Audio: 111

eMagazines: 12

HOOPLA Downloads: 95

eBooks: 32

Audio: 43

Movies: 12

Comics: 5

Music: 1

TV: 2

32. (Tier 3) The library purchases or adds materials at regular intervals throughout the year to ensure a steady flow of new materials. On average, three percent or more of the collection is added each year. An average based on the last three years of additions will be used to determine this standard. Report all items added regardless of funding source. Include donated items.



*Open Sunday, 2-5:30
January through March*



Ancient Shipwrecks Under Ancient Seas

Dan Davis, a marine archaeologist and head of the Department of Classics at Luther College, will give a presentation on the discoveries he and colleague, Robert Ballard (who discovered the Titanic), made of ancient maritime trade ships in the Mediterranean Sea. Listen to this fascinating program on Thursday, January 23, at 3:00 p.m. This program is sponsored by the Friends of the Library.

Fayette County Libraries checked out 141,854 items to rural patrons.



*Get Ready
for All Things
Chocolate!*

The Friends of the Library will host the Chocolate Fest on Friday, February 14 from 4:30- 7:00 p.m. Buy a box of chocolate and enjoy an evening of live music, wine tasting, and beer sampling.



Did You Know?

Did you know that Fayette County has 11 public libraries? Each January, the directors of these libraries meet with the County Supervisors to discuss the county's contribution to these libraries for serving the rural patrons of Fayette County. This year, Oelwein Public Library received an appropriation of \$27,472.62. These funds are to be used to purchase materials and equipment and to provide for additional services.



Oelwein Public Library

2019 Annual Report

Library Board of Trustees

Brett Ingersoll, President

Anita Mars, Vice President

Blake Kerns, Secretary

Callie Berryman

Catherine Gilson

Submitted by Susan Macken
January 9, 2020

Year in Review

- A bird nesting box made by the First Grade Class was placed in a tree along the library bike path.
- The Hoopla web and mobile library media streaming platform for audiobooks, comics, e-books, movies, music, and TV was added to the collection.
- Jigsaw puzzles are cataloged for patrons to check-out for home use.
- *Brainfuse*, financed by Iowa Workforce Development funds, replaced *Learning Express* as a career services database.
- Patrons shared excess garden produce at our produce swap table.
- Renamed story time to “Pages and Play” while offering morning and afternoon sessions and incorporated interactive playtime.
- A representative from the U.S. Census Bureau had a table at the library to talk with people who may be interested in working as Census Takers.
- In preparation for applying for library accreditation, the library developed a new mission statement, goals, and objectives to guide the library for the next three years.
- A virtual reality headset is available for patrons to check-out.
- The *Fayette County GAR Records*, *The Fayette County Atlases: 1879, 1896, 1916, 1938*, and the *Roster of Iowa Soldiers in the War of the Rebellion* was added to the Newspaper Archive. The *Oelwein Daily Register* historical newspapers are now available through the library’s website.
- One hundred forty-five people participated in the *Universe of Stories* summer reading program.
- Staff worked with a Senior Seminar student on using Hootsuite to post to Facebook and Instagram as a library business account instead of personal accounts.
- The library received a grant from the Northeast Iowa Charitable Foundation for \$13,000 to help with re-flooring the library.
- A Promise Jobs volunteer gained self-sufficiency by learning basic job skills.



Condition of the Building and Grounds

- Water leaks from ice dams plagued the library throughout the winter. The issue is not resolved despite a number of meetings with the contractor, two architects, and the building official.
- Updated select computers and the laptop from Windows 7 to Windows 10. Some computers were replaced, and some computers were only upgraded. The server and switches were updated.
- Repainted select areas of the library interior.
- A professional, retractable photography screen was purchased to replace the cloth background used for taking passport pictures.
- Oelwein Glass re-caulked some of the windows in the fireplace reading room.
- The multifunction printer was replaced.
- A module board in the electronic sign was replaced. All six fans, which keep the modules from overheating were replaced.
- StewartScapes replaced the fountain pump at their expense.



Library Programs

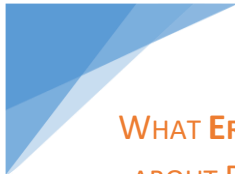
The library hosted 224 programs for children, teens, and adults throughout 2019. 2,921 people attended these programs.



Escape Room



Art Show



WHAT ERIC SAYS ABOUT BRIDGE LESSONS: WHAT A WONDERFUL IDEA! WILL YOU THEN HAVE BRIDGE PLAYING DAYS AT THE LIBRARY? WHAT A GREAT WAY TO GET PEOPLE TO INTERACT WITH ONE ANOTHER IN THIS DIGITAL AGE!

BAYLEE SAYS: WILL DEFINITELY BE BRINGING MY LITTLE FIREFIGHTER DOWN! HE HAS BEEN ASKING TO GO SEE A FIRETRUCK!





Pokemon Party

ABOUT THE POKEMON PARTY:

ALEXIS SAYS: EDWARD-WINNER-BEST OUTFIT!

CHANTEL SAYS: IT WAS FUN 😊 THANKS FOR HOSTING

ABOUT THE SUMMER READING PROGRAM:

LAURA SAYS: THIS IS A GREAT PROGRAM OVER THE SUMMER!!

ALaura SAYS: I TOTALLY WANT TO TAKE THE BOYS TO THIS

LAURA SAYS: THEY DO SHOWS ONCE A WEEK, THE KIDS LOVE IT!

LAURA SAYS: YES! MAKE SURE YOU GET SIGNED UP, BOTH BOYS AND YOURSELF! LOTS OF COOL EVENTS POSTED AT THE LIBRARY.

WE USUALLY GO TO THEM ALL



Space Capsule Photo Booth



Drone Program



Making the Planet, Saturn



CHANTEL ON JUPITER VIEWING:
IT WAS AWESOME 😊 THANKS
FOR HOSTING THIS!



Looking for Jupiter through the big telescope



Salem Witch Trials Program



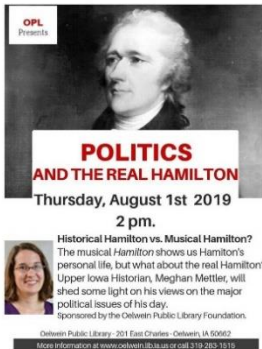
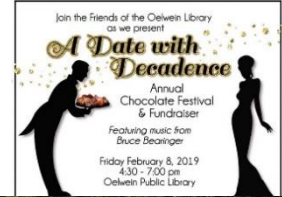
Strolling with the Spirits at Oakdale Cemetery



ASHLEY SAYS: WE COULD MAKE
OUR OWN WREATHS FOR XMAS!

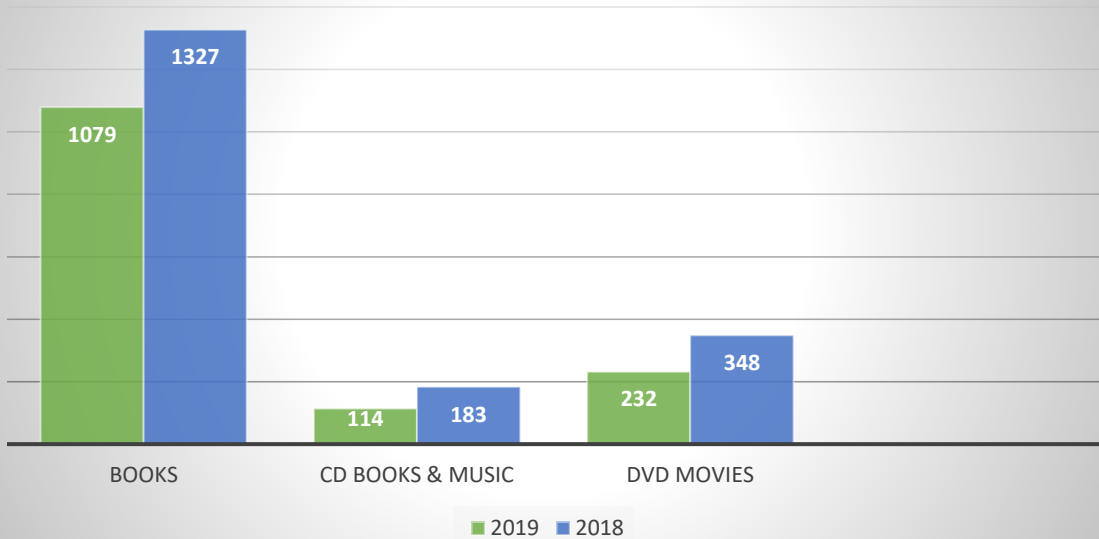
Thank you Friends of the Library and Oelwein Public Library Foundation for all your Contributions throughout 2019!

- One hundred thirty boxes of chocolate were sold at the annual Chocolate Fest.
- Three more Little Free Libraries were placed throughout the community.
- A \$700 contribution was used to help maintain the library landscaping.
- Friends sponsored the *Appleseed* puppet show.
- Cookies and cider were served at the *Strolling with the Spirits* cemetery walk.
- A Noah's Ark stuffed animal building workshop was held at the conclusion of the summer reading program. Sixty children made their own purple Alien.
- \$1000.00 was donated towards the purchase of DVD movies.
- The Bi-Annual Book and Bake Sale was held in April and October. Jake Blitsch donated a card catalogue wall hanging which was a popular silent auction item.
- Friends planted flowers in the library's planters.
- The subscription was renewed for 25 copies of *Book Page* for patrons to read book reviews.
- A Friends of the Library Appreciation Tea was hosted A *Taste of Quebec* featuring a program on author, Louise Penny.
- The Oelwein Library Foundation sponsored the Grout Museum's indoor planetarium for the *Universe of Stories* summer reading program.
- The Oelwein Library Foundation sponsored two programs on the life and times of Alexander Hamilton to coincide with the Hamilton exhibit.
- Poinsettias decorated the library during the holiday season.

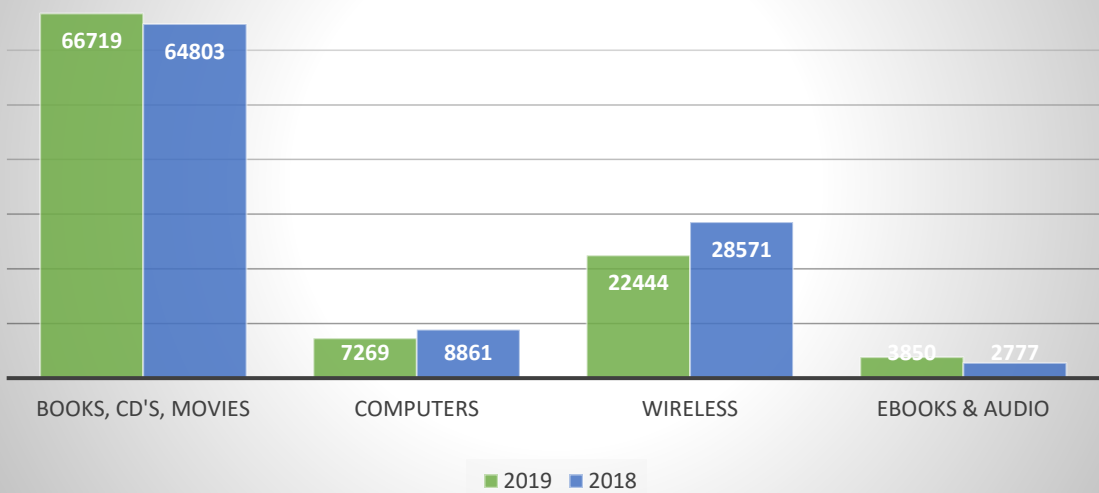


Jen says:
The planetarium was a big hit at our house (Along with the virtual reality)!

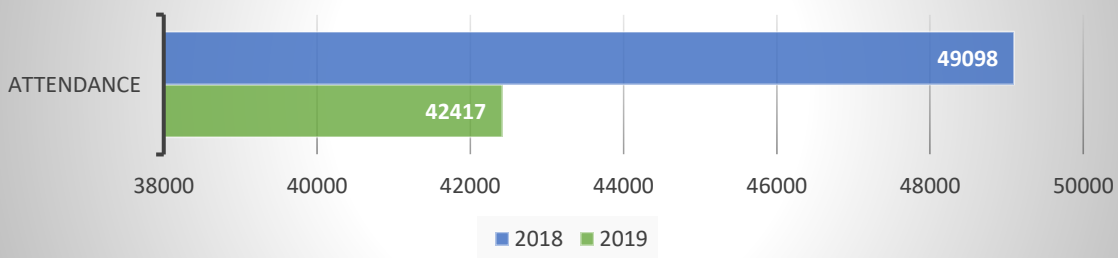
Number of Materials Added



Number of Items Checked-Out



Attendance



Plan of Service

Effective January 2020 – January 2023

Library staff collected demographics on the community of Oelwein using census information and city data. At the September 10, 2019 meeting, the Library Board of Trustees discussed the demographic information and how it affects the current library services. Ideas on what improvements could be made included the use of Instagram, showcasing materials available for check-out at community events, offering afternoon programs for retired patrons, and incorporating an additional study room. In addition, library staff designed a community survey that was available electronically on the library website and Facebook page. Paper copies were available at the library service desks, city hall, and at a wide variety of businesses throughout the community. The survey was available for two weeks with forty-six people responding. At the October 8, 2019 meeting, the Library Board of Trustees reviewed the results and the following conclusions were made:

- Patrons value the collection the most and gave the most recommendations for improving and expanding the collection.
- Patrons value the friendly, helpful staff and recommend having the library open on Sundays more often than the current time period of January – March.
- Patrons value having a beautiful, clean facility where people can meet and access information, especially through programs for all ages.

The results collected from demographics and the community survey were used to develop the library's plan of service which was approved by the Oelwein Public Library Board of Trustees December 17, 2019.

Mission Statement: The Oelwein Public Library is a strong foundation providing programs and services that benefit our community. Our goal is to honor our storied past, enrich present lives, and encourage life-long learning. The library is a passport to success!

Goal: Residents will have access to a diverse, current collection.

Objective: The material budget will increase by 10% per year.

Objective: The collection will be evaluated and purged of unused and/or dated material each year.

Objective: New genres and mediums will be added as they are developed dependent on community interest.

Goal: Residents will receive exceptional customer service.

Objective: Staff will attend a minimum of one continuing education class per year.

Objective: Staff will take part in a minimum of one community event per year.

Objective: Staff will improve electronic communication methods by 2021.

Goal: Residents will have a welcoming facility for meeting and interacting with others.

Objective: A study room enclosure will be integrated by 2021.

Objective: Parking lot plantings will be restored by 2022.

Objective: Exterior steel beams will be repainted by 2023.

Objective: Sunday hours will be expanded by 2023.